



**MINUTES  
WEST ALLIS COMMISSION ON AGING MEETING**

Monday, March 27, 2017 at 3:45pm

West Allis Senior Center

7001 W. National Ave., West Allis, WI 53214 414-302-8700

***West Allis Commission on Aging Mission Statement***

*"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."*

**MEMBERS PRESENT:**

Linda Timm  
Dave Rymaszewski  
Jessica Lisinski  
Margee Maydak  
Deborah Tiegs  
Judith Schmidt  
Tammy Herro  
Patricia Wikenhauser

**MEMBERS EXCUSED;**

John Zentgraf

**STAFF PRESENT:**

Denise Koenig

**STAFF EXCUSED:**

Jane Kolinski  
Sally Nusslock  
Peggy Pipia  
Marilyn Matter

1. Public invited to speak.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for January 23, 2017. Minutes were reviewed and approved.
4. Correspondence and Communications.
  - Milwaukee County Commission on Aging – Meeting Agenda, minutes, Advocacy Committee Minutes and Committee & Council Meeting Schedule, Nutrition Council meeting minutes, and Service Delivery Committee meeting minutes. A short discussion took place regarding the Congregate and Meals on Wheels programs. The Nutrition Council implemented a contribution increase in 2017 from \$2.50 to \$3.00. It has not been raised since 2010. Additional information was shared on the Go Pass, Aging Resource Center, Wellness Center – nestCare, Older American's Act, SeniorCare and AARP Tax Assistance.
5. Update on Senior Center Policies and Procedures. Denise Koenig distributed copies of the Senior Center's Policy and Procedures – 1850, 1851, 1852, 1853, 1855, 1856 and 1860 with the proposed revisions at the January meeting. Commissioners decided to hold the discussion on these revisions until the April meeting. Denise will make sure all members receive a PDF version via email. Please review and prepare for discussion at the April meeting.

6. Report on Community Projects.
  - Stockbox Program Update. 114 boxes distributed in February, 68 boxes in March, and 118 boxes in April. The new income eligibility guidelines were released effective immediately.
  - Senior Center volunteers collated the City newsletter (April, May & June) this past week. Volunteer turnout for the project was very low due to the snowstorm on Monday. The remainder of the week had a good turnout of volunteers.
  - Interfaith West Central & Resource Center – Tammy Herro reported on the following:
    - Interfaith West Central reported 998 clients. Of that number, 687 are West Allis residents. Tammy said she was interviewed for an upcoming article in the NOW section of the Journal Sentinel Newspaper regarding proposed cuts to the Community Development Block Grants.
    - Interfaith fundraiser is slated for April 27 at the Crowne Plaza – Mayfair. Tickets are \$125 per person. The annual picnic is slated for June 15 and will feature a 50's Rock & Roll theme at Mary Queen of Heaven.
7. Update on P.C.s. Denise Koenig reported that once the eBay room is set-up and organized, the older computer from the lab will be set up for use.
8. Update on commercial grade light-weight tables and cart. Denise reported that the tables and table cart were received undamaged, but the janitor put a scratch in one of the tables when he unpacked it.
9. Discussion of Convection Oven. No update.
10. Discussion of TV's & Time Warner Cable. Denise Koenig reported that she found a 75" TV on sale. Dave Rymaszewski made a motion to approve the purchase of a 75" Samsung TV and warranty protection not to exceed \$2,200 out of the Center's Bazaar Account. Tammy Hero seconded the motion and all present approved it.
11. Staff Report
  - Senior Center Staff Report –Denise Koenig reported on upcoming events and reviewed the Senior Center Schedule of Events.
    - AARP Tax Assistance – First Friday was cancelled due to problems with the IRS program, so far, the rest of the Fridays have been running smoothly.
    - Tai Chi Fundamentals UW Madison & MCDA Study began in March and will run through the end of May. Two 6-week sessions, Mondays & Wednesdays from 1 – 2:30 p.m. Both sessions are filled.
    - Staff and volunteers are downsizing and organizing the center's storage areas. Preparations are underway to convert Meeting Rm. 1 into the new Fiber Arts area. A discussion ensued regarding some of the items and possible uses for them.
  - Trust Fund Report (Quarterly)
    - 1<sup>st</sup> quarter January – March – report presented at April meeting
    - 2<sup>nd</sup> quarter April – June – report presented at August meeting
    - 3<sup>rd</sup> quarter July –September – report presented at October meeting
    - 4<sup>th</sup> quarter October – December – report presented at January meeting
12. Next meeting schedule for Monday April 24, 2017 at 3:45 PM.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

*Denise R. Koenig*

DRK/gs  
comag/March

**Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.**

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT: It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services or benefits.