



# City of West Allis

7332 W. National Ave.  
West Allis, WI 53214

## Meeting Minutes

### Board of Police and Fire Commissioners

*Commissioner Joseph Kempen, President,  
Commissioner Kevin Haass, Vice-President,  
Commissioner Wayne Clark, Secretary  
Commissioners Harold Mester, Donald Nehmer*

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Thursday, June 21, 2012

6:00 PM

West Allis Fire Administration

#### REGULAR MEETING

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#### A. CALL TO ORDER

Commissioner Kempen called the meeting to order at 6:01 pm

#### B. ROLL CALL

Present: Commissioners Joseph Kempen, Wayne Clark, Kevin Haass, Harold Mester and Don Nehmer

Also Present: Assistant Chief Martin King, Assistant Chief Steve Bane, Battalion Chief Michael Schauz – West Allis Fire Department; Deputy Chief Robert Fletcher, Detective Nick Stachula – Police Department; Paul Ziehler, CAO – City of West Allis

#### C. APPROVAL OF MINUTES

A motion was made by Commissioner Clark and seconded by Commissioner Haass and unanimously passed to approve the minutes, as corrected, of the May 17, 2012 Regular Meeting Minutes as well as the May 22, 2012 and May 30, 2012 Special Meeting Minutes

#### D. POLICE DEPARTMENT

##### 1. 1<sup>st</sup> Shift Activity Report

Deputy Chief Fletcher submitted the 1<sup>st</sup> Shift Activity Report prepared by Captain Robert Navarrette.

Deputy Chief Fletcher shared with the Commissioners that during the months of March and April, CVS Pharmacy reported 7 retail thefts in which several hundred dollars of merchandise was stolen. Officer Rod Nelson conducted a survey/scan of the store to identify weak spots which makes this store an easy target for thefts. Officer Nelson made several suggestions to thwart these thefts and for the month of May, there were zero thefts reported.

The Commissioners had no additional questions or comments and the report was placed on file.

##### 2. 2<sup>nd</sup> Shift Activity Report

Deputy Chief Fletcher submitted the 2<sup>nd</sup> Shift Activity Report prepared by Captain Brian Mason and Lieutenant Jeff Nohelty.

Deputy Chief Fletcher stated that due to a recent increase in robberies and burglaries toward the East end of the city (generally the area East of 84<sup>th</sup> St.), the department has increased its visibility of police presence consisting of several park and walks throughout the area.

The Commissioners had no additional questions or comments and the report was placed on file.

3. 3<sup>rd</sup> Shift Activity Report

Deputy Chief Fletcher submitted the 3<sup>rd</sup> Shift Activity Report prepared by Captain Ron Versnik and Lieutenant Anthony Spath.

Deputy Chief Fletcher noted that nine 3<sup>rd</sup> Shift Officers were recognized for their efforts at the Police Department's Annual Employee and Citizen Recognition Ceremony held on May 24<sup>th</sup>.

Deputy Chief Fletcher stated that two significant arrests during the month of May included drugs and firearms in the possession of the offender. These are high-risk situations and precautions have been put into place to ensure the safety of all involved.

Commissioner Clark inquired if during routine stops, people are asked if they are carrying a gun. Deputy Chief Fletcher responded that in most cases, the answer is no, however if the person states that he/she does have a weapon, police officers ask where it is and ask the person to keep their hands on the steering wheel at all times. Deputy Chief Fletcher stated it is a judgment call to take the weapon if they feel it is necessary or if the situation deems it necessary.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Crime Prevention Activity Report

Deputy Chief Fletcher submitted the Crime Prevention Activity Report prepared by Lieutenant Chad Evenson.

Deputy Chief Fletcher stated that all school liaison officers will focus attention on developing more block watch initiatives now that the school year has ended.

DC Fletcher stated that recent DJ party events at Tanner Paul have gone fairly smooth and he noted that Tanner Paul management or their attorney have agreed to contact the Police Department prior to conducting a DJ party so that officers are aware of increased activity around the area.

DC Fletcher reminded the Commissioners that the 2012 National Night Out event will be on Monday, July 23, 2012.

The Commissioners had no additional questions or comments and the report was placed on file.

5. Crime Analysis Activity Report

Deputy Chief Fletcher submitted the Crime Analysis Activity Report prepared by Crime Analyst Chrisie Hunter as well as the corresponding police bulletins for various crimes and thefts in the City of West Allis.

DC Fletcher noted two (2) initiatives in this area:  
Residential burglary reduction implementation strategies  
Development of a Crime Analysis Intern Training Program

The Commissioners had no additional questions or comments and the report was placed on file.

6. UCR Crime Data 5- year Comparison Report (January to April)

Deputy Chief Fletcher submitted the UCR Crime Data Comparison Report.

Deputy Chief Fletcher stated that many programs instituted during the 5 years noted on the report helped to decrease these crime statistics. He noted specifically the increase in police and citizen one-to-one contacts in problem neighborhoods and most recently, the Car Club initiative program, which was instrumental in the determent of car thefts throughout the city.

DC Fletcher stated that the department was very confident in reporting these numbers to the Commissioners stating that there are a number of checks and balances that ensure generated reports are coded and inputted correctly. These steps help to ensure analysis of data is correct and accurate.

The Commissioners had no additional questions or comments and the report was placed on file.

7. Sensitive Crimes Activity Report

Deputy Chief Fletcher submitted the Sensitive Crimes Analysis Activity Report prepared by Lieutenant Ed Benish

The Commissioners had no additional questions or comments and the report was placed on file.

8. Criminal Investigations Unit Activity Report

Deputy Chief Fletcher submitted the Criminal Investigations Unit Activity Report prepared by Captain Christopher Botsch

Deputy Chief Fletcher stated that beginning in April, counterfeit \$100.00 bills were being passed at several West Allis businesses. He stated that Detective Nick Stachula has developed a specialty in investigating counterfeiting operations and he quickly developed several suspects relating to these incidents. This information was turned over to the U.S. Secret Service and currently federal charges are pending against the suspects.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Neighborhood Partnership Report (NPS)

Deputy Chief Fletcher submitted the Neighborhood Partnership Report prepared by Neighborhood Partnership Specialists Rick Balistrieri and Mark Bykowski

Deputy Chief Fletcher was pleased to share with the Commissioners that on May 10<sup>th</sup>, Channel 12 news aired a story about the NPS initiative. Interviews with the Mayor, DC Fletcher, Lt. Evenson and NPS Balistrieri were conducted by reporter Nick Bohr and the story coverage aired the same evening.

Commissioners asked DC Fletcher to forward to them a link to the story at his earliest convenience.

The Commissioners had no additional questions or comments and the report was placed on file.

10. Traffic Report

Deputy Chief Fletcher submitted the Traffic Report prepared by Lieutenant Brian Saftig

Deputy Chief Fletcher stated that during the month of May, officers continued their strong commitment to the detection and arrest of impaired drivers. He noted that 36 individuals were arrested for OWI in May.

The Commissioners had no additional questions or comments and the report was placed on file.

11. Tavern Violation Report

Deputy Chief Fletcher submitted the Tavern Violation Report

The Commissioners had no additional questions or comments and the report was placed on file.

12. Training Report

Deputy Chief Fletcher submitted the Training Report prepared by Captain Barry Waddell and Sergeant Jessica Johnson

Deputy Chief Fletcher stated that during the month of May there were a number of events requiring the services of the Police Reserves and the Honor Guard. DP Fletcher also noted that 12 of the department's newest officers have completed new officer training and have been working effectively in the field to date.

The Commissioners had no additional questions or comments and the report was placed on file.

13. Overtime Report

Deputy Chief Fletcher submitted the Overtime Report

The Commissioners had no additional questions or comments and the report was placed on file.

14. Sick and Injured Report

Deputy Chief Fletcher submitted the Sick and Injured Report

The Commissioners had no additional questions or comments and the report was placed on file.

15. Request for Approval: Promotion to Captain of Police

Deputy Chief Fletcher submitted a request for approval for promotion of Lieutenant Steven Beyer to Captain of Police. DP Fletcher stated that upon promotion approval, Lt. Beyer will be assigned to Administration.

A motion was made by Commissioner Clark and seconded by Commissioner Mester to approve the promotion of Lt. Beyer to Captain of Police – Administration

The motion carried by the following votes:

Votes: Aye: 5, Commissioners Kempen, Clark, Haass, Mester and Nehmer  
No: 0

16. Request for Approval: Promotion to Lieutenant of Police

Deputy Chief Fletcher submitted a request for approval for promotion of Specialist III (Detective Sergeant) Timothy Fletcher to Lieutenant of Police. DP Fletcher stated that upon promotion approval, Specialist III Fletcher will be assigned to Communications.

A motion was made by Commissioner Clark and seconded by Commissioner Mester to approve the promotion of Specialist III Fletcher to Lieutenant of Police – Communications

The motion carried by the following votes:

Votes: Aye: 5, Commissioners Kempen, Clark, Haass, Mester and Nehmer  
No: 0

17. Other issues

Deputy Chief Fletcher stated that Officer Rod Nelson routinely polices neighborhood playgrounds and parks during the summer months and the patrol officers do make an effort to check them as well.

**E. FIRE DEPARTMENT**

17. Firefighting Activity Report

Assistant Chief Martin King submitted the Firefighting Activity Report prepared by AC Gary Streicher as well as the corresponding maps.

AC King stated that for the month of May, the department responded to 4 mutual aid fire calls (Brookfield, New Berlin, South Milwaukee and Glendale). AC King noted that a fire at a business located on 108<sup>th</sup> street in West Allis was contained and controlled by the activation of their sprinkler system. The damage was minimal and the company was open for business the next day.

The Commissioners had no additional questions or concerns and the report was placed on file.

18. Fire Department Financial Report

Assistant Chief Martin King submitted the Financial Report

AC King stated that the department continues to operate within budgeted expectations.

The Commissioners had no additional questions or concerns and the report was placed on file.

## 19. Training Activity Report

Assistant Chief Martin King submitted the Training Activity Report prepared by AC Peter Rohde

AC King stated that following activities took place in the training department during the month of May:

- CPR re-certification started the first 2 weeks of May
- Officer Development meetings were held May 21-23, 2012
- The SCBA confidence course training started the last week of May. This involved personnel navigating a course in full PPE gear and breathing from their SCBA, demonstrating their ability to overcome obstacles without compromising their respiratory protection.
- Four (4) probationary firefighter tests took place in May. They passed all tests with no problems and daily reports and monthly evaluations from their station officers indicate they are performing well with no issues noted.

The Commissioners had no additional questions or concerns and the report was placed on file.

## 20. Fire Prevention Activity Report

Assistant Chief Martin King submitted the Fire Prevention Activity Report

The Commissioners had no additional questions or concerns and the report was placed on file.

## 21. Emergency Medical Services Activity Report

Assistant Chief Martin King submitted the Emergency Medical Services Activity Report prepared by AC Steve Bane

AC King stated the Milwaukee mutual aid EMS calls have increased slightly due to our request for a bariatric transport unit. This type of transport unit is used to transport those patients who do not fit on a regular size paramedic transport cot, and currently Milwaukee is the only department to purchase this type of unit. AC King noted that the EMS division will be monitoring the frequency of use of these special transport cots and perhaps look to the future to purchase the equipment for the West Allis Fire Department. The equipment is quite expensive and a purchase will not be made without sufficient investigation and confirmation that it is a necessary and worthwhile investment.

The Commissioners had no additional questions or concerns and the report was placed on file.

## 22. Emergency Medical Services Revenue Report

Assistant Chief Martin King submitted the Emergency Medical Services Revenue Report prepared by AC Steve Bane

The Commissioners had no additional questions or concerns and the report was placed on file.

23. Sick and Injured Report

Assistant Chief Martin King submitted the Sick and Injured Report

The Commissioners had no additional questions or concerns and the report was placed on file.

24. Master Plan Performance Snapshot

Assistant Chief Martin King submitted the Master Plan Performance Snapshot report

The Commissioners had no additional questions or concerns and the report was placed on file.

25. Discussion: Firefighter final interview results and overview

Assistant Chief King stated that after the June 20<sup>th</sup> special meeting of the Police and Fire Commission and after the conclusion of final firefighter candidate interviews, the Commissioners approved the Chief’s request to create a Fire Department Eligibility List and to hire from said list. AC King presented the Commissioners with the list of names of those individuals, stating that six (6) of the candidates will begin their training on Monday, July 16, 2012 and the remaining three (3) will begin their training on Monday, October 1, 2012.

AC King thanked the Commissioners on the Chief’s behalf for their time and involvement in this interview process.

The Commissioners had no additional questions or concerns

26. Other related items

Assistant Chief Steven Bane shared with the Commissioners that the EMD training for all the dispatchers has been completed and it is going very well. AC Bane invited the Commissioners for a demonstration of the new system and will work on a mutually convenient date in the near future.

**F. POLICE AND FIRE COMMISSION**

27. Request for Approval: Sole Source Purchase – Adaptive Digital Systems, Inc.

The City of West Allis Purchasing Department submitted a request for approval from the Milwaukee HIDTA to contract with Adaptive Digital Systems for furnishing an audio/video recorder.

A motion was made by Commissioner Clark and seconded by Commissioner Nehmer to approve the Sole Source Purchase with Adaptive Digital Systems, Inc. for an audio/video recorder for the total sum of \$5,250.00

The motion carried by the following votes:

Votes:     Aye:     5, Commissioners Kempen, Clark, Haass, Mester and Nehmer  
              No:        0

**G. CLOSED SESSION**

No closed Session Business Scheduled

**H. ADJOURNMENT**

There being no further business, on a motion made, seconded and unanimously passed, the meeting adjourned at 7:00 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.