



City of West Allis

11301 W. Lincoln Ave.
West Allis, WI 53227

Meeting Minutes

Board of Police and Fire Commissioners

*Commissioner Joseph Kempen, President,
Commissioner Kevin Haass, Vice-President,
Commissioner Wayne Clark, Secretary
Commissioners Harold Mester, Donald Nehmer*

Monday, March 18, 2013

7:00 PM

Police Court Center

NOTICE OF SPECIAL MEETING AND CLOSED SESSION

A. CALL TO ORDER

Commissioner Kempen called the meeting to order at 7:06 pm

B. ROLL CALL

Present: Commissioners Joseph Kempen, Wayne Clark, Kevin Haass, Harold Mester and Don Nehmer

Also Present: Alderman Dan Roadt

1. Hiring goals, procedure and selection process for a new Fire Chief for the City of West Allis

Commissioner Kempen stated that prior to the meeting he spoke with Interim Fire Chief Gary Streicher who informed him that he has decided not to move forward with applying for the Fire Chief position.

Commissioner Kempen noted that the following steps would be taken as it relates to the hiring goals, procedure and selection process for a new Fire Chief for the City of West Allis:

- The Police Chief hiring process will be replicated for the Fire Chief hiring process;
- The Commission asked for assistance from the City's Human Resource department to survey other cities regarding their hiring requirements for a Fire Chief position;
- Given the West Allis Fire Department is an Accredited department, the Commission will explore whether the new Fire Chief must be from an accredited department as well;
- A peer assessment panel will be utilized;
- The Fire Chief position will be posted internally and externally;
- All Fire Chief candidate finalists will be subject to physical and psychological assessments as well as a background investigation;
- An employment contract will be required of the selected candidate.

Commissioner Kempen stated that the PFC Commission will meet in April with Dr. Bauman to establish criteria for the Fire Chief position.

2. Discuss and determine the next steps in the selection process of the City of West Allis Chief of Police

This item was discussed in closed session.

Commissioner Kempen stated that PFC Commissioners will meet on Thursday, March 21, 2013 at 5:00 pm in Special Meeting and Closed Session to advance the Police Chief hiring process.

C. CLOSED SESSION

PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will meet on Monday, March 18, 2013 at 7:00 pm at 11301 W. Lincoln Avenue, West Allis Wisconsin, 53227, in open session to consider and vote on a motion to convene in closed session at said time and place, to discuss and determine the next steps in the selection process of the City of West Allis Chief of Police and to take such further action as may be necessary and appropriate in this matter.

A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c) of the Wis. Stats. which permits a governmental body upon motion duly made and carried, to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Immediately upon completion of the closed session, the Board of Police and Fire Commissioners will reconvene in open session at said time and place to consider any other matters on the agenda.

A motion was made, seconded and unanimously passed to convene into closed session.

Commissioner Kempen called the meeting to closed session at 7:40 pm.

Closed session agenda item was discussed

A motion was made, seconded and unanimously passed to reconvene into open session at 8:05 am.

D. ADJOURNMENT

There being no further business, on a motion made, seconded and unanimously passed, the meeting adjourned at 8:07 pm

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.