



City of West Allis

11301 W. Lincoln Ave.
West Allis, WI 53227

Meeting Minutes

Board of Police and Fire Commissioners

*Commissioner Joseph Kempen, President,
Commissioner Kevin Haass, Vice-President,
Commissioner Wayne Clark, Secretary
Commissioner Donald Nehmer*

Thursday, September 19, 2013

6:00 PM

Police Court Center

REGULAR MEETING

A. CALL TO ORDER

Commissioner Haass called the meeting to order at 6:00 pm

B. ROLL CALL

Present: Commissioners Wayne Clark, Kevin Haass and Don Nehmer

Excused: Commissioner Joseph Kempen

Also Present: Interim Fire Chief Gary Streicher, Assistant Chief Steve Bane, Assistant Chief Martin King, Battalion Chief Chris Reinke – Fire Department; Police Chief Charles Padgett, Deputy Chief Bob Fletcher, Deputy Chief Chris Botsch, Captain Chris Marks, Police Officer Carrie Kielley – Police Department; CAO Paul Ziehler, City of West Allis; Amy Heron, West Allis Citizen; Bridget Kennedy – Recording Secretary

C. APPROVAL OF MINUTES

A motion was made Commissioner Clark and seconded by Commissioner Nehmer to approve the minutes of the August 22, 2013 Regular Meeting and Closed Session Meeting Minutes as well as the August 27, 2013 Special Meeting and Closed Session Meeting Minutes.

D. FIRE DEPARTMENT

1. Firefighting Activity Report

Interim Fire Chief Gary Streicher submitted the Firefighting Activity Report as well as the corresponding maps.

I/FC Streicher reported on a fire that occurred at Morgan Grove Apartment complex. He stated that the information received regarding the nature of the fire as well as the odor of petroleum was cause to request the WAPD to investigate a possible suspicious fire.

The Commissioners had no additional comments or questions and the report was placed on file.

2. Fire Department Financial Report

Interim Fire Chief Gary Streicher submitted the Fire Department Financial Report.

I/FC Streicher stated that the current budget is approximately 9.68% under budget; however he did note that some line items were over budget. I/FC Streicher noted those line items will be and have been addressed in recent city budget meetings.

The Commissioners had no additional comments or questions and the report was placed on file.

3. Training Activity Report

Interim Fire Chief Gary Streicher submitted the Training Activity Report prepared by Acting Assistant Chief Jay Scharfenberg

I/FC Streicher noted that the first half of August was devoted to the training completion of the four new firefighter recruits. All four performed adequately in the remaining training requirements and have been assigned to 24 hour shifts as probationary members of the firefighting division.

I/FC Streicher stated that during the week of August 26, fire companies were rotated through vacant commercial structures for simulated fire attack operations in full protective equipment. He noted that this was an excellent training exercise and there were lessons learned for all members of the department.

The Commissioners had no additional comments or questions and the report was placed on file.

4. Fire Prevention Activity Report

Interim Fire Chief Gary Streicher submitted the Fire Prevention Activity Report prepared by Assistant Chief Martin King

I/FC Streicher stated that FI Mark Dombrowski was assigned to 8-hour duty beginning August 19th and was tasked with the completion of outstanding fire inspection reports and pre-citation issues open to date. I/FC Streicher noted that FI Dombrowski did an outstanding job on this assignment and was successful in bringing closure to many of the open and outstanding issues.

The Commissioners had no additional comments or questions and the report was placed on file.

5. Emergency Medical Services Activity Report

Interim Fire Chief Gary Streicher submitted the EMS Activity Report prepared by Assistant Chief Steve Bane as well as the corresponding highlighted calls for the month of August.

I/FC Streicher noted that mutual aid will most likely decrease by the end of the year as the department now has a 4th med unit in service. I/FC Streicher also reviewed some of the highlighted EMS calls from the month of August.

The Commissioners had no additional comments or questions and the report was placed on file.

6. Emergency Medical Services Revenue Report

Interim Fire Chief Gary Streicher submitted the EMS Revenue Report prepared by Assistant Chief Steve Bane

I/FC Streicher noted that EMS revenue continues to run ahead of budget and the contracted contributions from MCEMS have been received as well.

The Commissioners had no additional comments or questions and the report was placed on file.

7. Sick and Injured Report

Interim Fire Chief Gary Streicher submitted the Sick and Injured Report

I/FC Streicher noted that per Commission Kempen's request, a light duty category has been added to the sick and injured report.

The Commissioners had no additional comments or questions and the report was placed on file.

8. Master Plan Performance Snapshot

Interim Fire Chief Gary Streicher submitted the Master Plan Performance Snapshot Report

I/FC Streicher stated that overall, August was a successful month as many of the measured categories on the report made the benchmark requirements. He noted the department continues to review and monitor all areas of the benchmark requirements and continually attempt to improve those noted deficient areas.

Commissioner Nehmer requested better clarification of benchmark numbers relating to #7 objective regarding annual inspections. I/FC Streicher stated that he will follow up with Assistant Chief King to ensure this is updated for the September report.

The Commissioners had no additional comments or questions and the report was placed on file.

9. Communication: Re-Accreditation Report

Interim Fire Chief Gary Streicher presented to the Commissioners a 50-page document prepared by the peer assessment team regarding their visit and reaccreditation results for the department.

I/FC Streicher stated that he, Assistant Chief Bane, Assistant Chief King and Acting Assistant Chief Scharfenberg (also our Accreditation Manager) met with the Commissioners of Fire Accreditation International (CFAI) in Chicago on August 15, 2013. I/FC Streicher stated that after reviewing the submitted accreditation documents and a formal question and answer session, the Commissioners voted unanimously to approve the department for re-accreditation. I/FC Streicher noted that although A/AC Scharfenberg was the department's Accreditation Manager, additional people in the department contributed to the success of the re-accreditation by working on various parts of required documentation to submit to the peer assessors for review.

The Commissioners thanked I/FC Streicher and the department for their dedicated hard work and success on the re-accreditation.

E. POLICE DEPARTMENT10. 2nd Shift Activity Report

Chief Padgett introduced Captain Chris Marks to present the 2nd Shift Activity Report

Captain Marks reviewed and discussed a number of significant arrests for the month of August to include felony domestic abuse, felony theft, armed robbery and employee theft.

Captain Marks stated that career development for 2nd shift officers consisted of gang school, patrol K9 handler training and police motorcycle skills training and competition. He also noted that the initiatives for the month of August included Wisconsin State Fair resource allocation and officer deployment, Highway 100 cruising issues and the Re-offender Prevention Enforcement (ROPE) program.

The Commissioners had no additional comments or questions and the report was placed on file.

11. 1st Shift Activity Report

Chief Padgett submitted the 1st Shift Activity Report prepared by Captain Rob Navarrette

The Commissioners had no additional comments or questions and the report was placed on file.

12. 3rd Shift Activity Report

Chief Padgett submitted the 3rd Shift Activity Report prepared by Captain Ron Versnik

Chief Padgett recognized Officer Martin for his investigation into a possible child abuse incident. Chief Padgett noted that after collecting evidence and speaking with the victim's mother and sister, the mother's boyfriend was arrested and charged with physical abuse of a child and child neglect. Chief Padgett stated that additionally, the mother was also charged with child neglect.

Chief Padgett also reviewed various significant arrests that occurred on first shift during the month of August.

The Commissioners had no additional comments or questions and the report was placed on file.

13. Crime Prevention Activity Report

Chief Padgett submitted the Crime Prevention Activity Report prepared by Lieutenant Chad Evenson

Chief Padgett reviewed a number of the activities that members of the Crime Prevention Bureau have participated in during the month of August to include: delivery of monthly newsletters, begin planning and organizing for the fall East end clean-up and mediated and resolved several citizens and Alderpersons complaints/neighborhood concerns.

The Commissioners had no additional comments or questions and the report was placed on file.

14. Sensitive Crimes Activity Report

Chief Padgett submitted the Sensitive Crimes Activity Report prepared by Lt. Jessica Johnson

Chief Padgett stated that Detective Napoli registered five (5) new sex offenders during the month of August. Chief Padgett noted that Det. Napoli assisted with the annual sex offender registry and updated 23 sex offenders on the State registry. He noted that out of the 23, Det. Napoli will be following up with six (6) offenders who need to be registered and will be required to move out of the City of West Allis due to violation of the city's residency restrictions.

The Commissioners had no additional comments or questions and the report was placed on file.

15. Criminal Investigations Unit Activity Report

Chief Padgett introduced Deputy Chief Christopher Botsch to present the Criminal Investigations Unit report

DC Botsch reviewed and discussed with the Commissioners a number of significant incidents, major cases and arrests that occurred during the month of August.

The Commissioners had no additional comments or questions and the report was placed on file.

16. Crime Analyst Report

Chief Padgett submitted the Crime Analysis Report prepared by Crime Analyst Chrisie Hunter as well as the corresponding Police Bulletin information sheets

Chief Padgett noted that CA Hunter was part of the EOC staff during the entire run of the 2013 State Fair. Chief Padgett stated that CA Hunter monitored Milwaukee, State Fair and West Allis Police Department radios for problems in and around the fair as well as relayed information to command staff when necessary.

Chief Padgett stated that CA Hunter continues to develop information pertaining to recent thefts of AC units from vacant properties along Lincoln Ave. Chief Padgett noted that since July, there have 12 reported AC thefts.

The Commissioners had no additional comments or questions and the report was placed on file.

17. Traffic Report

Chief Padgett submitted the Traffic Report prepared by Lt. Brian Saftig

Chief Padgett stated that for the month of August, there were a total of 38 arrests for OWI. Chief Padgett also noted that the department assisted the Milwaukee County Sheriff's Office and MPD with traffic control for the Fisher House Benefit Ride on August 28th. Chief Padgett stated that approximately 1000 motorcycles rode thru the city in about 10 minutes and no problems were encountered.

The Commissioners had no additional comments or questions and the report was placed on file.

18. Training Report

Chief Padgett did not have an August Training Report

19. Tavern Violations Report

Chief Padgett submitted the Tavern Violations Report prepared by Lt. Jessica Johnson

The Commissioners had no additional comments or questions and the report was placed on file.

20. Overtime Comparison

Chief Padgett submitted the Overtime Comparison report for the month of August.

The Commissioners had no additional comments or questions and the report was placed on file.

21. Sick & Injured Report

Chief Padgett submitted the Sick and Injured Report prepared by Deputy Chief Chris Botsch

Chief Padgett noted that the department currently has 4 people on light duty. He stated that overall, the numbers are favorable compared to last year to date.

The Commissioners had no additional comments or questions and the report was placed on file.

22. Police Department Financial Report

Chief Padgett submitted the Police Department Financial Report

The Commissioners had no additional comments or questions and the report was placed on file.

23. Statistics

Chief Padgett submitted statistical comparison information from 2011-2013 of the following categories:

- Accidents
- Parking Tickets
- Incident Reports
- Adult Arrests
- Money Collected
- Juvenile Arrests
- Tickets Issued
- Dispatch Activity
- OWI Cases

24. Communication: 18 Month Probationary Reports for 11 Officers

Chief Padgett submitted 18-month Probationary Reports for 11 Officers prepared by Captain Barry Waddell:

- Officer Ramon Agor
- Officer Peter Borree
- Officer Daniel Foy
- Officer Jacob Kaye
- Officer Jason Komorowski
- Officer Erin Luedke
- Officer Jared Manthe
- Officer Steve Martin
- Officer Kevyn Mussatti
- Officer Adam Schweitzer
- Officer Kyle Webster

Chief Padgett stated that after reviewing the probationary reports for each of the above Officers, he would like to request that been assigned to permanent status with the West Allis Police Department effective September 19, 2013.

On a motion made, seconded and unanimously passed, the Commissioners approved the assignment of all 11 probationary officers to permanent status with the West Allis Police Department.

25. Request for Approval: Detective Eligibility List

Chief Padgett submitted for approval a Detective Eligibility List of ten (10) Police Detective candidates to fill current and future open positions of Detective on the department. Chief Padgett stated that the selection and assessment process included 4 steps: 1) written exam; 2) Supervisor and Chief evaluations; 3) seniority and 4) an oral interview.

On a motion made, seconded and unanimously passed, the Commissioners approved the Detective Eligibility List as presented by Chief Padgett.

26. Request for Promotion: Captain (1)

Chief Padgett requested the approval to promote Lieutenant Chad Evenson to the position of Captain.

A motion was made by Commissioner Clark and seconded by Commissioner Nehmer to approve the promotion as noted above.

The motion carried by the following votes:

Vote: Aye: 3, Commissioners Clark, Haass and Nehmer
 No: 0

27. Request for Promotion: Lieutenant (2)

Chief Padgett requested the approval of Sergeant Todd Clementi and Detective Nick Pye to the position of Lieutenant.

A motion was made by Commissioner Clark and seconded by Commissioner Nehmer to approve the promotions as noted above.

The motion carried by the following votes:

Vote: Aye: 3, Commissioners Clark, Haass and Nehmer
 No: 0

28. Request for Approval: Sole Source Purchase Avon Gas Masks

Chief Padgett submitted a request for approval for the sole source purchase of Avon Gas Masks for the Crisis Response Unit. Chief Padgett requested the purchase of twenty (20) Avon C50 gas masks for a total approximate cost of \$6607.81.

On a motion made, seconded and unanimously passed, the Commissioners approved the sole source purchase of twenty (20) Avon gas masks as presented by Chief Padgett.

F. POLICE AND FIRE COMMISSION

29. Request for Approval: Sole Source Contract – AT&T Government Solutions

The Purchasing department for the City of West Allis submitted a request for approval from HIDTA to contract with AT&T Government Solutions for services needed for an investigative tool used by each of the HIDTA's Investigative Support Centers.

On a motion made, seconded and unanimously passed, the Commissioners approved the sole source contract – AT&T Government Solutions as presented by Purchasing.

30. Request for Approval: New City Policy on Workplace Communications

Commissioner Clark asked Commissioners Haass and Nehmer to table this discussion and approval until the next PFC meeting as Commissioner Kempen was not available to provide his feedback on this policy.

On a motion made, seconded and unanimously passed, the Commissioners approved table this discussion and approval until the October PFC meeting.

31. Discussion: IT Update

Chief Padgett stated he has discussed and requested that IT staffing dependent to the police department be added to his 2014 budget requests. Chief Padgett stated that IT discussions continue to be ongoing and in his budget discussion with Paul and the Mayor, Chief Padgett requested the addition of three (3) IT positions specifically dedicated to the issues of the Police Department and discussions to date indicate one (1) may be possible for 2014

32. Discussion: Police & Fire Department budget meeting overview

Chief Padgett and I/FC Streicher discussed briefly their individual meetings with Paul Ziehler and the Mayor regarding the 2014 budget submittal and requests. Chief Padgett noted that the IT budgeting continues to be an important issue and I/FC Streicher noted that goals for the upcoming year and years will focus on improving the funding of the Equipment Replacement account. I/FC Streicher stated that the purchase of a new engine in 2015 is a priority as well.

G. CLOSED SESSION

No Closed Session Business Scheduled

H. ADJOURNMENT

There being no further business, on a motion made, seconded and unanimously passed, the meeting adjourned at 7:20 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.