



City of West Allis

11301 W. Lincoln Ave.
West Allis, WI 53227

Meeting Minutes

Board of Police and Fire Commissioners

*Commissioner Joseph Kempen, President,
Commissioner Kevin Haass, Vice-President,
Open, Secretary
Commissioners Donald Nehmer and Amy Heron*

Thursday, November 21, 2013

6:00 PM

Police Court Center

REGULAR MEETING AND CLOSED SESSION

A. CALL TO ORDER

Commissioner Kempen called the meeting to order at 6:00 pm

B. ROLL CALL

Present: Commissioners Joseph Kempen, Amy Heron, Kevin Haass and Don Nehmer

Also Present: Interim Fire Chief Gary Streicher, Assistant Chief Steve Bane, Assistant Chief Martin King, Battalion Chief Chris Reinke – Fire Department; Police Chief Charles Padgett, Deputy Chief Bob Fletcher, Deputy Chief Chris Botsch, Captain Steve Beyer, Detective Nick Stachula, Lieutenant Todd Clementi – Police Department; Audrey Key, Human Resource Manager, Paul Ziehler, Chief Administrative Officer – City of West Allis; Retired Fire Chief Steven Hook; Retired Police Chief Michael Jungbluth; Bridget Kennedy, Recording Secretary

C. APPROVAL OF MINUTES

A motion was made by Commissioner Haass and seconded by Commissioner Kempen to approve the minutes of the October 17, 2013 Regular Meeting Minutes as well as the October 22nd, October 24th and November 5, 2013 Special Meeting and Closed Session Meeting Minutes.

D. FIRE DEPARTMENT

1. Firefighting Activity Report

Interim Fire Chief Gary Streicher submitted the Firefighting Activity Report as well as the corresponding quadrant maps.

I/FC Streicher directed the Commissioners to page 3 of the report to discuss the fire incident that took place at the West Allis Department of Public Works building. I/FC Streicher stated that the fire was a result of work being done on the roof and was quickly brought under control.

The Commissioners had no additional questions or comments and the report was placed on file.

2. Fire Department Financial Report

Interim Fire Chief Gary Streicher submitted the Fire Department Financial Report

I/FC Streicher stated that year-to-date, the fire department is approximately 10% below budget and continues to underspend in the salary budget.

The Commissioners had no additional questions or comments and the report was placed on file.

3. Training Activity Report

Interim Fire Chief Gary Streicher submitted the Training Activity Report prepared by Acting Assistant Chief Jay Scharfenberg

I/FC Streicher stated that Officer Development meetings were held during the first week of October and topics included a review of lessons learned from After Action Review process, and an update on pending changes to Survive Alive and Shared Services programs. I/FC Streicher also noted that firefighters participated in a confined space and trench rescue sessions which included on-site training at WE Energies.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Fire Prevention Activity Report

Interim Fire Chief Gary Streicher submitted the Fire Prevention Activity Report prepared by Assistant Chief Marty King

I/FC stated that during the month of October, FI Dombrowski was placed on 8 hours to continue with cleaning up outstanding fire inspection violations that were 180 days or over. I/FC Streicher noted that all were completed and overall inspections are now up 4% over last year.

The Commissioners had no additional questions or comments and the report was placed on file.

5. Emergency Medical Services Activity Report

Interim Fire Chief Gary Streicher submitted the Emergency Medical Services Activity report as well as the October highlighted calls report prepared by Assistant Chief Steve Bane

I/FC Streicher stated that the department is close to matching and probably exceeding last year's total call volume number. I/FC Streicher noted that the response times are in the high 80 percentile and the department continues to strive toward the benchmark of 90% response time.

I/FC Streicher also reviewed the highlighted calls report, stating that the staff responded to a variety of calls over the month and was proud of the way all were handled.

The Commissioners had no additional questions or comments and the report was placed on file.

6. Emergency Medical Services Revenue Report

Interim Fire Chief submitted the Emergency Medical Service Report prepared by Assistant Chief Steve Bane

I/FC Streicher noted that we continue to receive due payments from Milwaukee County and to date, the department is approximately \$77,000 ahead of budgeted collection estimate.

The Commissioners had no additional questions or comments and the report was placed on file.

7. Sick and Injured Report

Interim Fire Chief Gary Streicher submitted the Sick & Injured Report

I/FC Streicher was pleased to note that the department is approximately 4,000 hours below, year-to-date 2012 and that October overall was down from last year's numbers. Commissioner Kempen asked if I/FC Streicher anticipated or is aware of any upcoming issues relating to sick and injured time and I/FC Streicher stated that to date, unless someone is injured, he expects the sick and injured report to remain below hours thru the end of the year.

The Commissioners had no additional questions or comments and the report was placed on file.

8. Master Plan Performance Snapshot

Interim Fire Chief Streicher submitted the Master Plan Performance Snapshot report

I/FC Streicher stated that a meeting with dispatch supervisors occurred recently to discuss call processing times and improvement solutions to help get the responding apparatus on the road faster. I/FC Streicher stated that the October call processing accountability total is highlighted in yellow to show the improvement the dispatchers have made in answering fire calls. I/FC Streicher stated that he was pleased with the percentage increase and he is confident everyone is on the right track to get closer to the required benchmark results moving forward.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Request for Approval: Transfer of funds from Salary budget to Equipment budget

Interim Fire Chief Gary Streicher submitted for the Commissioners approval a request to transfer funds from the salary budget to the equipment budget.

I/FC Streicher stated he and Assistant Chief Bane meet with Finance Director Mark Wyss recently to review the salary and capital budget accounts. I/FC Streicher stated that due to savings realized in the 2013 salary budget of an estimated \$650,000, he is requesting a transfer of \$150,000 to the Capital budget. He stated that this transfer of funds will increase the capital improvement fund for eventual apparatus replacement requirements in the near future.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the request for the funds transfer as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
 No: 0

10. Request for Approval: Promotion to Assistant Chief

Interim Fire Chief Gary Streicher submitted a request for approval for the promotion of Captain Jay Scharfenberg to the position of Assistant Chief. I/FC Streicher stated that if approved, the promotion would be effective at 0800 hours on November 22, 2013.

A motion was made by Commissioner Haass and seconded by Commissioner Heron to approve the promotion as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
No: 0

11. Request for Approval: Promotion to Battalion Chief

Interim Fire Chief Gary Streicher submitted a request for approval for the promotion of Captain Dan Machowski to the position of Battalion Chief. I/FC Streicher stated that if approved, the promotion would be effective at 0800 hours on November 22, 2013.

A motion was made by Commissioner Nehmer and seconded by Commissioner Haass to approve the promotion as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
No: 0

E. POLICE DEPARTMENT

12. Traffic Report

Police Chief Padgett introduced Lt. Todd Clementi to present the Traffic Report

Lt. Clementi stated that the traffic bureau continues with the alcohol safety enforcement initiative and during the month of October arrested a total of 43 individuals for OWI. Lt. Clementi stated that a detour route as a result of the Zoo interchange and Hwy 100 construction projects have increased traffic in the 300 block of South Curtis Road. Lt. Clementi stated that a speed trailer has been deployed in this area in an effort to discourage people from speeding.

The Commissioners had no additional questions or comments and the report was placed on file.

13. 1st Shift Activity Report

Chief Padgett submitted the 1st Shift Activity Report prepared by Ct. Navarrette

Chief Padgett stated that on October 20th, Officer Scott observed 2 individuals leaving the Burlington Coat Factory with a cart full of merchandise. Officer Scott then conducted a traffic stop on the vehicle and it was quickly discovered that a retail theft had taken place at Burlington Coat Factory. The 2 individuals were arrested and almost \$400 worth of stolen merchandise was returned to the store. Chief Padgett stated that good observations on the part of Officer Scott contributed to the arrest of these individuals.

The Commissioners had no additional questions or comments and the report was placed on file.

14. 2nd Shift Activity Report

Chief Padgett submitted the 2nd Shift Activity Report prepared by Ct. Chad Evenson and Lt. Nick Pye.

Chief Padgett recognized Officers Peter Borree and Randy Kwasinski regarding their work and investigation on a child neglect case. Chief Padgett stated that the officers responded to a report of five (5) children, ranging in age from 2 to 9 years old, left home alone. Chief Padgett stated that after a thorough investigation, 2 suspects had been arrested and charged with multiple counts of child neglect. Chief Padgett also discussed other significant arrests during the month of October as well as ongoing initiatives relating to 2nd shift.

The Commissioners had no additional questions or comments and the report was placed on file.

15. 3rd Shift Activity Report

Chief Padgett submitted the 3rd Shift Activity Report prepared by Ct. Christopher Marks

Chief Padgett reviewed a number of significant arrests to include theft/suspicious activity, burglary, disorderly conduct and OWI/possession of firearm while intoxicated/possession of controlled substance. Chief Padgett also stated that at the beginning of October, 3rd shift has increased the enforcement of the overnight parking ordinance.

The Commissioners had no additional questions or comments and the report was placed on file.

16. Criminal Investigations Unit Activity Report

Chief Padgett submitted the Criminal Investigations Unit Activity Report prepared by Captain Barry Waddell

Chief Padgett reviewed a counterfeit currency case investigated by Det. Sturino. Chief Padgett stated that counterfeit \$20.00 bills surfaced at Culver's and Day's Inn. After an extensive investigation process, Chief Padgett stated that Det. Sturino arrested 3 women who were involved in a counterfeit case that expanded throughout Milwaukee County.

The Commissioners had no additional questions or comments and the report was placed on file.

17. Sensitive Crimes Activity Report

Chief Padgett submitted the Sensitive Crimes Activity Report prepared by Lieutenant Jessica Johnson

Chief Padgett stated that Det. Napoli registered two (2) new sex offenders during the month of October. Additionally, Chief Padgett stated that 5 home visits were conducted during the West Allis "meet and treat" event and no violations were found. Chief Padgett also discussed briefly an ongoing case involving an adult male contacting juveniles via facebook and arranging to meet with these juveniles. Chief Padgett stated that this was a time intensive investigation as the individual had moved out of West Allis and there were a number of victims to interview and the gathering of additional information. The adult male was located and will be/is being charged with a number of felony charges.

The Commissioners had no additional questions or comments and the report was placed on file.

18. Tavern Violations

Chief Padgett submitted the Tavern Violations report prepared by Lieutenant Jessica Johnson

Chief Padgett stated that specific Officers have been assigned to check bars in certain areas of the city in an effort to decrease the number of bar related incidents such as fighting. Chief Padgett stated these checks will take place during the late/early night shift timeframes.

The Commissioners had no additional questions or comments and the report was placed on file.

19. Crime Analysis Report

Chief Padgett submitted the Crime Analysis Report as well as the corresponding police bulletins prepared by Crime Analyst Chrisie Hunter

The Commissioners had no additional questions or comments and the report was placed on file.

20. Crime Analysis Patrol Section Brief

Chief Padgett submitted the Crime Analysis Patrol Section Brief report

Chief Padgett stated that this report covered activity from September 1st thru October 5th 2013. Chief Padgett stated that during this timeframe there were 10 robberies, 58 burglaries and 47 thefts from motor vehicles. Chief Padgett also stated that year to date, robberies are overall equal with last year's robbery count while burglaries have increased approximately 22%.

The Commissioners had no additional questions or comments and the report was placed on file.

21. Training Report

Chief Padgett submitted the Training Report prepared by Captain Ron Versnik and Sergeant David Madden

Chief Padgett stated that the four recently hired officers have completed their 8-week new officer training and are entering the FTO phase of training on November 4th. Chief Padgett stated that the interview process for six police candidate recruits will take place on November 26th.

The Commissioners had no additional questions or comments and the report was placed on file.

22. Crime Prevention Activity Report

Chief Padgett submitted the Crime Prevention Activity Report prepared by Lieutenant Jeff Nohelty

Chief Padgett noted that school liaisons continue to work and meet with students to follow up on any issues or ongoing situations to help ensure a safe school environment is maintained. Chief Padgett also reviewed a number of activities that Lt. Nohelty and Ct. Nelson have been involved with handling during the month of October.

The Commissioners had no additional questions or comments and the report was placed on file.

23. Special Investigations Unit – 3rd Quarter Report

Chief Padgett submitted the 3rd Quarter Special Investigations Unit report prepared by Lieutenant Colin Hughes

Chief Padgett reviewed a number of significant investigations which concluded with arrests made for heroin and cocaine distribution and prostitution.

The Commissioners had no additional questions or comments and the report was placed on file.

24. Overtime Comparison

Chief Padgett submitted the Overtime Comparison report (January to October)

Chief Padgett stated the department was 15 hours over from last year with the majority of the OT happening in the CRU division. Chief Padgett noted that the swat team has been utilized with Milwaukee Metro and HIDTA for various incidents and situations. Chief Padgett noted that he has had conversations with supervisors at Milwaukee Metro regarding the possibility of partial reimbursement to the city and discussions are on-going.

The Commissioners had no additional questions or comments and the report was placed on file.

25. Police Department Financial Report

Chief Padgett submitted the Police Department Financial report

The Commissioners had no additional questions or comments and the report was placed on file.

26. Statistics

Chief Padgett submitted the Statistics report covering 2011, 2012 and thru October 2013. The following category comparisons were provided:

- Accidents
- Parking Tickets
- Parking Citations
- Incident Reports
- Adult Arrests
- Money Collected
- Juvenile Arrests
- Tickets Issued
- Traffic Citations
- Dispatch Activity
- OWI Cases by year and month

The Commissioners had no additional questions or comments and the report was placed on file.

27. Sick & Injured Report

Chief Padgett submitted the Sick & Injured Report prepared by DC Christopher Botsch

The Commissioners had no additional questions or comments and the report was placed on file.

28. Request for Approval: Sergeant Eligibility List

Chief Padgett submitted a Sergeant Eligibility List for approval. Chief Padgett stated that if approved, the list will remain for two (2) years and promotions to sergeant will be made by the order of the submitted list.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the Sergeant Eligibility list as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
 No: 0

29. Request For Approval: Crossing Guard Contract with Twin City Security

Deputy Chief Fletcher submitted for approval the 2013 Crossing Guard Contract with Twin City Security. DC Fletcher stated that the current contract expires at the end of December 2013 and Twin City Security has agreed to enter into another three year contract running thru December 2016.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the Crossing Guard contract with Twin City Security as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
 No: 0

30. Request for Approval: Fleet Vehicle Purchase Request – 2014 Budget

Chief Padgett submitted for approval a fleet vehicle purchase request for 2014. Chief Padgett stated that the department will purchase 5 Chevrolet Impala squad cars and a 1 Jeep Wrangler. Additionally, Chief Padgett stated that the purchase will also include squad car set ups for the Impala's.

A motion was made by Commissioner Nehmer and seconded by Commissioner Haass to approve the Fleet Vehicle Purchase request as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
 No: 0

31. Request for Approval: Five (5) DP3 In-Squad Camera System Upgrades and one (1) complete camera system and Rocket 4G LTE vehicle router

Chief Padgett submitted for approval the purchase of Five (5) DP3 In-Squad Camera System Upgrades and one (1) complete camera system and Rocket 4G LTE vehicle router

Chief Padgett stated the department will be purchasing five (5) DP3 in-squad video system upgrades as well as one (1) complete DP3 camera system and supplemental Rocket 4G LTE vehicle router. Chief Padgett stated that the total cost (including install labor) is \$31,561.00. Chief Padgett noted that \$31,315.00 will be paid via a Justice Assistance grant and the remaining balance will be paid from the 2014 vehicle set-up account.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the Fleet Vehicle Purchase request as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
No: 0

F. POLICE AND FIRE COMMISSION

32. Recognition of Commissioner Wayne Clark for his service on the Police & Fire Commission Board and to the City of West Allis

Commissioner Kempen recognized and thanked retired Commissioner Wayne Clark for his 15 years of service to the PFC. Commissioner Kempen stated that Mr. Clark was President of the board for 10 years and completed his 5 year tenure as Commissioner and Secretary of the board. The Commissioners collectively thanked Mr. Clark for his years of service to the board and the City of West Allis.

33. Welcome and introduction of a new Police & Fire Commissioner

Commissioner Kempen introduced and welcomed Amy Heron as a member of the Police & Fire Commission Board. Commissioner Kempen stated that Commissioner Heron is a registered nurse and works as a RN Case Manager at Froedtert Hospital. Commissioner Kempen stated that Commissioner Heron's 5-year term will run until May, 2018.

34. Confirmation and announcement of the new Fire Chief for the City of West Allis

Commissioner Kempen stated that current Assistant Chief Steve Bane had been offered the position of Fire Chief for the City of West Allis and that he had successfully completed all the outstanding contingent requirements of the position. Commissioner Kempen stated that the promotion would be effective on Sunday, December 1, 2013 and a swearing in ceremony would be held on Monday, December 2, 2013.

A motion was made by Commissioner Heron and seconded by Commissioner Nehmer to approve the promotion of Steve Bane to the position of Fire Chief for the City of West Allis.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Kempen, Haass, Heron and Nehmer
No: 0

35. Discussion: Summary of Negotiated Settlement (SNS) with the West Allis Professional Police Association

Commissioner Kempen introduced Audrey Key, HR Manager for the City of West Allis to briefly discuss this topic. Audrey stated that the 4 negotiation sessions and 1 mediation session resulted in a cost effective, voluntary settlement due to the partnership efforts of the

union and management bargaining teams. Highlights of the 2-year agreement (January 1, 2014 to December 31, 2015) included:

- 2% wage increase effective January 1 for each year (2014 and 2015);
- Effective December 1, 2014, employees will contribute 3% toward the employee portion of the WRS pension and the full amount of the employee portion of the WRS pension effective December 1, 2015;
- Health insurance premiums will remain at 5% for those who participate in an HRA (health risk assessment) and at 7.5% for those who elect not too for the 2014 plan year and will be 7.5% for those who participate and 15% for those who elect not to participate for the 2015 plan year.

Commissioner Kempen thanked everyone involved in this process and stated that at the next PFC meeting, the new PFC board secretary will sign this document for finalization purposes.

36. Discussion: Protective Service Chief compensation for the first half of 2014

Agenda item discussed in Closed Session

G. CLOSED SESSION

PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will, upon conclusion of the open session, consider and vote on a motion to convene in closed session at said time and place to discuss the Protective Service Chief compensation for the first half of 2014.

A closed session for the above purposes is authorized pursuant to the provision of Section 19.85(1)(c) of the Wis. Stats., which authorizes a governmental body, upon motion duly made and carried, to convene in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Immediately upon completion of the closed session, the Board of Police and Fire Commissioners will reconvene in open session at said time and place to consider any other matters on the agenda.

On a motion made and seconded, the meeting convened into closed session at 7:05 pm.

Closed session agenda topic discussed

On a motion made and seconded, the meeting reconvened into open session at 7:30 pm

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 7:31 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.