



City of West Allis

7332 W. National Ave.
West Allis, WI 53214

Meeting Minutes

Board of Police and Fire Commissioners

*Commissioner Joseph Kempen, President,
Commissioner Kevin Haass, Vice-President,
Commissioner Wayne Clark, Secretary
Commissioners Harold Mester, Donald Nehmer*

Thursday, April 19, 2012

6:00 PM

West Allis Fire Administration

REGULAR MEETING

A. CALL TO ORDER

Commissioner Kempen called the meeting to order at 6:02 pm

B. ROLL CALL

Present: Commissioners Joseph Kempen, Kevin Haass, Harold Mester and Don Nehmer

Excused: Commissioner Wayne Clark

Also Present: Assistant Chief Martin King, Assistant Chief Steve Bane, Acting Battalion Chief Dan Machowski – Fire Department; Chief Mike Jungbluth, Crime Analyst Chrisie Hunter, Deputy Chief Bob Fletcher – Police Department; Paul Ziehler, CAO – City of West Allis

C. APPROVAL OF MINUTES

A motion was made by Commissioner Haass and seconded by Commissioner Clark and unanimously passed to approve the minutes of the March 15, 2012 Regular Meeting Minutes and the March 15, 2012 Special Meeting Minutes.

D. POLICE DEPARTMENT

1. 1st Shift Activity Report

Chief Jungbluth submitted the 1st Shift Activity Report prepared by Captain Robert Navarrette.

Chief Jungbluth recognized the following Police Officers for their outstanding police work during the month of March:

Officer Phillip Graybar (family dispute resolution)
Officer Steven Barwick (burglary and use of stolen credit card)
Officers Tieranie Marchant and John Petrich (child endangerment issue)
Officer Michael Gyurina (apprehension and arrest of retail theft suspects)

The Commissioners had no additional questions or comments and the report was placed on file.

2. 2nd Shift Activity Report

Chief Jungbluth submitted the 2nd Shift Activity Report prepared by Captain Brian Mason and Lieutenant Jeff Nohelty

Chief Jungbluth stated that in anticipation of problems arising sometime during and/or after a scheduled high school basketball game between WA Central and Rufus High School on March 8th, 13 officers were assigned inside the school for police presence both during and after the game. Chief Jungbluth stated that a number of Milwaukee Officers were also present during this timeframe.

He stated that after the game ended, a large, physical fight did indeed breakout on Lincoln Avenue and Chief Jungbluth recognized Officer Andrew Matter for his immediate identification and arrest of a predominant aggressor of this incident. Chief Jungbluth stated that the following day, Office Matter was able to locate and arrest another individual involved in the same incident.

Chief Jungbluth also recognized Officers Tracy Graf, Kurt Beier and Michael Kempinski for their outstanding police work on various incidents during the month of March.

The Commissioners had no additional questions or comments and the report was placed on file.

3. 3rd Shift Activity Report

Chief Jungbluth submitted the 3rd Shift Activity Report prepared by Captain Ron Versnik and Lieutenant Anthony Spath.

Chief Jungbluth recognized Officer Mike Otto, Corporal Ryan McNally and K-9 Diesel for their combined skills to track down two suspects regarding a robbery on March 1st at Diane's Designs. Their efforts resulted in the recovery of the stolen items from the business and possible DNA connection from items left behind by the suspects.

Chief Jungbluth stated an ongoing initiative for the 3rd shift patrol is burglary prevention in the form of open garage doors. Chief Jungbluth noted that for the month of March, officers found a total of 30 open overhead garage doors throughout the city.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Crime Prevention Activity Report

Chief Jungbluth submitted the Crime Prevention Activity Report prepared by Lieutenant Chad Evenson.

Chief Jungbluth stated that all school officer liaisons continually work with students and staff to keep these environments safe for everyone. He stated that during the month of March, Hale's liaison, Sgt. Martin conducted 39 investigations regarding various offenses and Central's liaison, Sgt. Mees conducted 35 such investigations.

The Commissioners had no additional questions or comments and the report was placed on file.

5. Crime Analysis Activity Report

Chief Jungbluth submitted the Crime Analysis Activity Report prepared by Chrisie Hunter as well as the corresponding police bulletins for various crimes and thefts in the City of West Allis.

The Commissioners had no additional questions or comments and the report was placed on file.

6. Sensitive Crimes Activity Report

Chief Jungbluth submitted the Sensitive Crimes Activity Report prepared by Lieutenant Ed Benish.

Chief Jungbluth shared with the Commissioners an initiative kick-off of a certification training program called Advanced Forensic Interviewing Method. Chief Jungbluth explained that this certification program will allow detectives to utilize the taped interview rooms at the Child Protection Center and is a critical component of the sensitive crimes unit as it relates to the maltreatment and sexual assault cases involving minors.

Chief Jungbluth recognized the following officers for their investigation and excellent police work in solving a sexual assault offense and also preventing a potential suicide of the alleged suspect:

SCU Det. Don Krueger
SCU Det. Mark Rumler
Sgt. Marla Martin

Chief Jungbluth also stated that for the month of March there were 40 domestic violence incidents – 30 were female victim and 10 were male victims.

The Commissioners had no additional questions or comments and the report was placed on file.

7. Criminal Investigations Unit Activity Report

Chief Jungbluth submitted the Criminal Investigations Unit Activity Report prepared by Captain Christopher Botsch.

Chief Jungbluth recognized the following offices for their outstanding police work during the month of March:

Detectives Todd Kurtz and Jon Lovas (Anchor Bank robbery/suspect arrest and confession)
Detective Bradley Sterling (Maas Petroleum robbery/suspect arrest and confession)

The Commissioners had no additional questions or comments and the report was placed on file.

8. Traffic Report

Chief Jungbluth submitted the Traffic Report prepared by Lieutenant Brian Saftig

Chief Jungbluth noted that the following initiatives have been focused in during the month of March:

Alcohol Enforcement
Seat Belt Enforcement
Speed Enforcement

Chief Jungbluth stated that during the month of March 40 individuals were arrested for Operating While Under the Influence (OWI). Further, he stated, of those arrested 9 were involved in vehicle crashes; 17 are residents of West Allis; 9 had an alcohol concentration at or above .20 with the highest alcohol concentration being .354 on an individual arrested for a 3rd offense.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Tavern Violation Report

Chief Jungbluth submitted the Tavern Violation Report.

The Commissioners had no additional questions or comments and the report was placed on file.

10. Training Report

Chief Jungbluth submitted the March 2012 Training Division report and the 2011 Annual Training Bureau Report.

Chief Jungbluth noted that the 2012 report reflects that all Probationary Police Officers have been assigned to active duty and all are at average or above average performance rate. Chief Jungbluth stated that 12 new Probationary Officers will begin their training process on May 12, 2012.

In reference to the 2011 Annual Training Bureau Report, Chief Jungbluth noted that with approximately 19,370 logged hours of training by the 132 sworn officers, the average number of training was 146 hours per officer in 2011. Chief Jungbluth stated that the Training Bureau goals for 2012 include:

- New officer hiring and training;
- Implementation of the Patrol Rifle Pilot program;
- Development/implementation of a "less lethal" use force program;
- Increase the number of State certified instructors within the department;
- Development of a 300 hour summer internship program;
- Increase the number of Range Officers;
- Issue new identification cards for all department employees.

11. Overtime Report

Chief Jungbluth submitted the Overtime Report

The Commissioners had no additional questions or comments and the report was placed on file.

12. Sick and Injured Report

Chief Jungbluth submitted the Sick and Injured Report

Chief Jungbluth stated that currently, the department is running slightly higher than last year with an increase in family leave contributing to the increase.

The Commissioners had no additional questions or comments and the report was placed on file.

13. Communication: Request to Purchase ATAC Crime Analysis Software

Chief Jungbluth presented to the Commissioners a request to purchase ATAC Crime Analysis Software.

Chief Jungbluth explained to the Commissioners that this program will allow the Department’s crime analyst to isolate, identify, track and defeat crime patterns and trends using a graphical interface. The program retrieves data from the current RMS system, Phoenix, and queries, sorts and compares hundreds of cases instantaneously. Chief Jungbluth stated that this will help to improve the efficiency and quality of work done by the crime analyst, which will result in more efficient and effective deployment of police resources.

The breakdown of cost is as follows:

ATAC Workstation	\$2344
ATACRAIDS Annual Fee	\$2393
Translation Service and Software	\$3799
Upgrade and Technical Support Plan	\$813
Training (hosted by WAPD)	\$6730
Total	\$16079

A motion was made by Commissioner Mester and seconded by Commissioner Haass to approve the ATAC Crime Analysis Software purchase as requested by Chief Jungbluth.

The motion carried by the following votes:

Votes: Aye: 4, Commissioners Kempen, Haass, Mester and Nehmer
 No: 0

14. Communication: Request to Purchase ProPhoenix Software Packages (Gang/Drug, Overtime and Multi-Juris License for DPW (NIMS based))

Chief Jungbluth explained to the Commissioners that the department has been researching avenues to get more benefit out of the ProPhoenix system program and are requesting the purchase of the following modules that can be added to the system: Multi-Juris (CAD), Narcotics/Gang Module and Overtime.

The breakdown of cost is as follows:

CAD Server/Multi-Juris	\$5000
Narcotics/Gang Module	\$5000
Overtime Module	\$5000
Total	\$15000.00

The funding for the Narcotics/Gang and Overtime modules will be via the Equitable Sharing Account; the CAD Server will be funded by JAG Funding Account.

Chief Jungbluth provided a brief description of each module:

Multi-Juris Module– this module will allow a better flow of information between departments using the CAD system and allow more involvement in the ProPhoenix system as well.

Narcotics/Gang Module – this module will allow the department access to narcotics and gang activity information.

Overtime Tracking Module – this module will track overtime and other necessary time tracking requirements for the department.

A motion was made by Commissioner Haass and seconded by Commissioner Mester to approve the ProPhoenix Software Packages purchase as requested by Chief Jungbluth.

The motion carried by the following votes:

Votes: Aye: 4, Commissioners Kempen, Haass, Mester and Nehmer
No: 0

15. Communication: Introduction of Parent/Spouse program

Chief Jungbluth shared with the Commissioners a program that has been revitalized due to the influx of many new police officers on the force. This is a 6-week program and is structured to reach out to spouses and parents of these new officers. The program is designed to help family members understand the officers’ job function and how to handle issues that may arise throughout an officer’s career.

The Commissioners had no additional questions or comments and the report was placed on file.

16. Communication: Request to Purchase DP3 Digital In-Squad Cameras

Chief Jungbluth stated that in 2011, the department started to review the current in-squad camera system utilized by the department in their squad cars. The system, Integrian Digital Patroller 2 (DP2) is aging technology and Chief Jungbluth stated that Integrian was purchased by Digital Safety Technologies however, they do not manufacture the DP2 unit and have developed their own in-squad camera system, the Digital Patroller 3 (DP3). Chief Jungbluth stated that the department tested a DP3 unit for a period of 1 month and did not receive any negative feedback.

Chief Jungbluth noted that currently the city of Milwaukee and the City of Waukesha Police Department’s use the DP3 in-squad video system.

The breakdown of cost is noted below:

2 DP3 Upgrades	\$8166 (funded via the WISDOT Alcohol & Speed grants)
6 DP3 Upgrades	\$24498 (funded via Equitable Sharing and JAG grant)
Total	\$32664

A motion was made by Commissioner Mester and seconded by Commissioner Haass to approve the DP3 In-Squad Camera System purchase as requested by Chief Jungbluth.

The motion carried by the following votes:

Votes: Aye: 4, Commissioners Kempen, Haass, Mester and Nehmer
No: 0

17. Communication: Request to Purchase Upgrade of In-Squad Camera System microphones

Chief Jungbluth stated that each uniformed officer assigned to the patrol division is issued a wireless microphone to record audio when the squad camera system is activated. Due to the

age of the current microphones it has become necessary for the department to purchase upgraded microphones. Chief Jungbluth stated that these new microphones can be utilized with both the DP2 camera system and the newer DP3 in-squad camera system. Chief Jungbluth noted that the microphones are built to take a lot of wear and tear given the circumstances, and he expects them to last 3-5 years in the field.

A motion was made by Commissioner Mester and seconded by Commissioner Haass to approve the DP3 In-Squad Camera System purchase as requested by Chief Jungbluth.

The motion carried by the following votes:

Votes: Aye: 4, Commissioners Kempen, Haass, Mester and Nehmer
 No: 0

18. Other related items

Chief Jungbluth noted to the Commissioners that he will not be in attendance at the May and June Police and Fire Commission Meetings.

E. FIRE DEPARTMENT

19. Firefighting Activity Report

Assistant Chief King submitted the Firefight Activity Report prepared by AC Gary Streicher as well as the corresponding area maps.

The Commissioners had no additional questions or comments and the report was placed on file.

20. Fire Department Financial Report

Assistant Chief King submitted the Fire Department Financial Report.

AC King shared with the Commissioners that the 2 ambulances that have been in encumbrance since 2011 have been delivered and are in service.

The Commissioners had no additional questions or comments and the report was placed on file.

21. Training Activity Report

Assistant Chief King submitted the Training Activity Report prepared by AC Peter Rohde.

AC King stated that a number of training activities took place during the month of April to include:

- Annual SCBA refresher and proficiency training;
- Two EMS related training sessions – CentreLearn program on weapons of mass destruction and pediatric fluid and airway management;
- Awareness level HAZMAT training.

AC King also noted that all 7 Probationary Firefighters continue to do well on their required tests and are accumulating themselves to the fire station environment and their position.

AC King stated that the fire department had conducted a recruitment written test on March 31, 2012 and 172 people took the test. AC King stated the first round of interviews will be held at the end of April and will consist of 45 candidates, and second interviews with the Fire Administrative staff will take place in early May.

The Commissioners had no additional questions or comments and the report was placed on file.

22. Fire Prevention Activity Report

Assistant Chief King submitted the Fire Prevention Activity Report

AC King was pleased to share with the Commissioners that there continues to be a decrease in outstanding inspection violations as business owners continue to correct any issues in a timely fashion. AC King also noted that there continues to be an increase in the amount of new and/or remodeling permits issued.

The Commissioners had no additional questions or comments and the report was placed on file.

23. Emergency Medical Services Activity Report

Assistant Chief King submitted the EMS Activity Report prepared by AC Steve Bane.

The Commissioners had no additional questions or comments and the report was placed on file.

24. Emergency Medical Services Revenue Report

Assistant Chief King submitted the EMS Revenue Report prepared by AC Steve Bane

AC King noted that for the month of March, EMS revenue was higher than the stated budgeted estimate.

The Commissioners had no additional questions or comments and the report was placed on file.

25. Sick and Injured Report

Assistant Chief King submitted the Sick and Injured Report

The Commissioners had no additional questions or comments and the report was placed on file.

26. Master Plan Performance Snapshot

Assistant Chief King submitted the Master Plan Performance Snapshot

The Commissioners had no additional questions or comments and the report was placed on file.

27. Communication: Delivery of ambulances

Assistant Chief King shared with the Commissioners a communication from AC Steve Bane regarding the delivery of two new ambulances. AC King stated that the ambulance modules

are each mounted on a 2010 Ford F650 medium duty chassis and some of the major improvements include:

- A more durable medium duty chassis
- Vmux (computer control) system for on-board electronics including lights, siren, HVAC, oxygen, etc.
- LED lighting system to eliminate vehicle charging issues
- Integrated child safety seat in rear of ambulance
- Improvements to the HVAC ducting system that allows for greatly enhanced control of patient heating or cooling needs based on medical necessary

The Commissioners had no additional questions or comments and the report was placed on file.

28. Other related items

Assistant Chief King was pleased to share with the Commissioners that a group of West Allis Firefighters who participated in the 2012 Fight for Air Climb at U.S. Bank Center on March 17, 2012, won first place with a finish time of 6:38. This is the second year in a row that West Allis Firefighters have one first place. AC King passed around the traveling trophy to the Commissioners.

Assistant Chief King shared with the Commissioners that Chief Hook has received his third Chief Fire Officer (CFO) designation by the Commission on Public Safety Excellence.

The Commissioners congratulated Chief Hook on his accomplishment.

F. POLICE AND FIRE COMMISSION

29. Request for Approval: Sole Source Contract for Windstream Communications

The City of West Allis Purchasing Department submitted a request for approval from Milwaukee HIDTA to contract with Windstream Communications to provide internet and point-to-point communication links services.

A motion was made by commissioner Nehmer and seconded by Commissioner Haass to approve the Sole Source Contract with Windstream Communications for the total sum of \$40,000.00

The motion carried by the following votes:

Votes: Aye: 4, Commissioners Kempen, Mester and Nehmer
 No: 0

30. Request for Approval: Sole Source Contract for Duman's Lock & Safe, Inc.

The City of West Allis Purchasing Department submitted a request for approval from Milwaukee HIDTA to contract with Dunman's Lock & Safe to provide instructor training and training equipment for a lock picking course.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the Sole Source Contract with Dunman's Lock and Safe, Inc., for the total sum of \$13,000.00

The motion carried by the following votes:

Votes: Aye: 4, Commissioners Kempen, Haass, Mester and Nehmer
 No: 0

31. Request for Approval: Sole Source Contract for TeamIntel

The City of West Allis Purchasing Department submitted a request for approval from Milwaukee HIDTA to contract with TeamIntel to provide a service contract for 12 CTI surveillance GPS units for 2012.

A motion was made by Commissioner Haass and seconded by Commissioner Nehmer to approve the Sole Source Contract with TeamIntel, for the total sum of \$7,056.00

The motion carried by the following votes:

Votes: Aye: 4, Commissioners Kempen, Haass, Mester and Nehmer
 No: 0

G. CLOSED SESSION

No Closed Session Business Scheduled

H. ADJOURNMENT

There being no further business, on a motion made, seconded and unanimously passed, the meeting adjourned at 7:30 pm

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.