



# City of West Allis

7332 W. National Ave.  
West Allis, WI 53214

## Meeting Agenda

### Board of Police and Fire Commissioners

**Commissioner Amy Heron, President,  
Commissioner Fred Mikolajewski, Vice-President,  
Commissioner Kurt Kopplin, Secretary  
Commissioners Mark Manthei and Aaron Konkol**

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**Thursday, August 17, 2017**

**5:30 PM**

**West Allis Fire Administration**

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**CLOSED SESSION AND REGULAR MEETING**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. CLOSED SESSION**

Review and discuss the Fire Department Deputy Chief of Training & Safety candidate's non-medical promotional process leadership evaluation.

Interview with Deputy Chief of Training & Safety Candidate

Review and discuss the Fire Department Deputy Chief of Fire Prevention candidate's non-medical promotional process leadership evaluation.

Interview with Deputy Chief of Fire Prevention Candidate

Review and discuss the discipline of a Fire Department employee

Review and discuss the discipline of a Police Department employee

*PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will meet on Thursday, August 17, 2017 at 5:30 pm at 7332 W. National Avenue, West Allis Wisconsin, 53214, in open session to consider and vote on a motion to convene in closed session at said time and place, to review and discuss the Fire Department's Deputy Chief of Training & Safety and the Fire Department's Deputy Chief of Fire Prevention candidates' non-medical promotional process leadership evaluations and to interview the Deputy Chief of Training candidate and Deputy Chief of Fire Prevention candidate as well as review and discuss the discipline of a Fire Department employee and a Police Department employee and to take such further action as may be necessary and appropriate in these matters.*

*A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c)(f)(e) of the Wis. Stats. which (c) permits a governmental body upon motion duly made and carried, to convene in closed session for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility where par. (f) and (e) applies to consider dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such persons, and to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigations of charges against specific persons.*

*Immediately upon completion of the closed session, the Board of Police and Fire Commissioners will reconvene in open session at said time and place to consider any other matters on the agenda.*

**D. APPROVAL OF MINUTES**

Approval of the June 13, 2017 Regular and Closed Session Meeting Minutes

**E. POLICE DEPARTMENT**

1. Closed Session: Review and discuss the discipline of a Police Department Employee
2. Communication: Update on Officer Involved Death Incidents
3. Communication: Update on Chaplain program
4. Communication: 2018 Budget Process and submission of a Capital Improvement Request form for audio recording equipment
5. Request to Purchase: Replacement of damaged squad car
6. Request to Purchase: Specialized Equipment "Throwbot XT" Tactical Robot System
7. Communication: Update of Civilianization of Dispatch Center and promotion of Communication Supervisors
8. Communication: Promotion to Sergeant
9. Communication: Resignation of Probationary Police Officer
10. Police Department Financial Report
11. Monthly Performance Report
12. Patrol Activity Report
13. Communications Activity Report
14. Community Services Bureau Report
15. Criminal Investigations Unit Activity Report
16. Tavern Violation Report
17. Training Report
18. Overtime Comparison
19. Sick, Injured and Light Duty Report – July

**F. FIRE DEPARTMENT**

20. Closed Session: Review and discuss the Fire Department Deputy Chief of Training candidate's non-medical promotional process leadership evaluation; interview of Deputy Chief of Training & Safety candidate
21. Closed Session: Review and discuss the Fire Department Deputy Chief of Fire Prevention candidate's non-medical promotional process leadership evaluation; interview of Deputy Chief of Fire Prevention candidate
22. Closed Session: Review and discuss the discipline of a Fire Department Employee
23. Request for Approval: Promotion to Deputy Chief of Training & Safety
24. Request for Approval: Promotion to Deputy Chief of Fire Prevention
25. Request for Approval: Promotion to Lieutenant
26. Communication and Request for Approval: Equipment Operator Eligibility List
27. Request for Approval: Promotions to Equipment Operator
28. Request for Approval: Extension of Emergency Medical Services agreement between Milwaukee County and West Allis thru 2019
29. Request to initiate firefighter recruitment process with PEP
30. Communication: Fire Chief departmental car and usage
31. Request for Approval: Purchase of staff vehicle
32. Firefighting Activity Report
33. Fire Department Financial Report
34. Training Activity Report
35. Communication and Request for Approval: Probationary firefighters to permanent roster
36. Fire Prevention Activity Report
37. Emergency Medical Services Activity Report
38. Emergency Medical Services Revenue Report
39. Sick, Injured and Light Duty Report - July
40. Master Plan Performance Snapshot
41. Communication and request for approval: Critical Care Paramedic Program

42. Communication and request for approval: Refurbishment of Engines 61 and 63
43. Communication: National Q Report – July
44. Communication: Station Alerting Update
45. Communication: Update on Fire Department Strategic Plan goals
46. Communication: 2018 Budget Process
47. Communication: Distribution of the WAFD 2016 Annual Report
48. Communication: Swearing-In Ceremony

#### **G. POLICE AND FIRE COMMISSION**

49. Communication: Overview of the expectations of how to agenda and conduct a PFC meeting
50. Police & Fire Commission Financial Report
51. Discussion: PFC recommended 2018 Budget
52. Discussion and request for approval: Policy 1424 Overtime, Compensatory Time and Premium Pay
53. Discussion: PFC attendance at Common Council Meetings
54. Discussion: PFC Orientation Manual

#### **H. ADJOURNMENT**

##### Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

##### Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

##### American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

##### Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.