



NOTICE TO CITY OF WEST ALLIS PROPERTY OWNERS

1. ASSESSMENT ROLL WILL BE OPEN FOR EXAMINATION

Pursuant to Wis. Stat. § 70.45, the 2020 assessment roll for all wards of the City of West Allis, Milwaukee County, will be open for examination from May 22 to June 3 on the City website at www.westalliswi.gov. If you are unable to examine the roll using the City website, please contact the assessor's office at assessor@westalliswi.gov or 414-302-8230 to arrange for an alternative examination option.

2. OPEN BOOK APPOINTMENTS AVAILABLE

The Assessor shall be available for open book review from June 1 to June 3 by video or telephone conference BY APPOINTMENT ONLY. Appointments with the Assessor should be made prior to May 25 by contacting the assessor at assessor@westalliswi.gov or 414-302-8230. Instructional material about the assessment and Board of Review procedures will be available online for information on how to file an objection and the Board of Review procedures under Wisconsin law.

3. BOARD OF REVIEW NOTICE

Pursuant to Wis. Stat. § 70.47(2), the Board of Review for the City of West Allis, Milwaukee County, shall hold its first meeting on the 10th day of June, 2020, starting at 10:00 a.m. by video teleconferencing. Any person who is unable to attend this meeting virtually may attend by viewing the meeting on a monitor located at Common Council Chambers of West Allis City Hall, 7525 W. Greenfield Ave., West Allis, Wisconsin.

No person shall be allowed to appear before the board of review, to testify to the board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to enter onto property to conduct an exterior view of the real or personal property being assessed.

After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact, or provide information to, a member of the board about that person's objection except at a session of the board.

No person may appear before the board of review, testify to the board by telephone or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board or at least 48 hours before the objection is heard if the objection is allowed under Wis. Stat. § 70.47(3)(a), that person provides to the clerk of the board of review notice as to whether the person will ask for removal under Wis. Stat. § 70.47(6m)(a) and if so which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.

When appearing before the board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.

No person may appear before the board of review, testify to the board by telephone or object to a valuation; if that valuation was made by the assessor or the objector using the income method; unless no later than 7 days before the first meeting of the board of review the person supplies to the assessor all of the information about income and expenses, as specified in the manual under Wis. Stat. § 73.03 (2a), that the assessor requests. The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph is not subject to the right of inspection and copying under Wis. Stat. § 19.35(1) unless a court determines before the first meeting of the board of review that the information is inaccurate.

Dated at West Allis, Wisconsin, this 13th day of May, 2020.

Rebecca Grill, City Clerk
West Allis Board of Review

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