



# City of West Allis

## Meeting Minutes

11301 W. Lincoln Ave.  
West Allis, WI 53227

### Board of Police and Fire Commissioners

*Commissioner Joseph Kempen, President,  
Commissioner Kevin Haass, Vice-President,  
Commissioner Wayne Clark, Secretary  
Commissioners Harold Mester, Donald Nehmer*

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Monday, April 15, 2013

6:00 PM

Police Court Center

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#### NOTICE OF SPECIAL MEETING AND CLOSED SESSION

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#### A. CALL TO ORDER

Commissioner Kempen called the meeting to order at 6:02 pm

#### B. ROLL CALL

Present: Commissioners Joseph Kempen, Wayne Clark, Kevin Haass, Harold Mester and Don Nehmer

Also Present: Audrey Key, Human Resources – City of West Allis; Dr. Rick Bauman, PH.D/Partner, Humber, Mundie & McClary

1. Hiring goals, procedure and selection process for a new Fire Chief for the City of West Allis

The Commission, Audrey and Dr. Bauman discussed and established the criteria to be used in the Fire Chief hiring process.

2. Review and discussion of Police Department Command Staff personnel assessments

Agenda item discussed in Closed Session

3. Review and discussion of the proposed West Allis Police Chief Employment contract

Agenda item discussed in Closed Session

#### C. CLOSED SESSION

*PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will meet on Monday, April 15, 2013 at 6:00 pm at 11301 W. Lincoln Avenue, West Allis Wisconsin, 53227, in open session to consider and vote on a motion to convene in closed session at said time and place, to review and discuss police officer personnel assessments and the proposed West Allis Police Chief employment contract and to take such further action as may be necessary and appropriate in these matters.*

*A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c) of the Wis. Stats. which permits a governmental body upon motion duly made and carried, to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

*Immediately upon completion of the closed session, the Board of Police and Fire Commissioners will reconvene in open session at said time and place to consider any other matters on the agenda.*

A motion was made and seconded to convene into closed session. The motion carried unanimously by the following vote:

Votes:           Aye – 5, Commissioners Kempen, Clark, Haass, Mester and Nehmer  
                  No - 0

Commissioner Kempen called the meeting to closed session at 7:19 pm

Closed session agenda items were discussed

A motion was made and seconded to reconvene into open session at 8:25 pm. The motion carried unanimously by the following vote:

Votes:           Aye – 5 Commissioners Kempen, Clark, Haass, Mester and Nehmer  
                  No - 0

#### **D.    ADJOURNMENT**

There being no further business, on a motion made, seconded and unanimously passed, the meeting adjourned at 8:27 pm

#### Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

#### Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

#### American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.