



**MINUTES**  
**WEST ALLIS COMMISSION ON AGING MEETING**  
Monday, April 25, 2016 at 3:45pm  
West Allis Senior Center  
7001 W. National Ave., West Allis, WI 53214 414-302-8700

*West Allis Commission on Aging Mission Statement*

*"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."*

MEMBERS PRESENT: Patricia Wikenhauser  
Linda Timm  
Dave Rymaszewski  
Jessica Lisinski  
John Zentgraf  
Margee Maydak  
Deborah Tiegs  
Judith Schmidt  
Tammy Herro

STAFF PRESENT: Denise Koenig  
Jane Kolinski  
Marilyn Matter

STAFF EXCUSED: Sally Nusslock  
Peggy Pipa

1. Public invited to speak.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for March 28, 2016. Minutes were reviewed and approved.
4. Correspondence and Communications.
  - Milwaukee County Commission on Aging – Meeting Agenda, minutes, Advocacy Committee Minutes and Committee & Council Meeting Schedule, Nutrition Council meeting minutes, and Service Delivery Committee meeting minutes.
  - Interfaith Older Adult Programs – newsletter
5. Discussion of Senior Discount program. John Zentgraf reported that five businesses responded to the mailing for the Senior Discount program. A draft copy of the Senior: Shop Local, Save \$\$ flyer was presented to the Commission. Discussion ensued. The final copy will be printed and distributed.
6. Update on Senior Center Policies and Procedures. Denise Koenig reported that she met with Patricia Wikenhauser and Deborah Tiegs to finalize the Senior Center's Policies and Procedures. A meeting is set up for May 19 with City Attorney Cheryl Kuhary to review the final document before it's presented to the Commission.
7. Discussion of projection unit Main Hall. Denise Koenig reported that the Senior Center received a used projection unit from the Health Department therefore the purchase of a new unit is not necessary.

8. Report on Community Projects.

- Stockbox Program Update. Jane Kolinski reported that 130 boxes were distributed in the month of April. Due to a police tactical situation in the area, the distribution was moved across the street to Vet's Park. Distribution ran smoothly.
- Network News Articles for the City Newsletter. Denise Koenig reported that City is looking to place a staff person here to coordinate the newsletter project. This person will provide the lifting and stacking involved with the project which is scheduled for the week of June 12<sup>th</sup>.
- Interfaith West Central & Resource Center – Tammy Herro reported that Interfaith is hosting the Pearls of Wisdom fundraising event on Thursday, May 5, 2016 at the Milwaukee County Zoo Peck Center. Tammy further stated that Interfaith is currently servicing 972 clients in the West Central Area.

9. Staff Report

- Senior Center Staff Report –Denise Koenig reported on upcoming events and reviewed the Senior Center Schedule of Events.
- Civic Improvement Foundation Dinner Dance is Saturday, April 16, 2016. This year's beneficiary is the Disabled Veterans Foundation. Tickets are available through the Mayor's office at City Hall.
- Annual Senior Center Rummage Sale – Thursday & Friday, May 12 & 13, 2016.
- Chair Yoga Class – Thursdays 10:30AM – 11:00AM. This class has become very popular and is increasing in size.
- Arthritis Foundation Exercise Classes - Monday, Wednesday, & Fridays 10AM – 11AM.
- Dance, Dance, Dance – Get your groove on Tuesdays 10:30AM – 11:00AM.
- Upcoming tours: Mystery Thrift Store Scavenger Hunt, Wednesday, May 18, 2016; Wisconsin Dells Upper Boat Trip, Wednesday, July 20, 2016; Covered Wagon Tour Shalom Wildlife Zoo, Tuesday, September 27, 2016
- Thursday Movie Matinees are increasing in popularity.
- Discussion of August Senior Seminar - Topic suggestions Dementia, Personal Safety, Valuable medical computer websites. Commissioners were asked to bring additional ideas to the next meeting.
- Trust Fund Report (Quarterly)
  - 1<sup>st</sup> quarter January – March – report presented at April meeting
  - 2<sup>nd</sup> quarter April – June – report presented at August meeting
  - 3<sup>rd</sup> quarter July –September – report presented at October meeting
  - 4<sup>th</sup> quarter October – December – report presented at January meeting

Denise Koenig distributed copies of the Trust Fund Report to the Commissioners for their review.

10. Discussion of items for Monday, May 23, 2016 meeting.

- August Senior Seminar

11. Next meeting scheduled for Monday May 23, 2016 at 3:45 PM.

The meeting adjourned at 5:45 p.m.

Respectfully submitted,

*Jane Kolinski*

**Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.**

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT: It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services or benefits.