



AGENDA

CIVIL SERVICE COMMISSION

August 2, 2017 – 6:00 p.m.

Room 128 – West Allis City Hall

1. Approve minutes of the regular monthly meeting of June 7, 2017.

2. Eligibility List(s):

Deputy Treasurer/Senior Accountant, Finance Department, Exam No. 08-17 (O) (P), thirty-two (32) applicants; twenty-seven (27) not under consideration; three (3) withdrew prior to the interview; two (2) were interviewed, one (1) not under consideration after the interview. Place one (1) name on the eligibility list.

Solutions Analyst, Information Technology/Center for Excellence Department, Exam No. 18-17 (O) (P), ten (10) applicants; seven (7) not under consideration; three (3) were interviewed, one (1) not under consideration after the interview. Place two (2) names on the eligibility list.

Circulation Services Representative, Library, Exam No. 24-17 (O), certified three (3) applicants from the Office/Clerical Support eligibility list [Exam No. 05-16 (O) (P)]. Place three (3) names on the eligibility list.

3. Appointment(s):

Bart Griepentrog, Senior Planner, Department of Development, Planning and Zoning Division, effective May 3, 2017 [Exam No. 22-17 (P)], Rule XV, Section 9.

Kenneth Glenz, Maintenance Repairer, Department of Public Works/Engineering, Sanitation and Streets Division, effective June 1, 2017 [Exam No. 20-17 (P)], Rule XV, Section 9.

Amy Lewis, Environmental Technician (.5 FTE), Health Department, effective June 13, 2017 [Exam No. 09-17 (O) (P)].

Michael Barylski, Solutions Analyst, Information Technology/Center for Excellence Department, effective July 6, 2017 [Exam No. 18-17 (O) (P)].

Jenny Slivka, Administrative Support Assistant, Clerk's Office, effective July 24, 2017 [Exam No. 05-16 (O) (P)].

4. Retirement(s):

Robert Andree, Maintenance Repairer, Department of Public Works/Engineering, Water Division, effective July 7, 2017 (seventeen (17) years, one (1) month of service).

5. Resignation(s):

Randall Victory, Maintenance Repairer, Department of Public Works/Engineering, Fleet Services Division, effective June 9, 2017 (two (2) years, nine (9) months of service).

Katie Jentges, Librarian I, Library, effective July 25, 2017 (two (2) years, eleven (11) months of service).

6. Elimination of Position:

Jaclyn Kitchin, Appraiser, Assessor's Office, effective July 31, 2017 (twenty-nine (29) years of service).

7. Hearing at the request of Michael Koszalka, Library Director, to promote Ashley Wagner, Circulation Services Representative, to the position of Administrative Support Specialist, under the provision of Civil Service Rule XV, Section 9, which governs promotion without examination on the basis of ascertained merit and seniority, effective August 7, 2017 [Exam No. 27-17 (P)].

8. Reporting:

- Tuition Reimbursement Quarterly Report (April – June, 2017).

9. Discuss:

- Civil Service Commission conversion update.

10. Topics/Items for future Agendas.

11. Schedule the next Civil Service meeting.

The City of West Allis is an Equal Opportunity/Affirmative Action Employer and does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability, or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

Upon reasonable notice, the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services, and/or benefits.