



# City of West Allis

7332 W. National Ave.  
West Allis, WI 53214

## Meeting Minutes

### Board of Police and Fire Commissioners

*Commissioner Joseph Kempen, President,  
Commissioner Kevin Haass, Vice-President,  
Commissioner Wayne Clark, Secretary  
Commissioner Donald Nehmer*

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Thursday, October 17, 2013

6:00 PM

West Allis Fire Administration

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#### REGULAR MEETING

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#### A. CALL TO ORDER

Commissioner Kempen called the meeting to order at 6:00 pm

#### B. ROLL CALL

Present: Commissioners Joseph Kempen, Wayne Clark, Kevin Haass and Don Nehmer

Also Present: Interim Fire Chief Gary Streicher, Assistant Chief Steve Bane, Assistant Chief Martin King, Firefighter Mark Sura; Police Chief Charles Padgett; Deputy Chief Bob Fletcher, Deputy Chief Chris Botsch, Captain Steve Beyer, Detective Nick Stachula; Amy Heron, Private Citizen; Bridget Kennedy, Recording Secretary

#### C. APPROVAL OF MINUTES

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the minutes of the September 19, 2013 Regular Meeting Minutes as well as the September 23, 2013, September 26, 2013 and October 2, 2013 Special Meeting and Closed Session Meeting Minutes

#### D. POLICE DEPARTMENT

##### 1. Overtime Comparison

Chief Padgett submitted the Overtime Comparison report. Chief Padgett stated that compared to last year to-date, OT is over approximately 230 hours. He stated that the Crisis Response Unit division and the dispatch area have experienced a higher level of OT recently as HIDTA has requested the CRU's assistance in search warrants and other high level requests and the dispatch center is currently down two (2) full-time dispatchers. Chief Padgett stated that the department has submitted to the DOT reimbursement for construction OT and expect to be reimbursed approximately \$4,000.00 in the near future.

The Commissioners had no additional questions or comments and the report was placed on file.

##### 2. Police Department Financial Report

Chief Padgett submitted the Police Department Financial Report.

The Commissioners had no additional questions or comments and the report was placed on file.

3. Statistics

Chief Padgett submitted statistical information on various crime categories comparing 2011, 2012 and thru September 2013.

Chief Padgett also included a graph statistic comparing crime categories from October 2012 to October 2013 year-to-date.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Staffing Update

Chief Padgett stated that currently he has five officers in training and is expecting that one will be on shift in November. Chief Padgett also stated that there are 9 additional candidates that have been interviewed and are currently going thru the non-medical and psych evaluation portion. Chief Padgett noted that once results have been reviewed, he will be requesting time on the Commissioners calendars to begin an interview process. Chief Padgett also noted that the department is currently in the process of conducting a Sergeant's test for eligible members of the department and will be creating an eligibility list when the testing process is completed.

The Commissioners had no additional questions or comments and the report was placed on file.

5. 1<sup>st</sup> Shift Activity Report

Chief Padgett introduced Deputy Chief Bob Fletcher to present the 1<sup>st</sup> Shift Activity Report which was prepared by Captain Robert Navarrette.

DC Fletcher discussed many of the significant arrests that took place during 1<sup>st</sup> shift. He noted specially that on September 15, officers responded to a hit and run accident and upon arrival was informed that the driver of the car was intoxicated and left the scene with a small child. DC Fletcher stated that the driver was located and arrested and charged with DWI and the child was recovered unharmed.

DC Fletcher stated that drunk drivers arrested on 1<sup>st</sup> shift have become more common however, the majority of DWI arrests still take place during the 3<sup>rd</sup> shift timeframe.

The Commissioners had no additional questions or comments and the report was placed on file.

6. 2<sup>nd</sup> Shift Activity Report

Deputy Chief Fletcher submitted the 2<sup>nd</sup> Shift Activity Report prepared by Captain Chad Evenson and Lieutenant Nick Pye.

DC Fletcher stated that Officer Carrie Kielley and Corporal Michael Kempinski continue to work on the R.O.P.E (re-offender prevention enforcement) program initiative. DC Fletcher noted that the goal of this initiative is to monitor individuals on probation and extended supervision to ensure compliance with court ordered requirements.

DC Fletcher recognized Officer Kyle Webster relative to his excellent judgment relating to a recent incident. DC Fletcher stated MPD advised WAFD of an armed robbery suspect in the area and Officer Webster observed the suspect's vehicle on Mitchell St. After an attempted vehicle stop by Officer Webster, the suspect began speeding away and fled from officers. As

both West Milwaukee PD and MPD were in pursuit, Officer Webster followed department protocol and training and terminated his involvement so as not to create any additional hazards on the street.

The Commissioners had no additional questions or comments and the report was placed on file.

7. 3<sup>rd</sup> Shift Activity Report

Deputy Chief Fletcher submitted the 3<sup>rd</sup> Shift Activity Report prepared by Captain Christopher Marks

DC Fletcher reviewed several incidents that occurred on 3<sup>rd</sup> shift in the month of September. Specifically, DC Fletcher noted that on September 8<sup>th</sup> a complaint was received about shots fired on South 113<sup>th</sup> St. Officers spoke with the complainant who stated he was shot at when he caught 5 people vandalizing his van. After further investigation, it was determined that the complainant was responsible for the shooting and was charged with 1<sup>st</sup> degree recklessly endangering safety, operating a firearm while intoxicated and obstructing an Officer.

The Commissioners had no additional questions or comments and the report was placed on file.

8. Criminal Investigations Unit Activity Report

Deputy Chief Fletcher submitted the Criminal Investigations Unit Activity Report prepared by Captain Barry Waddell

DC Fletcher stated that the CIU Division continues to work and move forward on a number of open cases within the division.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Sensitive Crimes Activity Report

Deputy Chief Fletcher submitted the Sensitive Crimes Activity Report prepared by Lieutenant Jessica Johnson

DC Fletcher stated that Detective Napoli registered four (4) new sex offenders during the month of September. DC Fletcher also stated that all registered offenders within the City of West Allis will be contacted and random visits will be conducted as it relates to the city's Halloween trick and treat day(s).

DC Fletcher stated that this division is also investigating a suspicious activity incident that took place at Lincoln Intermediate School on September 13<sup>th</sup>. DC Fletcher stated that several teachers observed a white male taking pictures of students that were on the playground. He noted that when the teachers began to approach the subject, he drove off. This investigation is ongoing and to-date, no additional complaints regarding this activity have been processed.

The Commissioners had no additional questions or comments and the report was placed on file.

10. Tavern Violations

Deputy Fletcher submitted the Tavern Violations Report prepared by Lieutenant Jessica Johnson  
The Commissioners had no additional questions or comments and the report was placed on file.

11. Crime Analysis Report

Chief Padgett introduced Deputy Chief Chris Botsch to present the Crime Analysis Report prepared by Crime Analyst Chrisie Hunter

DC Botsch stated that CA Hunter had been approached by UWM regarding becoming involved with the school's internship program and currently has on board a CA intern for approximately 15 hours per week.

The Commissioners had no additional questions or comments and the report was placed on file.

12. Crime Analysis Patrol Section Brief

Deputy Chief Botsch submitted a Crime Analysis Patrol Report for review.

DC Botsch stated that the report provides a brief summary of areas in each section of the city commonly targeted by criminals. He noted that there are a large number of car break-ins dominating a specific area of the city and CA Hunter continues to work on pinpointing common trends regarding these break-ins and continues to provide the patrol officers with valuable information via police bulletins.

The Commissioners had no additional questions or comments and the report was placed on file.

13. Traffic Report

Deputy Botsch submitted the Traffic Report prepared by Lieutenant Todd Clementi.

DC Botsch stated that during the month of September, 41 individuals were arrested for OWI. He noted that of those 41 arrested, 25 were first offenses and 1 was for a fifth offense. DC Botsch also discussed a fatal crash involving a pedestrian struck by a vehicle. He stated that a 78 year-old pedestrian was transported to the hospital and 5 days later the department was informed that she has died. DC Botsch stated that operator of the vehicle stayed on scene and was very cooperative during the investigation. The driver was subsequently cited for operating a motor vehicle without insurance, and no other charges are pending.

The Commissioners had no additional questions or comments and the report was placed on file.

14. Training Report

Deputy Chief Botsch submitted the Training Division report prepared by Captain Ron Versnik and Sergeant David Madden

DC Botsch stated that 4 officers attended and completed two training programs hosted by WAPD – 2 attended and completed a 40 hour motorcycle crash reconstruction training program and 2 attended and completed a 16-hour canine liability training program. DC Botsch also reviewed a number of other off-site training officers attended during the month of September. DC Botsch also noted that preparations for the fall 2013 in-service training are being completed and will begin on November 5<sup>th</sup>.

The Commissioners had no additional questions or comments and the report was placed on file.

15. Crime Prevention Activity Report

Deputy Chief Botsch submitted the Crime Prevention Activity Report prepared by Lieutenant Jeff Nohelty.

DC reviewed many of the initiatives that the Crime Prevention division are currently involved with to include preparing for the CAAD Halloween event on October 26<sup>th</sup> and the block watch recognition dinner that will take place at Nathan Hale High School on October 23<sup>rd</sup>.

The Commissioners had no additional questions or comments and the report was placed on file.

16. Sick & Injured Report

Deputy Chief Botsch submitted the Sick & Injured Report

DC Botsch stated that, as requested, light duty results have been added to the report beginning in September. DC Botsch indicated that officers currently on long-term light duty have been assigned to the dispatch center for back-up coverage.

The Commissioners had no additional questions or comments and the report was placed on file.

17. Request for Approval: Non-Lethal Training Ammunition System

Deputy Chief Botsch submitted a request for approval to purchase a non-lethal training ammunition system.

DC Botsch explained to the Commissioners that this is a projectile based training system designed for live target engagement. He stated that this is a highly realistic training program with interaction between students and role players and is designed for realistic scenarios and increasing officers' ability under stressful circumstances.

DC Botsch stated the cost of this training system is approximately \$9,294.52 and will be funded from the Federal Equitable Sharing account.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the purchase of this training system as noted above.

The motion carried by the following votes:

Vote:       Aye: 4, Commissioners Kempen, Clark, Haass and Nehmer  
              No: 0

18. Request for Approval: Crossing Guard contract with Twin City Security

Deputy Chief Fletcher stated that a new Crossing Guard contract has been negotiated and was to be available for approval, however, unforeseen last minute changes occurred and DC Fletcher asked the Commissioners to table this contract approval until the November meeting.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to table this contract approval as requested by DC Fletcher.

The motion carried by the following votes:

Vote:       Aye: 4, Commissioners Kempen, Clark, Haass and Nehmer  
              No: 0

## **E. FIRE DEPARTMENT**

### 19. Firefighting Activity Report

Interim Fire Chief Gary Streicher submitted the Firefighting Activity Report as well as the corresponding quadrant maps.

I/FC Streicher reviewed a house fire that occurred on West Manor Park Dr. on September 7<sup>th</sup>. I/FC Streicher stated that the cause of the fire was most likely an electrical short which occurred when the wiring supplying the house was pulled down by a fallen tree branch behind the house.

The Commissioners had no additional questions or comments and the report was place on file.

### 20. Fire Department Financial Report

Interim Fire Chief Gary Streicher submitted the Fire Department Financial Report.

I/FC Streicher stated that with a few exceptions, the department continues to run ahead of projected budget numbers. I/FC Streicher pointed out that the Operational Supplies, although not over budget, is projecting at a higher percentage rate due to the overage of gas consumption. He noted that in 2013, the budget for gas expense was \$50,000 and to date, the department has spent \$59,000. I/FC Streicher stated that this has been adjusted in the 2014 budget to accommodate the increase in EMS calls and the med units requiring more fuel as a result. Additionally, I/FC noted that OT and the repair & maintenance budgets continue to run over budget as well.

The Commissioners had no additional questions or comments and the report was place on file.

### 21. Training Activity Report

Interim Fire Chief Gary Streicher submitted the Training Activity Report prepared by Acting Assistant Chief Jay Scharfenberg.

I/FC Streicher noted that A/AC Scharfenberg was a guest instructor at the Wauwatosa FD/North Shore FD joint recruit academy. I/FC Streicher stated that through a lecture and video presentation, attendees were introduced to the science behind positive pressure attack (PPA), which is a firefighting technique that our department frequently uses with great success. I/FC Streicher stated that after the presentation, the technique was demonstrated and there was a question and answer period.

The Commissioners had no additional questions or comments and the report was place on file.

## 22. Fire Prevention Activity Report

Interim Fire Chief Gary Streicher submitted the Fire Prevention Activity Report prepared by Assistant Chief Martin King

I/FC Streicher reminded the Commissioners that recently the department had assigned FI Dombrowski to 8-hr duty to concentrate on following up and closing a number of open fire violations, and he was very successful in doing so. I/FC Streicher stated that in November, the department will again assign FI Dombrowski to 8-hr duty to continue this catch-up process as it relates to outstanding fire violations.

The Commissioners had no additional questions or comments and the report was place on file.

## 23. Emergency Medical Services Activity Report

Interim Fire Chief Gary Streicher submitted the EMS Activity Report as well as the September highlighted Calls report prepared by Assistant Chief Steve Bane.

Interim Fire Chief Gary Streicher stated that as predicted, mutual aid has been reduced during the month of September and the department now has an additional med unit in service more often and we do not need to rely on mutual aid help. I/FC Streicher stated that he expects the number to stay static or lower thru the end of the year.

I/FC Streicher reviewed the highlighted EMS calls report from September and specifically noted a roll-over car accident with a patient trapped inside. I/FC Streicher stated that the units arrived on-scene within 2 minutes after being dispatched and had the trapped patient extricated within 12 minutes after arriving on-scene and on the way to the hospital quickly after. I/FC stated that the firefighters used the jaws of life, a power saw, and axe and a halogen to remove the roof of the car in order to remove the trapped patient from the car.

The Commissioners had no additional questions or comments and the report was place on file.

## 24. Emergency Medical Services Revenue Report

Interim Fire Chief Gary Streicher submitted the EMS Revenue Report prepared by Assistant Chief Steve Bane.

I/FC Streicher stated that revenue currently is above projection by 7.5%.

The Commissioners had no additional questions or comments and the report was place on file.

## 25. Sick and Injured Report

Interim Fire Chief Gary Streicher submitted the Sick and Injured Report for September.

The Commissioners had no additional questions or comments and the report was place on file.

## 26. Master Plan Performance Snapshot

Interim Fire Chief Gary Streicher submitted the Master Plan Performance Snapshot

The Commissioners had no additional questions or comments and the report was placed on file.

27. Request for Approval: Completion of Firefighter Probationary period and placement on Fire Department roster (Ian Wolfe, Matthew Schmitz, Steven Dufek and Nicholas Draeger)

Interim Fire Chief submitted a request for approval of four (4) probationary firefighters to be placed on the department's roster. I/FC stated that PFF Wolfe, Schmitz, Dufek and Draeger have all completed the requirements of their probationary year in September 2013 and based on reports from their officers and A/AC Scharfenberg's personal observations, I/FC Streicher stated that he would recommend all four (4) be placed on the department's roster.

A motion was made by Commissioner Nehmer and seconded by Commissioner Haass to approve the request as submitted by I/FC Streicher noted above.

The motion carried by the following votes:

Vote:       Aye: 4, Commissioners Kempen, Clark, Haass and Nehmer  
              No: 0

28. Communication: WI Alliance for Fire Safety Award

Interim Fire Chief Gary Streicher stated that on October 8, 2013, the department received the Larry Ceretto Fire Safety Education award from the Wisconsin Alliance for Fire Safety. I/FC Streicher stated that this award honors an organization that demonstrates an outstanding commitment to fire safety and I/FC Streicher noted that the department maintains the longest running Survive Alive program as well as provides fire safety programs for seniors, juvenile fire setters and fire in the workplace. I/FC Streicher passed around the award plaque to the Commissioners.

## **F. POLICE AND FIRE COMMISSION**

29. Request for Approval: New City Policy on Workplace Communications

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the new City Policy on Workplace Communications.

The motion carried by the following votes:

Vote:       Aye: 4, Commissioners Kempen, Clark, Haass and Nehmer  
              No: 0

30. Discussion: IT Update

Chief Padgett stated that they continue to move forward with weekly IT meetings regarding the Phoenix program. Chief Padgett also stated that in his 2014 budget discussions with Paul Ziehler and the Mayor, he requested the addition of three (3) IT positions specifically dedicated to the issues of the PD, and discussion to-date indicate one (1) may be possible for 2014.

31. Discussion: Fire Department Budget

Commissioner Kempen opened this discussion by reiterating the issues that were noted during the March 5, 2013 Committee of the Whole meeting. He stated that Common Council members were concerned about the number of Chiefs at the administration office and suggested that this would be an area that potential budget cuts could be made.

Commissioner Kempen further noted that Common Council members were agreeably to accomplishing this thru attrition, but did not advocate “boots on the street” cuts.

Commissioner Kempen further noted that the PFC Board had a goal to have a new Fire Chief in position to be involved with in the 2014 budget discussions, however, as that did not take place, he thanked Interim Fire Chief Streicher and staff for keeping the budget top of mind and in good shape.

Commissioner Kempen stated that as the 2014 budget has already been submitted and is in the hands of the Mayor, Commissioner Kempen stated that he is going to recommend to the board of Administration and Finance to reduce the firefighter budget by one (1) positions, at the Battalion Chief level, and transfer the corresponding dollar amount to the Capital Budget. Commissioner Kempen stated that this move will give the new Chief the most flexibility for the 2015 budget, to structure/re-structure the administration offices and to handle any cuts and attrition as necessary.

A motion was made by Commissioner Kempen and seconded by Commissioner Nehmer to send to the Administration and Finance Council an amended budget letter outlining the above 2014 budget reduction suggestion for their review and approval.

The motion carried by the following votes:

Vote:       Aye: 4, Commissioners Kempen, Clark, Haass and Nehmer  
              No: 0

#### **G. CLOSED SESSION**

No Closed Session Business Scheduled

#### **H. ADJOURNMENT**

There being no further business, on a motion made, seconded and unanimously passed, the meeting adjourned at 7:30 pm

##### Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

##### Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

##### American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

##### Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.