



**MINUTES
WEST ALLIS COMMISSION ON AGING MEETING**

Monday, January 23, 2017 at 3:45pm

West Allis Senior Center

7001 W. National Ave., West Allis, WI 53214 414-302-8700

West Allis Commission on Aging Mission Statement

"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."

MEMBERS PRESENT: Linda Timm
Dave Rymaszewski
Jessica Lisinski
Margee Maydak
Deborah Tiegs
Judith Schmidt
Tammy Herro

MEMBERS EXCUSED; Patricia Wikenhauser
John Zentgraf

STAFF PRESENT: Sally Nusslock
Peggy Pipia
Marilyn Matter
Denise Koenig

STAFF EXCUSED: Jane Kolinski

1. Public invited to speak.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for November 28, 2016. Minutes were reviewed and approved.
4. Correspondence and Communications.
 - Milwaukee County Commission on Aging – Meeting Agenda, minutes, Advocacy Committee Minutes and Committee & Council Meeting Schedule, Nutrition Council meeting minutes, and Service Delivery Committee meeting minutes.
 - West Allis Community Dinner Dance – 2017 Beneficiary: Shared Journeys Charter School – Saturday, March 25 from 6 – 11 p.m. at Hampton Inn & Suites, 8201 W. Greenfield. \$60 per person; \$55 early bird. Tickets available at City Hall.
5. Update on Senior Center Policies and Procedures. Denise Koenig distributed copies of the Senior Center's Policy and Procedures – 1850, 1851, 1852, 1853, 1855, 1856 and 1860 with the proposed revisions. Commissioners will also receive a PDF version via email prior to the February COA meeting. Please review and prepare for discussion at the next meeting.

6. Report on Community Projects.
 - Stockbox Program Update. 116 boxes were distributed in the month of December and 103 boxes in January (note icy/wintery day).
 - Network News Articles for the City Newsletter. Denise Koenig reported that the deadline for articles is next week Friday. Senior Center volunteers will collate the next newsletter (April, May & June) beginning the first or second week in March. Additional volunteers are always needed.
 - Interfaith West Central & Resource Center – Tammy Herro reported on the following:
 - Spaghetti Dinner, Saturday, January 28 from 4 – 7 p.m. at St Matthias Parish, 9306 W. Beloit Rd. All proceeds benefit Interfaith West Central. Raffle tickets, wine baskets and themed baskets. A donor is also paying for seniors age 60+ to attend the event, but they have to have their own transportation to and from the event.
 - Interfaith West Central had a total of 1053 clients in 2016. Of that number, 685 (65.05%) were West Allis residents.
 - Interfaith door hangers (one side for clients/the other for volunteers). Ordered 1000 and has already distributed 500 of them. On February 14, MATC is sponsoring a ‘Day of Service’ and the school has 40 volunteers who have signed up to help distribute the hangers.
 - Interfaith Senior Ambassadors – Denise reported that the Senior Center has two Senior Ambassadors coming in each week to connect elders with community resources. Mary Devitt is the Senior Ambassador on Wednesday mornings and Lynn Donahoe is the Senior Ambassador on Thursday mornings. Both have been very helpful, working one-on-one assisting individuals with resources related to jobs, housing, financial aid, etc.
7. Update on P.C. for Computer Lab. Denise Koenig reported that the P.C.’s for the computer lab are all installed and working. The older computers that were replaced will be put to use in the following areas: Lobby area, Senior Center Office and the eBay room.
8. Update on commercial grade light-weight tables and cart. Denise reported that we received one four pack undamaged. Jane put the order through for the remaining tables and the table cart prior to her medical leave. We anticipate deliveries of these items in the next couple of weeks.
9. Discussion of Convection Oven. Denise said no progress has been made in this area and asked to have the discussion tabled for a future meeting.
10. Discussion of TV’s & Time Warner Cable. Denise Koenig reported that she is still looking for some “good deals” on televisions to replace the older models in the building.
11. Staff Report
 - Senior Center Staff Report – Denise Koenig reported on upcoming events and reviewed the Senior Center Schedule of Events.
 - AARP Tax Assistance – Fridays, beginning February 3.
 - Chinese New Year, Tuesday, February 14.
 - Random Acts of Kindness, Friday, February 17.
 - Mardi Gras Party, Tuesday, February, 28.
 - St. Patrick’s Party, Friday, March 17.
 - Light & Unite Red, Thursday, January 26 – Sponsored by West Allis-West Milwaukee Community, West Allis Police Department and West Allis Fire Department.
 - Tai Chi Fundamentals Study, March – May. Two 6-week sessions, Mondays & Wednesdays from 1 – 2:30 p.m. For more information, contact Jennifer Lefeber at 414-289-6352.
 - Trust Fund Report (Quarterly)
 - 1st quarter January – March – report presented at April meeting
 - 2nd quarter April – June – report presented at August meeting

- 3rd quarter July –September – report presented at October meeting
- 4th quarter October – December – report presented at January meeting

12. Next meeting is scheduled for Monday February 27, 2017 at 3:45 PM.

The meeting adjourned at 4:50 p.m.

Respectfully submitted,

Denise R. Koenig

DRK/gs

comag/January

Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT: It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services or benefits.