

MINUTES OF THE LIBRARY BOARD

July 25, 2012

Conference Room – West Allis Public Library
7421 West National Avenue

Mrs. Mikolajewski called the July 25, 2012 Library Board meeting to order at 7:02 p.m. Mrs. Garrison read the library's Mission Statement.

Present: Mr. Fischer-Toerpe, Mrs. Garrison, Ms. Johns-Konkol,
Mrs. Karrels, Ms. Mester, Mrs. Mikolajewski, Ms. Suelzer

Excused: Mrs. Olson

Staff present: Michael Koszalka, Library Director;
Janice Narlow, Administrative Services

Approval of Minutes

Ms. Mester moved the minutes of the June 27, 2012 meeting be accepted as received. Second by Mrs. Garrison. Motion carried.

Statements by Citizens

None.

Correspondence

The June 27, 2012 letter to Library Director Michael Koszalka from Ellen M. Gilligan, President & CEO, Greater Milwaukee Foundation, was noted. The letter states, "It is my pleasure to inform you that a transfer in the amount of \$9,686.00 representing a grant from the Irv H. Terchak Endowment Fund....has been deposited in your organization's bank account."

Reports – Claims and Finance

Ms. Johns-Konkol read the Claims and Finance Report and moved acceptance of claim numbers 03486-03518 for \$198,860.29. Second by Mrs. Karrels. Motion carried. The Board also reviewed the July 25, 2012 Financial Report.

Old Business

1. Library WebPage

Mr. Koszalka reported that work on the library's site is moving forward. We anticipate a "go-live" date in mid-August.

2. Library 2013 operating budget

The Board reviewed the proposed 2013 operating budget request of \$1,819,006.

Mr. Koszalka indicated that the budget being submitted reflects a zero percent increase

over the 2012 adopted budget, which is the directive we received in the budgeting guidelines from City Administration. Mrs. Garrison moved that the Board approve the budget request as presented. Second by Ms. Mester. Motion carried.

New Business

1. Election of Officers

Mrs. Mikolajewski opened the nominations for 2012/2013 Library Board Officers. Mrs. Garrison moved to retain the current slate of Officers. Second by Mrs. Karrels. Motion carried.

Officers for 2012/2013 are:

President	Karen Mikolajewski
Vice President	Leann Mester
Secretary	Carol Garrison
Financial Secretary	Bree Johns-Konkol

2. MCFLS update

Mr. Koszalka reported that there has been no change in the status of the 2012-2013 Resource Agreement with the Milwaukee Public Library.

3. Resolution honoring former Board Member Kurt Kopplin for his years of service

Ms. Mester moved to change the date to read July 25, 2012 and then accept the resolution as corrected. Second by Ms. Johns-Konkol. Motion carried. The resolution will be presented to Mr. Kopplin at a future meeting.

4. Trustee Essentials, Chapter 24 – Library Friends and Library Foundations

The Board reviewed and discussed key elements in this chapter.

Director's Report

Mr. Koszalka reported:

- Mayor Devine has asked Alderperson Cathleen Probst to fill Alderman Kopplin's seat on the Library Board. If she is willing to serve, the appointment will be on the August 7th Council Agenda for approval.
- We are waiting for an update from Valentine Coffee Roasters concerning potential plans to open a coffee kiosk in the atrium. Company representatives have not yet responded to either a phone call or an email.
- He would like to thank the Board for the kind expression of sympathy that was extended to his family upon the recent death of his brother-in-law. The family genuinely appreciated the Board's thoughtfulness in sending flowers.

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Other Business

None.

Adjournment

There being no further business, Ms. Mester moved to adjourn. Second by Mrs. Garrison. Motion carried and meeting adjourned at 7:55 p.m.

Respectfully submitted,

Carol Garrison
Secretary