

MINUTES OF THE LIBRARY BOARD

April 24, 2013

Conference Room – West Allis Public Library
7421 West National Avenue

Mrs. Mikolajewski called the April 24, 2013 Library Board meeting to order at 7:00 p.m.

Present: Mr. Fischer-Toerpe, Mrs. Garrison, Ms. Mester,
Mrs. Mikolajewski, Mrs. Olson, Alderperson Probst,
Ms. Suelzer

Excused: Ms. Johns-Konkol, Mrs. Karrels

Staff present: Michael Koszalka, Library Director;
Janice Narlow, Administrative Services

Approval of Minutes

Ms. Mester moved to accept the minutes of the March 27, 2013 meeting as received. Second by Mrs. Olson. Motion carried.

Statements by Citizens

None.

Correspondence

A copy of the form, *Request for Reconsideration of Library Material*, completed by Ann E. Delmore, dated April 22, 2013, was noted. Ms. Delmore indicated that she is displeased with the library having the DVD *Bloodline* in its collection as she considers the film disrespectful to those of the Catholic faith and Christians in general.

A copy of the April 23, 2013 letter from Michael Koszalka, Library Director, to Ann Delmore was noted. The letter acknowledges Ms. Delmore's request and explains the library's approach to collection development. The letter states, "... the West Allis Public Library has a selection policy in place that emphasizes a diverse collection and supports the individual's right to have access to ideas and information representing all points of view. As a result, when librarians choose materials they do so with a goal of achieving balance in the collection. So, for example, if *Bloodline* may not bring forth the viewpoint held by practicing Catholics, we do have many available titles that do support the traditional view of Jesus and Christianity." If Ms. Delmore is not satisfied with Mr. Koszalka's response, she may appeal the selection decision to the Library Board. The Board's decision to either retain or remove the challenged item is final.

(Ms. Suelzer present at this point.)

Reports – Claims and Finance

The Board reviewed the Claims and Finance Report. Ms. Mester moved to accept the report as presented, which includes approval of claim numbers 03775-03810 for \$47,126.81. Second by Mrs. Olson. Motion carried.

Old Business

1. Library Strategic Plan 2013-

The Board reviewed the proposed objectives submitted at last month's meeting. It was suggested that repairing/resurfacing the parking lot be included in the next strategic plan. The Board would like an objective of reviewing and revising the Collection Development Policy included in the final document as well. Mr. Koszalka will prepare another draft that will incorporate the Board's suggestions.

New Business

1. MCFLS update

Mr. Koszalka reported that the Member Agreement is on the MCFLS Board agenda and will be for the next several months as the Board drafts a new agreement. Director Jim Gingery has developed talking points for the MCFLS Board's preliminary discussions. Mr. Koszalka will keep this Board informed as talks progress and an agreement is developed.

2. Library Code of Conduct (revision)

Alderperson Probst moved to approve the revised Code of Conduct. Second by Mr. Fischer-Toerpe. Motion carried.
The revision adds the following line:
Public intoxication is prohibited.

3. Approval of policy updates for inclusion in the Staff Manual: Vacations

Mr. Fischer-Toerpe moved to include the updated policy in the Staff Manual. Second by Mrs. Garrison. Motion carried.

4. Trustee Essentials, Chapter 5 – Hiring a Library Director

The Board reviewed key points in this chapter.

Director's Report

Mr. Koszalka reported:

- "Library Supporter Recognition Day" is scheduled for Sunday, April 28th. A special ceremony is planned to recognize the Heikkinen Family for their generous donation, which made the Children's Department renovation possible. Two of Amelia Heikkinen's daughters will be attending the event.

- The Circulation Department has two new staff members—Judith Delgado, full-time Circulation Services Representative started on April 8th and Sheila Llanas, part-time Circulation Services Representative started on April 16th.
- West Allis A la Carte is scheduled for Sunday, June 2nd. Mrs. Mikolajewski is asking for volunteers to staff the library's information booth and will be firming up the schedule at the May meeting.

Other Business

None.

Adjournment

There being no further business, Mrs. Garrison moved to adjourn. Second by Mrs. Olson. Motion carried and meeting adjourned at 7:55 p.m.

Respectfully submitted,

Carol Garrison
Secretary