City of West Allis

Newsletter

CITY AT THE CENTER
WEST ALLIS

October, November & December 2011

Refuse And Recycling For The Holidays

- The Municipal Yard is closed for drop-off, its offices are closed, and refuse and recycling will not be collected on Thursday, November 24; Friday, November 25; Friday, December 23; Monday, December 26; and Monday, January 2, 2012.
- The Municipal Yard will be open to accept drop-off of materials on Saturday, November 26.
- The Municipal Yard will not be open to accept drop-off of materials on Saturday, December 24 and Saturday, December 31, 2011.
- Please note the holiday schedule below and plan ahead to set out your refuse and, if appropriate, recyclables by 7:00 a.m. according to this modified schedule.
- Be aware that a snowstorm may further alter this collection schedule.

Thanksgiving Holiday Schedule

If Your Regular Collection Day Is:	Set Out Your Refuse Or Recyclables On:
Monday, November 21	Monday, November 21
Tuesday, November 22	Monday, November 21*
Wednesday, November 23	Tuesday, November 22*
Thursday, November 24	Wednesday, November 23*
Friday, November 25	Monday, November 28
Monday, November 28	Tuesday, November 29
Tuesday, November 29	Tuesday, November 29*
Wednesday, November 30	Wednesday, November 30*
Thursday, December 1	Thursday, December 1*
Friday, December 2	Friday, December 2

***Refuse and recycling collections are affected by weeks with a holiday. Crews may work ahead or fall behind the normal route schedule during these weeks. Any refuse or recyclables not collected should be made available on the next scheduled work day.**

Christmas And New Year Holiday Schedule

If Your Regular Collection Day Is:	Set Out Your Refuse Or Recyclables On:
Monday, December 19	Monday, December 19
Tuesday, December 20	Monday, December 19*
Wednesday, December 21	Tuesday, December 20*
Thursday, December 22	Wednesday, December 21*
Friday, December 23	Thursday, December 22
Monday, December 26	Tuesday, December 27
Tuesday, December 27	Tuesday, December 27*
Wednesday, December 28	Wednesday, December 28*
Thursday, December 29	Thursday, December 29*
Friday, December 30	Friday, December 30
Monday, January 2	Tuesday, January 3
Tuesday, January 3	Tuesday, January 3*
Wednesday, January 4	Wednesday, January 4*
Thursday, January 5	Thursday, January 5*
Friday, January 6	Friday, January 6

Fall Yard Waste Collection
September 18 – November 13, 2011

Residents may place yard waste materials such as flowers, vines, weeds, thatch, garden debris and leaves into the curb line of the street for collection from Sunday, September 18, through Sunday, November 13, 2011. Do not place materials in the curb line at any other time.

- Do not place materials for collection in drainage ditches, alleys, refuse containers, ash boxes or piles in your yard or driveway. Rake them into the street along the curb line forming a windrow (long low pile).
- If you do not have a curb on your street, place your materials along the roadway in a windrow.
- Open air burning of yard waste is not permitted in West Allis.
- To help prevent materials from blowing around, wet them down.
- Do not park vehicles along the curb line near or over yard waste piles.
- Do not place brush, woody plants and grass clippings in the yard waste windrows.
- Remove pots and soil from plants before placing in the curb line.

Help City workers help you. Following the above guidelines will provide residents of West Allis with better, faster and more efficient yard waste collection service. If you have any questions about this collection service, feel free to call the Sanitation and Street Division of the Department of Public Works at 414-302-8800.

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Holiday Closings

The West Allis City Hall, Public Works-Municipal Yard, Health Department, and Senior Center will be closed on the dates noted below in observance of the following holidays:

Thanksgiving Day
Thursday, November 24

Day After Thanksgiving Day
Friday, November 25

Christmas Eve
Friday, December 23
(PW-Municipal Yard only)

Christmas Day
Monday, December 26

New Year's Day 2012
Monday, January 2, 2012

See front page of Newsletter for P.W.-Municipal Yard holiday schedule.

See Page 7 for Library Holiday Hours.

NOTE: The Municipal Yard is closed for drop-off and there will be no refuse and recycling collection on Thursday, November 24; Friday, November 25; Friday, December 23; Monday, December 26; and Monday, January 2, 2012 due to the holidays. Crews may work ahead or fall behind their normal collection during these weeks.

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City of West Allis Offices are Open for Columbus Day (Monday, October 10) and Veterans Day (Friday, November 11)

Electronics Recycling

September 1 marks one year since Wisconsin's electronics recycling law prohibiting the disposal of various electronic devices in state landfills took effect. This includes computers, monitors, printers, televisions, VCRs, DVD players, and cell phones. Information about the electronics recycling program, collection sites in your area, and the 2010 e-cycle report is available on the Wisconsin Department of Natural Resources website at dnr.wi.gov/org/aw/wm/ecycle/. You may also call the Sanitation and Street Division of the Department of Public Works at 414-302-8800 or the Recycling Office at 414-302-8831. Some collectors may charge fees and may not accept all devices. Contact collectors beforehand to learn about their policies.

Refuse Carts On Sale

From now through November 30 the City will be selling 63 gallon and 96 gallon garbage carts to homeowners for $35.

The City is encouraging this promotion to give residents an opportunity to convert from their current refuse storage method (typically low quality plastic or metal garbage cans oftentimes requiring regular replacement) to an aesthetically pleasing, quality made refuse cart. The refuse storage area is frequently the most neglected and unsightly area on any property. This is especially true when the refuse is stored in the alley for collection resulting in the entire alley looking shabby and unkempt. Replacing numerous old, unsightly garbage cans with a single large refuse cart will substantially improve the appearance of the refuse storage area, the neighborhood, and the City in general.

More than half of all residential properties in West Allis enjoy the convenience of using a refuse cart. The purchase of the cart, which has a manufacturer's five-year warranty, will certainly more than pay for itself over that period of time and contribute substantially to improving the looks of your property and the entire neighborhood.

For additional information or to purchase one of these refuse carts, please call the Sanitation and Street Division of the Department of Public Works at 414-302-8800 weekdays between the hours of 7:00 a.m. and 3:00 p.m.

Clerk/Treasurer Office News

Redistricting

The United States conducts a census of the entire population every 10 years. Redistricting is the process of revising the geographic boundaries within a state from which people elect their representatives to the U.S. House of Representatives, state legislature, county board, city council, and school board.

Wisconsin law requires that once the census data becomes available, counties, municipalities, and the state legislature are required to adjust the boundaries of election districts so that they are as equal as possible in population. The Advisory Committee is overseeing the redistricting process in the City of West Allis. The Common Council adopts the final wards and aldermanic districts.

As a result of the redistricting, residents will be notified in 2012 of changes to their wards, aldermanic districts, and polling places.

20% BY 2012

On July 27, 2011, the West Allis Police Department kicked off its "20% by 2012" Campaign by giving away "The Club" anti-theft device to owners of vehicles heavily targeted by car thieves in recent months.

Utilizing Wisconsin Department of Transportation records, owners of targeted vehicles were identified and contacted about the program. Those eligible for a free Club live in West Allis and own specific 1998-2001 Chrysler/Dodge/Plymouth vehicles, including the Dodge Caravan, Stratus, Intrepid, Chrysler Town and Country, and Plymouth Voyager. This group of vehicles has accounted for 37% of all motor vehicle thefts in West Allis this year.

Because the supply is limited, The Club was made available first to West Allis residents owning targeted vehicles, with remaining units available to the general public.

Other auto theft deterrents will include additional police surveillance and the use of bait vehicles.

The West Allis Police Department's "20% by 2012" Campaign goal is to reduce property crime in our community at least 20% by December 2012. Other police initiatives are also being planned to achieve this goal.

Please call the Crime Prevention Bureau at 414-302-8054 with any questions.

Meet 'N Treat

Meet 'n Treat in West Allis will be Sunday, October 30, 1-3 p.m. Extra care should be taken by all vehicular traffic during this time to provide safety for children while they are out.

As a reminder, all residents are encouraged to light their porch/post light if they are participating in Meet 'n Treat. Parents and children are asked to respect those places where the light is not lit by not stopping at that location.

Community Breakfast Of Thanks & Giving

The West Allis Community Improvement Foundation is once again sponsoring a Community Breakfast of Thanks & Giving on Monday, November 21, at 7:15 a.m. The breakfast will be held at Klemmer's Banquet Center, 10401 West Oklahoma Ave. This year's Guest Speaker is Rev. Steve Clingman, Pastor of Mount Hope Lutheran Church.

This event is an expression of the community's spirit of thanks and giving and is an opportunity to help the less fortunate in our community. Proceeds from the breakfast are donated to West Allis food pantries.

Tickets are $15.00 each and will be available after October 15 at West Allis City Hall or from any of the Foundation's directors. Call 414/302-8292 for further information.

Christmas Tree Lighting

The City of West Allis Annual Christmas Tree Lighting Program is scheduled for Saturday, December 3, 4:00 p.m., at City Hall preceding the 4:45 p.m. West Allis Christmas Parade. Come join us for Christmas carols, a community sing along, and lighting of the Christmas Tree.

Holiday Food Collection Benefits Food Pantries

Once again, the City is sponsoring a holiday food pantry collection as part of its Christmas Tree Lighting Program. West Allis children are invited to drop off a non-perishable food item at City Hall, the West Allis Library, or Senior Center and put their name in the entry box for a chance to have it drawn as the child who will light the Christmas Tree with the Mayor on Saturday, December 3.

Join in the fun and help a needy cause. Items will be accepted October 3-November 4.

2011 West Allis Christmas Parade

The 2011 West Allis Christmas Parade will be held on Saturday, December 3, at 4:45 p.m. This year's theme is "Dreams Come True on the Avenue Where the Magic of Christmas Begins."

Volunteers are needed to help with the parade line up and along the parade route. Convertibles for the parade are also needed. If you are interested in helping out or if you would like more information, call Barb at 414-302-8300.

Remember The Veterans

The City of West Allis Celebrations Committee is once again sponsoring a "Remember the Veterans" project for the holidays. The project honors veterans from the VA who do not have families by satisfying their modest gift requests.

The process is simple. Stop by City Hall beginning November 15 and pick a star from the Veterans' Christmas Giving Tree in the main lobby, purchase the requested gift, and return the unwrapped gift to the Mayor's Office by Wednesday, December 14.

For more information, call Ald. Rosalie Reinke (Chair of the Celebrations Committee) at 414-543-0587.

C.A.A.D. New Year's Eve Family Night

The West Allis/West Milwaukee Community Alliance Against Drugs (C.A.A.D.) will once again host its annual New Year's Eve Family event on Saturday, December 31, at Central H.S., 8521 W. Lincoln Ave., from 6:30-11:00 p.m. This fun-filled evening will include Music by Eagle Entertainment, open swim, basketball, volleyball, large and small inflatable attractions, and a large rock-climbing wall. Two clowns will provide balloon art and face painting, and a family-friendly movie will be shown in the school auditorium. There will be plenty of food and refreshments for a nominal fee. Admission is free to C.A.A.D. members. Non-members can join C.A.A.D. the night of this event. For complete details and costs, please refer to the City of West Allis web site at www.westalliswi.gov or call the Crime Prevention Bureau at 414-302-8050.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

NON DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.

Public Health
Prevent. Promote. Protect.

Save The Date!

The West Allis Health Department will be offering community flu clinics at:

The West Allis Senior Center, 7001 West National Avenue

Tuesday, October 4, 2011 and
Monday, October 17, 2011

Clinic Time: 1:30–4:30 p.m.

Call the Flu Hotline at 414-302-8670 to confirm fees, dates, times, and locations of other clinics. The cost of the flu shot is covered by Medicare Part B. **Please bring your Medicare card to the clinic.**

Free Health Sceeenings For Women

The Wisconsin Well Woman Program pays for Mammograms and Pap tests. You may be eligible for services AT NO COST TO YOU. Contact the Wisconsin Well Woman Program at 414-328-7407 or visit us on the web at http://dhs.wisconsin.gov/womenshealth/wwwp/.

Community Health Assessment

The comprehensive West Allis-West Milwaukee Community Health Assessment 2010 has been completed. This report summarizes key health issues and important data pertaining to the health status of West Allis and West Milwaukee residents. This project is again the result of a West Allis Health Department/Aurora Health Care partnership.

The report is now available for public review on the City website at: http://www.westalliswi.gov. To find the report, go to the "Health Department" link on the left side of the West Allis City homepage, click on "Health Department Resources," and then scroll down to "WAWM Community Health Assessment 2010."

A hard copy of this report is also available for review at the West Allis Public Library Adult Information desk.

Free Mulch

Mulch, which is ground up tree branches, is available on a self-serve basis when the gates are open at the City's Morgan Site (South 116 Street-south of Morgan). Bring your own shovel and container.

Beautification Awards

The Forestry Division of the Department of Public Works sponsors the annual Commendable Property, Patriotic Display, and Best Porch awards. Award recipients are selected by the West Allis Beautification Committee and honored at a ceremony in September each year. In addition to the award, a sign is posted at each property and the City's Cable Communications Office creates video highlighting each property. This video may be viewed on City 25, our cable television station, throughout the year and on the City's website.

Commendable Property Awards are for properties that show pride of ownership and special effort to maintain the beauty of West Allis. This year's winners are:

Residential Property Winners
1557 S. 78 St., Jennifer Cepican
2118 S. 68 St., Darcy Buelow
741 S. 110 St., Grace Manning
2400 S. 76 St., Mark Kranz and Debbie Kurath
(Jeffrey Anderson-owner)
2952 S. 103 St., Stanley and Sandy Slowinski

Non-Residential Property Winners
7606 W. Lincoln Ave., Spirit of 76 Veterinary Clinic, Dr. Semandel-owner
7821 W. Lincoln/S. 79 St. and W. Grant St., St. Paul Ev. Lutheran Church

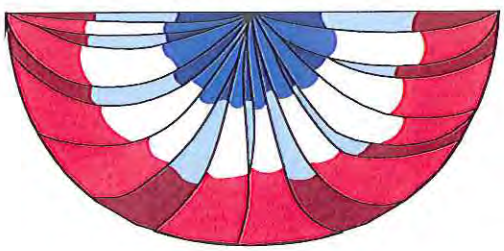
The **Patriotic Display Award** competition was created to increase awareness of patriotism and celebrate allegiance to our wonderful Nation. Residents are encouraged to create patriotic theme displays on their property, which may include flags, buntings, flowers, and handcrafted or purchased items with relevance to Memorial Day and Independence Day. Winners will receive a flag from the VFW Auxiliary to Post 1912, which sponsors this program in conjunction with the Beautification Committee.

Memorial Day Winner
1529 S. 76 St., Dale and Renee Zastrow

Independence Day Winners
2365 S. 95 St., Peter and Sandy Meyer
1549 S. 76 St., Ted and Monica Atkinson

Best Porch Awards are given to recognize homeowners for their efforts of displaying flowers, flags and other decorations on their porches. The following winners will have a picture of their porch included in a poster of the Best Porches of West Allis:

7245 W. Cleveland Ave., Emilie Karpiuk
2637 S. Van Dyke Pl., Jeff and Tina Snow
2611 S. 75 St., Mary Jane Roedel



Snow Emergency Procedures

- When approximately three inches of snow falls in a storm, the Department of Public Works usually plows all City streets and alleys.
- "SNOW EMERGENCY" is declared through a radio or television announcement when a full scale plowing operation is initiated.
- Once declared, **parking is prohibited on major emergency thoroughfares for the duration of the emergency.**
- In addition to the total prohibition of parking on the listed emergency thoroughfares, parking is limited to one side of all other streets.
- Parking is restricted to the odd numbered side of the street if the snow emergency is declared on an odd numbered calendar date and to the even numbered side of the street if the snow emergency is declared on an even numbered calendar date.
- Once parked on the appropriate side of the street, VEHICLES MUST REMAIN PARKED ON THAT SAME SIDE OF THE STREET FOR THE ENTIRE DURATION OF THE SNOW EMERGENCY.
- Snow emergency regulations shall supersede all other overnight parking regulations for the duration of the snow emergency.
- Finally, on certain streets other than emergency thoroughfares where one side of the entire block is permanently posted NO PARKING AT ANY TIME year-round, parking will be allowed on the opposite side during the declared snow emergency regardless of the calendar date on which the emergency is declared.

Snow Courtesy

As a courtesy to your neighbors, please do not plow, shovel or otherwise deposit snow or ice from your property onto their property. It is a small request, but a greatly appreciated one.

Emergency Thoroughfares

- S. 60 St. from South City Limits to North City Limits
- S. 66 St. from W. National Av. to W. Burnham St.
- S. 67 Pl. from W. Beloit Rd. to W. Rogers St.
- S. 68 St. from South City Limits (South of W. Arthur Av.) to W. National Av.
- S. 69 St. from W. Becher St. to W. Lincoln Av.
- S. 70 St. from W. Mitchell St. to North City Limits
- S. 76 St. from North City Limits (North of W. Pierce St.) to W. Oklahoma Av.
- S. 81 St. from W. Greenfield Av. to W. National Av.
- S. 84 St. from W. Oklahoma Av. to W. Schlinger Av.
- S. 88 St. from W. Lincoln Av. to 500 feet south of W. Lincoln Av.
- S. 90 St. & W. Hayes Av. from W. Lincoln Av. to S. 92 St. (includes Hospital Emergency Intersection)
- S. 92 St. from W. Oklahoma Av. to North City Limits
- S. 100 St. from W. Madison Pl. to W. Schlinger Av.
- S. 101 St. from W. Madison Pl. to W. Greenfield Av.
- S. 108 St. from North City Limits to W. Morgan Av.
- S. 113 St. from W. Greenfield Av. to W. Lapham St.
- S. 116 St. from W. Lincoln Av. to S. Curtis Rd.
- S. 124 St. from North City Limits to W. Morgan Av.
- W. Becher St. from S. 67 Pl. to dead end west of S. 99 St.
- W. Becher Pl. from W. Burnham St. to S. 67 Pl.
- W. Beloit Rd. from East City Limits to W. Oklahoma Av.
- W. Burnham St. from East City Limits to S. 66 St.
- W. Cleveland Av. from S. 84 St. to S. 124 St.
- S. Curtis Rd. from S. 116 St. to North City Limits (W. Fairview Av.)
- W. Electric Av. from W. Lincoln Av. to East City Limits
- W. Greenfield Av. from S. 56 St. to S. 124 St.
- W. Lapham St. from S. 108 St. to S. 113 St.
- W. Lincoln Av. from East City Limits to S. 124 St.
- W. Madison Pl. from S. 100 St. to S. 101 St.
- W. Mitchell St. from East City Limits to S. 71 St.
- W. National Av. from East City Limits to S. 124 St.
- W. Oklahoma Av. from East City Limits to S. 116 St.
- W. Schlinger Av. from S. 100 St. to S. 84 St.
- W. Theo. Trecker Way from S. 116 St. to S. 108 St.

Tips For Snow Removal From Your Property

- Snow should be removed from the public sidewalk to a width of at least three feet within 24 hours of the ending of a snowfall.
- The area around fire hydrants and catch basins should be cleared.
- Curb ramps, the portion of the public sidewalk that leads to the street crosswalk area, are considered a portion of the public sidewalk and therefore should also be cleared.
- If ice has formed, sand, salt or other abrasive materials should be applied to prevent slipping hazards.
- Failure to remove snow from the public sidewalk and curb ramp can result in a municipal citation and the property owner paying all expenses associated with the City removing the snow.
- Shoveling, plowing or blowing snow or ice from your property onto the roadway or alley is subject to a fine.

Adopt a Fire Hydrant During Snowy Weather

Please don't let your neighborhood fire hydrant remain "undercover." In the event of a fire emergency, could firefighters find the fire hydrant near your home? Does it get buried under a snow pile during the winter?

In the event of a fire, firefighters have to locate and shovel out the fire hydrants before hooking up to them. Precious time is lost.

Keep your fire hydrant visible and accessible, because you never know when it may make the difference for yourself or a neighbor.

The West Allis Senior Center is located at 7001 W. National Avenue. Hours are Monday–Friday, 9:00 a.m.–4:30 p.m. Closed Holidays and weekends. Phone: 414/302-8700, Fax: 414/302-8701.

Membership at the West Allis Senior Center is open to anyone age 55 or older. The new membership year begins September 1 and runs though August 31. Membership fees are $12 for residents and $17 for nonresidents. The Senior Center offers a wide variety of weekly classes and activities, along with many special events and informational programs throughout the year.

2011 S.A.F.E. Books. The West Allis S.A.F.E. Book (Senior Awareness, Focus on Help and Enrichment) contains a wealth of information for elders in the community. The books are free and available at the Senior Center, Library, or City Hall.

SeniorLAW Benefit Specialist (a Program of Legal Action of Wisconsin) recently suspended its outreach visits to area senior centers. Walk-in intake is available at the SeniorLAW Downtown Office at 230 W. Wells St., Suite 800, from 9:00 a.m. to Noon on Tuesdays and 1:00-4:00 p.m. on Fridays. Assistance is available to Milwaukee County residents age 60 and over on consumer issues, housing, scams, elder rights, food stamps, long-term care, social security, supplemental social security, medical assistance, Medicare, homestead credits, and elder abuse (financial, physical, emotional, or neglect).

Hunger Task Force's Stockbox Program is dedicated to providing healthy foods to low-income older adults who meet residency, age, and income guidelines. To see if you qualify for this monthly box of nonperishable foods, call "211."

Transportation for Senior Citizens. The Lilac Bus transports area senior citizens to and from social events, entertainment and local shopping areas. Group trips are planned monthly. Riders pay a nominal fee. Call 414-302-8715 for more information.

Area Agency on Aging–Senior Nutrition Programs. For West Allis residents age 60 and over. Nutritious balanced hot lunches are served weekly at 11:30 a.m. at the West Allis Senior Center, 7001 W. National Ave., Phone: 414/302-8703, and St. Aloysius Parish Center, 1441 S. 92 St., Phone: 414/840-1704. Suggested donation is $2.50 per meal. Advance reservations are required to guarantee your meal. For more information, contact the senior meal sites directly or call the Area Agency on Aging at 414/289-6995.

Selected Events for October, November, December

Fall Color-Rama Holy Hill Scenic Drive. Tuesday, October 4. Trip includes Basse's Country Market, then Holy Hill to explore the grounds and presentation on the Shrine. Lunch at MJ Stevens. Cost is $45 per person, includes coach transportation (not restroom equipped).

Holiday Boutique & Bake Sale. Saturday, December 3, 9:00 a.m. to 3:00 p.m. Featuring sparkling vintage and collectable jewelry for every festive outfit and occasion. Local vendors may rent space to display and sell their boutique or bakery items. Cost is $10 per 6 ft. table. Call 414-302-8700 for more information.

Young at Heart Choral Christmas Concert. Friday, December 9, 1:30 p.m. Event is free and open to the public. Reception follows the program.

Holiday Pops Tour to Sunset Playhouse. Tuesday, December 13. Make merry with tunes from your favorite pop performers.

Arthritis Foundation's Exercise Class. Co-sponsored by the West Allis Senior Center, the class is an 8-week series of gentle, low impact, joint-safe exercises to help relieve stiffness and decrease arthritis pain. Classes meet for one hour, once a week at the Senior Center. The exercises can be performed either sitting or standing, whichever is more comfortable. Specific class dates and times vary; preregistration required. Call 414-302-8700.

Living Well With Chronic Conditions. This self-management workshop is for people with chronic illness. Empower yourself with the information and skills needed to increase the quality of your life. The workshop meets for 2 ½ hours once a week for six consecutive weeks. Call 414-302-8700 or 414-289-6352 for registration information on upcoming classes.

Support Groups: You Are Not Alone is a group for older adults who want to remain alcohol and drug free. Meetings are on Tuesdays, 1:00 p.m. **Depends on You–AA for the Older Adult** group meets Thursdays, 2:00 p.m. **"Beat the Blues,"** a weekly support group for individuals coping with grief, meets Wednesdays, 1:00 p.m.

Health & Wellness Activities. Low-intensity Aerobics and Gentle Stretching Sessions; Fitness Equipment – treadmills, Keiser weight machines, recumbent bikes. Weight Loss Zone 10-week Program.

Computer Classes. Dates and times vary. Call 414-302-8700.

Ballroom Dance Class. Mondays, 1:00 p.m.

Choral Groups. Group Sing-A-Long every Wednesday, 9:30–11:00 a.m. Young at Heart Chorus meets Fridays, 2:00 p.m.

Seeking Volunteer Instructors to teach computer courses, craft and other classes. Share your time and talents with others. Call 414-302-8700.

Children's Department Information

For more information about program listings for children, please call the Children's Information Desk at 414/302-8502.

Family Events (Fun for All Ages)
Sunday, October 23
Craft Day
2:00–4:00 p.m.
Craft projects and supplies will be available in the Children's Department. No pre-registration is necessary.
Tuesday, November 1
Family Movie Night
6:30 p.m. Movie TBA.
Tuesday, December 6
Wintertime Jammie Jam Story Time 6:30 p.m. All ages welcome. No pre-registration necessary.

Story Times for Children Ages 3 and Under
Story times for children under age 3 are 30-minute sessions with an adult caretaker. The last 10 minutes of each program consists of playtime with age appropriate toys. Adults are active participants as they interact one-on-one with their child.
Lapsit Story Time (for ages 9 months to 23 months)
Mondays, November 7, 14, and 21, 9:30-10:00 a.m.
Toddler and Me Story Time (for 2-year olds)
Wednesdays, October 5, 12, 19, and 26, 9:30-10:00 a.m. or 10:15-10:45 a.m.

Happy Endings Story Times (for ages 3 years and under with a caretaker)
Tuesdays, November 8, 15, 22, and 29, 6:30-7:00 p.m.
Older siblings are welcome!

Story Times for Children Ages 3-4-5 Years Old
The Children's Department offers preschool story times for children ages 3, 4, or 5 years old. Programs are 30-minutes or 45-minutes with a craft. The adult who brings the child may choose to attend or not attend the story time but must stay in the library during the session.

Morning Story Times
Wednesdays, November 9, 16, 23, and 30, 9:30-10:00 a.m. or 10:15-10:45 a.m.
Afternoon Story Times
Mondays, October 3, 10, 17, and 24, 1:00-1:45 p.m. or
Tuesdays, October 4, 11, 18, and 25, 1:00-1:45 p.m.
Evening Story Times
(for ages 4-6)
Tuesdays, October 4, 11, 18, and 25, 6:30-7:15 p.m.

Vote for Books Week
October 23-29
Vote for your favorite picture books. Daily drawing of names for free paperbacks.

Thank You West Allis Lions Club

Two new concrete tables and several benches for the library's outdoor Reading Garden were recently purchased and donated by the West Allis Lions Club. The Reading Garden is heavily used during the warm weather season, and the new tables and benches are very much appreciated by library visitors. Thank you Lions Club!

Sunday Hours

Beginning Sunday, October 2, 2011, the library will again be open from 1:00-5:00 p.m. on Sundays. Sunday is a wonderful time for patrons of all ages to visit. Come and browse through the many new books, DVDs, and CDs that are available to check out.

TEENS @ The West Allis Public Library

Stop in the library and check out our new Teen Space! There are tables for teen study and comfortable seating for teen reading. Soon we will have six internet computers with Microsoft Office products just for teens to use. All of the teen books, including graphic novels and manga, are part of this new area.
Teen Read Week October 16-22
Stop in the library during Teen Read Week for trivia, raffles, and more.

Teen Space Open House – Thursday, October 20
Special event to celebrate the new teen space. Crafts and special prizes for teens that attend.

Fall Events
***Breaking Dawn* Movie Party** - Thursday, November 17, 7-8:30 p.m.
Wii Tournament - Saturday, December 3, 2-4 p.m.
Winter Craft: Gingerbread Houses - Thursday, December 15, 7-8:30 p.m.

Teen Events are open to teens living in Milwaukee County ages 12-18 or in grades 6-12. Check out our blog for book reviews and more information: www.waplteens.blogspot.com or call the library at 414/302-8500.

Library Leisure Timers

Come to a West Allis Public Library Leisure Timers Program! The programs are for adults who enjoy viewing films and slides relating to travel, history, and other subjects of interest. Programs are held the second and fourth Monday of each month in the Constitution Room. Presentations begin at 10:00 a.m. and last for about an hour. Schedule for October through December:
October 10 Janet and Carl Klein present "South America" (Talk/DVD)
October 24 Milwaukee Public Theatre presents "Tap the Potential: Disability Awareness" (Talk/Displays)
November 14 Harriet Pfersch and Mark Steckhahn present "The Erie Canal and the Hudson River Valley by Bicycle" (Slides)
December 12 Tony Busalacchi presents "Walkie Talkie: A Walk along the East Side/Downtown Milwaukee Area" (Slides)
No programs November 28 or December 26 due to the Holidays.

Fall Programming For Adults

Visiting the Beyond – Thursday, October 27, 7:00 p.m.
Just in time for Halloween, come to the library for a night of creepy entertainment. Curt Strutz will take you inside the haunted places he has personally visited. Photos, video, and testimonies will be reviewed, as well as the history behind each location. This presentation is not only great for people interested in ghosts and ghost hunting, but also for history buffs. Due to some of the material covered, the program is geared to teens and adults. Free and in the Constitution Room.

Holiday Hours/Closings

The library will be **CLOSED** the following days:
Thursday, November 24
Thanksgiving Day
Friday, November 25
Day after Thanksgiving
Sunday, December 18
Sunday before Christmas
Saturday, December 24
Christmas Eve
Sunday, December 25
Christmas Day
Monday, December 26
Christmas Day Observed
Saturday, December 31
New Year's Eve
Sunday, January 1, 2012
New Year's Day
Monday, January 2, 2012
New Year's Day Observed

CITY AT THE CENTER
WEST ALLIS
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

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PAID
Milwaukee, WI
Permit No. 1

POSTAL CUSTOMER

The City of West Allis Newsletter is a quarterly publication mailed to West Allis residents and businesses free of charge.
For further information, call 414/302-8292 or visit website at www.ci.west-allis.wi.us

Outdoor Fireplaces

Do you currently own an outdoor fireplace? Are you thinking of purchasing one? Then the following information is for you.

The outdoor fireplace must be enclosed—screened on the top and sides. Residents cannot burn between 11 p.m. and 8 a.m.; a "competent" person must tend fires; and devices cannot be used on porches or decks within 10 feet of a building.

What is still prohibited in West Allis is open burning of leaves and brush, as well as campground-like "fire pits."

Fresh Produce at the West Allis Farmers Market

Open Tuesdays and Thursdays, noon to 6:00 p.m. and Saturdays, 1:00-6:00 p.m. (first Saturday in May through the Saturday after Thanksgiving)

Market Place at the Farmers Market is held the first Sunday in May through the last Sunday in October, 8:00 a.m. to 5:00 p.m.

2011 Household Hazardous Waste

It's FREE for Milwaukee County residents to use the collection sites. Items you should bring include: full aerosol cans, button and rechargeable batteries, fluorescent light bulbs, oil based paint, paint stripper and thinner, thermometers and weed killer. Items you should not bring include: ammunition, car batteries, medical waste, appliances, electronics and latex paint.

Remaining mobile collection site for household hazardous waste:

State Fair Park, Gate 8 (off 76th Street)
October 14, 11 a.m. - 6 p.m.
October 15, 8 a.m. - 2 p.m.

Permanent sites open year round located at:

MILWAUKEE
City of Milwaukee Self Help Station, 3879 West Lincoln Avenue (Open to all Milwaukee County residents for Household Hazardous Waste)

MENOMONEE FALLS
Veolia Environmental Services
W124 N9451 Boundary Road (124th Street)

FRANKLIN
Veolia Environmental Services
10518 South 124th Street

For more information, call 414-225-2066 or visit www.mmsd.com.

VISIT YOUR STATE FAIR PARK

DATE	EVENT	LOCATION
Oct. 1-Nov. 2	Halloween Express	N Parking Lot
Oct. 4-6	Wisconsin Manufacturing & Technology Show	Wis. Expo Center
Oct. 14-16	Snowmobile USA	Wis. Expo Center
Oct. 14-15	Hazardous Waste Collection	N Parking Lot
Oct. 22-23	Rummage-A-Rama	Wis. Products Pavilion
Nov. 12-13	Trainfest	Wis. Expo Center
Nov. 25-27	Holiday Art, Craft & Gift Expo	Wis. Expo Center
Dec. 2-4	"Badger Kick-off Classic" Livestock Show	Cattle/Livestock Barns & Products Pavilion
Dec. 10-11	Rummage-A-Rama	Wis. Products Pavilion

All dates and event information are subject to change.

Wisconsin State Fair Park Administration Office	414/266-7000
Web Site	www.wistatefair.com
Wisconsin State Fair Park Rental Information	414/727-8846
E-mail	eventservices@wisconsin.gov
Pettit National Ice Center	414/266-0100

NEWSLETTER

EDITOR ..... PAUL ZIEHLER
ASSISTANT EDITOR JEANETTE WARDINSKI
TYPESETTER ..... PAUL BODSHAUG
PUBLISHER ..... MARGEE MAYDAK

THE WEST ALLIS CITY NEWSLETTER IS PUBLISHED QUARTERLY.
FOR FURTHER INFORMATION, CALL 302-8292.
WWW.WESTALLISWI.GOV

Handling Your Yard Waste In 2011

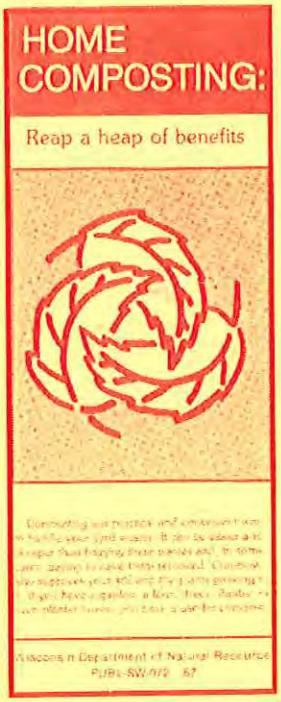
The following information provides West Allis residents with alternatives to dispose of yard waste materials which are currently banned by the state from being collected and disposed of with household waste. Alternatives available vary by item and may include free collection service, collection service with a fee, free drop-off service, drop-off service with a fee, and on-site composting. Please **REMOVE** and save this page for future reference.

YARD WASTE COLLECTION

- Yard waste includes leaves, weeds, thatch, flowers, vines and other non-fruit or vegetable matter.
- **Fall** collection of yard waste is September 18 through November 13, 2011.
- Yard waste should be placed in the curb-line of the street only during the designated dates listed above.
- **DO NOT MIX BRUSH INTO THE YARD WASTE PILES.**
- Yard waste can be composted on-site* or disposed of, without charge, at a drop-off center. **(Please see locations and operating hours on reverse side.)**
- **REMOVE POTS AND SOIL FROM POTTED PLANTS BEFORE PLACING IN THE CURB-LINE.**

GRASS CLIPPINGS

Grass clippings should be left on the lawn after mowing or the clippings may be added to an on-site compost pile*. **NO GRASS CLIPPINGS ARE COLLECTED OR ACCEPTED BY THE CITY.** Grass cannot be raked or allowed to blow into the streets where it can clog storm sewers and contaminate run-off water.



*Brochures on home composting and the benefits of grass clippings left on the lawn are available at various Municipal Buildings. Call the Recycling Office at **302-8831** for additional information.

2011 Brush* Collection

NO brush collection during **BOXED** holiday weeks.

MARCH

S	M	T	W	T	F	S
20	14 21	15 22	16 23	17 24	18 25	19 26
27	28	29	30	31		

APRIL

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MAY

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22	23	24	25	26	27	28
29	30	31				

JUNE

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JULY

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24	25	26	27	28	29	30
31						

AUGUST

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28	29	30	31			

SEPTEMBER

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OCTOBER

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						1
2	3	4	5	6	7	

* Brush is defined as branches from trees and trimmings from bushes.

- The City will provide every other week collection of small amounts of resident-generated brush, up to 1½ cubic yards, from March 14 through October 7. A separate truck will pick up brush on your recycling pick-up day according to the recycling schedule as shown in the color coded calendar.
- Residents should place their brush at the curb on the same day as their recycling collection. Large pieces of brush, up to five feet in length, should be bundled and stacked between the sidewalk and the curb, not in the street. Small pieces of brush must be contained in boxes or cans marked "BRUSH" and the address called in to ensure collection. Do not use plastic bags.
- Amounts larger than 1½ cubic yards require special handling and charge. Please call the Sanitation and Street Division at **302-8800**. Permits are available at no charge for residents to take brush to a drop-off site.

Any questions regarding the yard waste information provided above may be referred to the Sanitation and Street Division at **302-8800** weekdays between 7:00 a.m. and 3:00 p.m.

2011 WEST ALLIS DROP-OFF MATERIALS

	MUNICIPAL YARD 6300 West McGeoch Avenue 7:15-3:00 – Monday, Tuesday, Thursday, Friday 7:15-5:00 – Wednesday 8:00-3:30 – Saturday CLOSED: January 1 and 3 May 28 and 30 July 2 and 4 September 3 and 5 November 24 and 25 December 23, 24, 26 and 31 January 2, 2012	**WEST END-MORGAN SITE** South 116 Street-south of Morgan OPEN: May 31 – September 2, 2011 7:30-2:30 – Monday 7:30-7:00 – Tuesday through Friday 8:00-3:30 – Saturday OPEN: September 6 - October 14, 2011 7:30-2:30 - Monday through Friday CLOSED: July 2 and 4 September 3 and 5 October 15, 2011 through May 28, 2012
Yard Waste (weeds, thatch, garden debris, leaves, etc.) **NO GRASS CLIPPINGS**	ACCEPTED	ACCEPTED
Motor Oil and Antifreeze	ACCEPTED	NOT ACCEPTED
Recyclables •Newspaper, Magazines, Corrugated Cardboard •Aluminum, Glass, Plastics #1 & #2, Steel/Tin •Mixed paper (voluntary)	ACCEPTED	NO RECYCLABLES ACCEPTED
Brush	PERMIT REQUIRED* (no charge)	PERMIT REQUIRED* (no charge)
Household Refuse (including old furniture) **NO TELEVISIONS OR ELECTRONICS ACCEPTED AFTER SEPTEMBER 1, 2010**	PERMIT REQUIRED* (no charge)	NOT ACCEPTED
White Goods (appliances)	NOT ACCEPTED	NOT ACCEPTED
Asphalt	PERMIT REQUIRED CHARGE**	CHARGE** (must be prepaid)
Concrete	PERMIT REQUIRED CHARGE**	CHARGE** (must be prepaid)
Ground and Sod	PERMIT REQUIRED CHARGE**	CHARGE** (must be prepaid)
Stone	PERMIT REQUIRED CHARGE**	CHARGE** (must be prepaid)
Construction Debris	PERMIT REQUIRED CHARGE**	NOT ACCEPTED
Roofing Materials	PERMIT REQUIRED CHARGE**	NOT ACCEPTED
Tires	CHARGE***	NOT ACCEPTED

*Permits are required (except for quantities less than 1½ cubic yards). Homeowner generated material only is accepted - no contractor generated material. Call Sanitation and Street Division for permit: **302-8800.**

**Homeowners must obtain a permit and prepay prior to disposal.

***At the time of this printing the charge for tires (must be off the rim) is $3 per tire 16" and under, $14 per tire over 16", $57 per tractor tire. Exact change is necessary.

NOTE: The Municipal Yard and the West End-Morgan Site do not accept car batteries. At the time of this printing car batteries are accepted at Batteries Plus (456-9400), National Salvage (453-6677) and Remy Batteries (384-0340).

rev. 10-13-2010

Downtown West Allis Business Improvement District

414-774-2676
www.DowntownWestAllis.org

DOWNTOWN WEST ALLIS

21st Annual Downtown West Allis Classic Car Show

SUNDAY, OCTOBER 2, 2011

SHOW TIME: 10 A.M. - 3 P.M.

Greenfield Avenue from 70th to 76th Streets
(This section of Greenfield Avenue will be closed from 5am to 5pm)

Over 400 Classic Cars – Music - Food

Fun for the Whole Family!! Free Admission!!

1:30pm: "Hot Wheels" Race Time
(Bring your favorite "Hot Wheels" car and race against the best)

SATURDAY, OCTOBER 29, 2011

10 A.M. – 12:00 Noon

Greenfield Avenue from 70th to 76th Streets

- Come in costume and receive treats from the Downtown West Allis merchants!
- Donations of non-perishable food items will go to a local food pantry
- Registration and food item drop-offs at various locations along Greenfield Ave.
- Open for ages: infant – 12 year olds. (Accompanied by an adult)

Please visit only merchants who have indicated that they are participating by the orange pumpkin on their front door.

For more information on either event or future events, check our website @ www.DowntownWestAllis.org, email us at director@downtownwestallis.org, or call (414) 774-2676.

CHRISTMAS on the AVENUE

Back to Tradition

Downtown West Allis

Saturday, December 3, 2011
Greenfield Avenue from 70th to 76th Streets

1:30-3:30pm: Downtown Activities
4pm: Community Sing (Centennial Plaza)
4:30pm: Tree Lighting
West Allis Community Christmas Parade to follow!

Activities include:

- **Artwork of WA/WM School children**
- **Ice sculpting**
- **Music**
- **Games**
- **Visit With Santa**
- **Hospitality Hosts**
- **Veterans' Giving Tree**
- **In-store specials and surprises**
- **Bring your camera and capture the memories**
- **Free Family Fun!**

Craft Fair/Bake Sale Call (414) 302-1700 for more information

Lunch With Santa @ Steakhouse 100 Call: (414) 727-2222 for reservations

Community Sing / Tree Lighting (Centennial Park Plaza-City Hall)

West Allis Community Christmas Parade "Dreams Come True on the Avenue Where the Magic Begins"
Parade Route: Greenfield Avenue from 81st to 66th Street

For more information, log onto
www.DowntownWestAllis.org or
call us at (414) 774-2676

What's Happening at Your West Allis-West Milwaukee Schools

Schools Receive State Recognition

Wisconsin Schools of Recognition Award for 2011 - 2012

The West Allis-West Milwaukee School District had five schools earn the "Wisconsin School of Recognition" award for the 2011 - 2012 school year. This is the fifth year in a row that the District has had three or more schools receive this prestigious award. The five schools include Horace Mann, Jefferson, Longfellow, and Wilson Elementary Schools, along with Lincoln Intermediate School. Wilson Elementary and Lincoln Intermediate earned this award for a fifth time, Jefferson Elementary received its forth recognition, Longfellow Elementary its third recognition, and Horace Mann Elementary its first ever recognition. Wilson Elementary will receive special recognition from the State due to this being its fifth consecutive year attaining the Wisconsin School of Recognition award. We have had 29 Schools of Recognition Awards over the past six years. This year the West Allis - West Milwaukee School District had the highest number of schools of any district state-wide to receive this prestigious award.

In order to qualify for the "Wisconsin School of Recognition" award, schools need to meet certain academic and achievement qualifications. This is a great honor for our District's schools to be recognized; in addition, it is a tribute not only to these schools but ALL of our schools and ALL of our employees who continue to put children first and focus on student learning and achievement.

These schools listed above will have representatives receive their awards during the annual Wisconsin Schools of Recognition ceremony on Wednesday, October 12, 2011, at the State Capitol in Madison.

WAWM School District Education Foundation

The West Allis-West Milwaukee School District Education Foundation was established in 2007. The Foundation raises funds to underwrite the cost of student enrichment activities programs beyond the support of tax revenues. To date, the Foundation has provided over $35,000 in grants sponsoring close to 70 innovative classroom activities.

Cookout Date Set

The West Allis-West Milwaukee School District Education Foundation is holding the fifth annual cookout prior to the Central versus Nathan Hale football game on Friday, September 23, 2011 from 5:30 p.m. until 7:00 p.m. There will be fresh grilled brats or hot dogs with chips and a beverage for $3.00 per person. Raffle tickets will be sold for $1.00 with the opportunity to win Central or Hale parking passes, best available graduation seats, Greater Metro Conference Sporting Event Season passes, Jimmy John's party platters, Sentry Foods Gift Certificates and more. All of the money raised will go directly to the WAWM School District Education Foundation and stay right here in our community. Last year $1,500.00 was raised for programs throughout the WAWM School District. We thank you for your support of the West Allis-West Milwaukee School District.

United Way/Combined Giving Campaign Appeal

West Allis-West Milwaukee School District is proud to announce that it has been recognized for receiving the largest amount of employee donations among local educational agencies. The District was also recognized for having the highest percentage of employee donations directed to the School District Education Foundation. All WAWM School District, City of West Allis and Village of West Milwaukee employees have the opportunity to direct their Combined Giving Campaign donations to the WAWM School District Education Foundation, identified as **#1188** in the campaign donation booklet. If you participate in a Combined Giving Campaign through the work place, please consider directing your donation to the West Allis-West Milwaukee School District Education Foundation. You can also give directly to the West Allis - West Milwaukee School District Education Foundation at:

http://www.wawm.k12.wi.us/Education_Foundation/Donation.htm

Fifth Annual West Allis-West Milwaukee School District Education Foundation Cookout **Friday, September 23, 2011** **5:30pm to 7:00pm** **at the West Allis Athletic Complex** All of the money raised stays right here in the West Allis-West Milwaukee School District	**United Way/Combined Giving Campaign Appeal** **#1188** This is an opportunity to give to a number of local agencies. The West Allis-West Milwaukee School District Education Foundation is one of the agencies that you can donate to. You can also give directly to the foundation. For more information contact Susan Stuckert at (414) 604-4927.

Reduction in Equalization Aids & Categorical Aid
Public School Funding Update

Since early this year there have been significant changes in our state government and the funding provided to public school districts throughout Wisconsin. Schools in Wisconsin have seen a nearly $800 million reduction in over all school aid as well as a reduction in the per-pupil aid. In the West Allis-West Milwaukee School District this translated into a per pupil reduction of $550 or 5.5 percent as well as significant reductions from the state and has left the West Allis-West Milwaukee School District with a deficit of approximately $9.4 million. We have used the changes in State Law that have come forth through our Governor and Legislature in Wisconsin Act 10 and Wisconsin Act 34 (State Budget) to help address some of these shortfalls.

In addition we consolidated our School District Administration, Recreation and Community Services Departments to a repurposed existing building located at 1205 South 70th Street. This move allowed us to consolidate all of these programs as well as additional District programs under one roof. We also consolidated all of our alternative learning programs under one roof in another newly repurposed building located at 1135 South 70th Street. The significance of these two facilities is that both have leased tenants on the lower levels of the facilities. These additional funds allow us not only to pay for the entire operational costs of these two district owned Buildings but bring in additional revenue, help address budget shortfalls, and invest money into programs for our students.

With our current state of funding most districts, including the West Allis-West Milwaukee School District, will be left to face difficult decisions in the coming years. To this point our School District has been able to avoid significant layoffs or program cuts. This was due in part to the federal stimulus funds that we received in the 2009 - 2010 school year which were wisely spread over the past two years. However, time will tell on what the future will bring with regard to State funding. I want to assure you that we will continue to put children first and keep them as our main priority and do all that we can to ensure that ALL children can and will learn. We also want to ensure that we are the school district of choice for our residential students and that the programs and offerings we currently offer and will have in the future are desirable for our students. Another important factor is hiring and maintaining good, high quality teachers and staff which have the ability to get the best out of each student and continue the award wining achievement programs for which our District has been recognized.

It is important that we maintain good working relationships with area businesses and the community at large. The saying "It takes a village to raise a child" certainly has merit. While it is ultimately the responsibility of our school district to educate children, it is also vital to have the backing and support of community members and area businesses. The West Allis-West Milwaukee School District is proud of the working relationships we have had in the past and look forward to forging new relationships in the future. A strong partnership between a community and its school district only makes the entire community stronger and creates a sense of pride for everyone. We must all do our part during these difficult financial times to ensure that our children, our future, receive a quality well-rounded education. Remember: Our children are our future and the success of a strong vital economic well being begins with an educated and literate public that roots itself in public education!

Student Rights & Responsibilities Handbook

Please review this with your child on an on going basis

The "Student Rights and Responsibilities Handbook" for 2011-2012 was distributed to parent(s)/guardian(s) and students at the beginning of this school year. If you do not have a Handbook, please contact your child's school or Director of Student Services Dan Weast, 604-3016, for a copy. This Handbook provides parent(s)/guardian(s) with the expectations of the District and the rights and responsibilities for every student.

The Handbook provides students and parents with the District's mission statement, building information, parent calendar, student expectations at school, parent(s)/guardian(s) expectations from school, school expectations of student/parent(s)/guardian(s), guidelines to student rights and responsibilities, the District's code of conduct, unacceptable conduct, School Board policies, and a form for parent(s)/guardian(s) to complete and return to their child's school office.

Please partner with the District as we work together to provide a SAFE, RESPECTFUL, and FOCUSED learning environment where ALL children CAN SUCCEED and ACHIEVE. We ask that all parents take the time on a regular basis to review the Student Rights and Responsibilities Handbook with their child. By doing this, parents can help their students avoid disciplinary action, which includes detention, suspension, and, in some cases, expulsion. Remember, it is the District's goal to work together with parent(s)/guardian(s) to keep all students safe.

CHILD FIND

Special Education Services for Students with Disabilities

The School District of West Allis-West Milwaukee, et al. is committed to providing students with disabilities a free, appropriate public education. Special education and related services for students with disabilities are provided in each school in accordance with state and federal law.

If you know of a child between the ages of three and twenty-one whom you believe may have a disability such as autism, cognitive disability, emotional disability, hearing impairment, learning disability, orthopedic disability, other health impairment, speech and language disability, traumatic brain injury, or visual impairment which requires special education services, please contact the District's Student Services Office (414-604-3070) to obtain the necessary evaluation referral form or to receive additional information about the process.

If this child attends a West Allis/West Milwaukee public or private school, referral information is available from the school principal or the Student Services office.