

MINUTES OF THE LIBRARY BOARD

March 28, 2012

Conference Room – West Allis Public Library
7421 West National Avenue

Mrs. Mikolajewski called the March 28, 2012 Library Board meeting to order at 7:00 p.m.
Ms. Johns-Konkol read the library's Mission Statement.

Present: Mr. Fischer-Toerpe, Mrs. Garrison, Ms. Johns-Konkol,
Mrs. Karrels, Alderman Kopplin, Ms. Mester, Mrs. Mikolajewski,
Mrs. Olson, Ms. Suelzer

Staff present: Michael Koszalka, Library Director;
Janice Narlow, Administrative Services

Also present: Kathy Luty, Greenfield Public Library Board Member

Approval of Minutes

Ms. Mester moved to accept the minutes of the February 22, 2012 meeting as received. Second by Alderman Kopplin. Motion carried.

Statements by Citizens

Ms. Luty stated that she is a member of the Greenfield Public Library Board and is present tonight to observe another community's meeting.

Correspondence

The February 28, 2012 letter to Ms. Julie Dropp from Michael Koszalka, Library Director, was noted. The letter states, "On February 22, 2012 the West Allis Public Library Board of Trustees voted unanimously to revoke your library privileges at the West Allis Public Library."

The February 28, 2012 letter to Armando Moore from Michael Koszalka, Library Director, was noted. The letter states, "On February 22, 2012 the West Allis Public Library Board of Trustees voted unanimously to revoke your library privileges at the West Allis Public Library."

The March 8, 2012 letter to Joseph A. Goldberg from Michael Koszalka, Library Director, was noted. This letter will be discussed under New Business, Item #5.

The February 22, 2012 letter to Johnie F. Grier from Michael Koszalka, Library Director, was noted. This letter will be discussed under the Addendum, New Business, Item #7.

The March 21, 2012 letter to Mr. Michael Koszalka from Ellen M. Gilligan, President & CEO, Greater Milwaukee Foundation, was noted. The letter states, "It is my pleasure to inform you

that a transfer in the amount of \$9,756.00 representing a grant from the Irv H. Terchak Endowment Fund...has been deposited in your organization's bank account.”

Reports – Claims and Finance

Alderman Kopplin read the Claims and Finance Report and moved acceptance of claim numbers 03331-03370 for \$289,666.51. Second by Mrs. Olson. Motion carried.

Old Business

None.

New Business

1. MCFLS update

Mr. Koszalka reported:

- MCFLS is working to increase our bandwidth capacity. Within the next couple of months our bandwidth will be doubled, which should help alleviate slowness during periods of peak usage.
- We have received \$269,273 in reciprocal borrowing payments--\$44,117 of the total is the reciprocal payment for West Milwaukee residents.
- The MCFLS Board has contacted the State Division for Libraries and Technology regarding the MCFLS action of receiving, but not signing, the altered Member Agreement that was submitted by the Milwaukee Public Library. The proffered document was signed by MPL but altered with strike-outs. MCFLS would like clarification as to whether MCFLS and MPL are in compliance with Wisconsin statutes in this situation.

2. Library WebPage

Mr. Koszalka reported that the City has signed a contract with CivicPlus to design and produce a new webpage that will “go-live” within the next couple months. The Board reiterated its goal that the library gain management over the day-to-day content of the library's portion of the City website so that relevant information can be posted in a timely manner. The library's site should be more graphic oriented and serve as a virtual branch to meet the needs and expectations of our patrons. Mr. Koszalka will keep the Board informed as development of our page continues.

3. 2011 Public Library Annual Report

Alderman Kopplin moved to accept the Annual Report as presented. Second by Ms. Mester. Motion carried.

4. 2011 Trust Fund Report

The Board reviewed the 2011 activity reported for each trust. The Trust Fund Report is included in the 2011 Public Library Annual Report.

5. Recommendation from the Library Director to revoke the library privileges of a library patron

The Board reviewed the incident involving Mr. Joseph A. Goldberg as outlined in Mr. Koszalka's March 8, 2012 letter. Ms. Mester moved to accept the recommendation of the Library Director to revoke the library privileges of Joseph A. Goldberg. Second by Ms. Suelzer. Motion carried.

6. Trustee Essentials, Chapter 20 – The Library Board and Building Accessibility

The Board reviewed and discussed key points in this chapter.

7. Recommendation from the Library Director to revoke the library privileges of a second library patron (Addendum)

The Board reviewed the incident involving Mr. Johnie F. Grier as outlined in Mr. Koszalka's February 22, 2012 letter. Alderman Kopplin moved to accept the recommendation of the Library Director to revoke the library privileges of Johnie F. Grier. Second by Ms. Johns-Konkol. Motion carried.

Director's Report

Mr. Koszalka reported:

- A second meeting has been scheduled with Valentine Coffee Roasters. The company is very interested in setting up a coffee kiosk in the atrium. Both Mayor Devine and Patrick Schloss (City Community Development) will attend the meeting scheduled for this Friday.
- He met with Dan Weast, WA-WM Schools Director of Student Services, to discuss the on-going incidents involving teens. Mr. Weast was very helpful, and we anticipate the situation will improve.

Other Business

None.

Adjournment

There being no further business, Alderman Kopplin moved to adjourn. Second by Mrs. Olson. Motion carried and meeting adjourned at 8:03 p.m.

Respectfully submitted,

Carol Garrison
Secretary

