



**MINUTES
WEST ALLIS COMMISSION ON AGING MEETING**

Monday, April 24, 2017 at 3:45pm

West Allis Senior Center

7001 W. National Ave., West Allis, WI 53214 414-302-8700

West Allis Commission on Aging Mission Statement

"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."

MEMBERS PRESENT: Linda Timm
Dave Rymaszewski
Jessica Lisinski
Margee Maydak
Deborah Tiegs
Judith Schmidt
Patricia Wikenhauser

MEMBERS EXCUSED; John Zentgraf
Tammy Herro

STAFF PRESENT: Denise Koenig
Marilyn Matter
Peggy Pipia

STAFF EXCUSED: Jane Kolinski
Sally Nusslock
Peggy Pipia
Marilyn Matter

1. Public invited to speak.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for March 27, 2017. Minutes were reviewed and approved.
4. Correspondence and Communications.
 - Milwaukee County Commission on Aging – Meeting Agenda.
5. Update and Discussion on Senior Center Policies and Procedures. Denise Koenig distributed copies of the Senior Center's Policy and Procedures – 1850, 1851, 1852, 1853, 1855, 1856 and 1860 with the proposed revisions prior to the meeting. Commissioners reviewed the proposed changes and notations made by City Attorney Cheryl Kuhary. A discussion ensued. Debbie Tiegs made a motion for the Commission on Aging to approve the revised changes of the Senior Center's Policies and Procedures to pass these changes to the next City of West Allis approval process. Motion was seconded by Linda Timm and approved by all members present.
6. Report on Community Projects.

- Stockbox Program Update. 118 boxes distributed in April. Medication and Talk with a Cop along with a nutrition presentation by MATC students will occur during the distribution in May.
 - Interfaith West Central & Resource Center – Trish Wikenhauser reported on the following:
 - Interfaith fundraiser is slated for April 27 at the Crowne Plaza – Mayfair. Tickets are \$125 per person. The annual picnic is slated for June 15 and will feature a 50's Rock & Roll theme at Mary Queen of Heaven.
7. Update on Computers and WiFi Connectivity issues. Denise reported that the WiFi Connectivity issues are slated to improve in late May or early June. The City's IT Department has ordered additional access points for the Senior Center. Electrical Department may have to run additional cable for this project and so there may be some costs for the cable.
8. Discussion of safety concerns for Senior Center patrons coming/leaving the Center. Linda Timm read a letter of concern regarding a recent incident on 70th Street whereby a patron using a cane was exiting his parked car on 70th Street. It took him approximately 4 minutes to open his door, get his cane out and walk around his car to the curb. Meanwhile the cars on 70th Street were speeding past. The person writing the letter is an Interfaith Senior Ambassador. She stated in her letter that there is bound to be an accident sooner than later and suggested signage and/or speed bumps. A discussion ensued and Trish Wikenhauser suggested some of the Commissioners meet to draft a letter to the Common Council. Linda Timm, John Zentgraf and Judy Schmidt agreed to meet at 2:30 p.m. on Tuesday, May 9.
9. Discussion of Convection Oven. No update.
10. Discussion of TV's & Time Warner Cable. Denise Koenig reported that the Time Warner/Spectrum ran new underground cable to the building last fall, but the cable was never connected to the building.
11. Staff Report
- Senior Center Staff Report –Denise Koenig reported on upcoming events and reviewed the Senior Center Schedule of Events.
 - AARP Tax Assistance at the West Allis Senior Center site. The official totals are 443 e-filed, 23 paper returns for a total of 466 and 79 questions answered. The phone number for next year's registration is 414-216-3030 and will be available in the middle of January.
 - Two groups of Marquette Nursing Students – Thursdays with Pat Olin and Fridays with Ruth McShane. Students are doing Blood Pressures, mini educational sessions and fitness program orientations. There is a possibility we may have summer nursing students helping at the Senior Center.
 - Tornado Drill is scheduled for Tuesday, April 25 at 10 a.m.
 - Fire Drill and Fire Extinguisher training on Thursday, May 18.
 - Tai Chi Classes – 2nd session began Monday, April 17 and Wednesday May 24 (post tests will follow the week of May 30).
 - Rummage Sale dates moved to Thursday, June 8 and Friday, June 9 because of the City Newsletter mailing deadline. City Communications said it would help with publicizing the event. Week of May 29, the meal site will be moved to the lower level so the rummage sale can be set-up. Meal site will resume operations in the Main Hall on Tuesday, June 13 after Stockbox.
 - City Newsletter collating project begins Tuesday, June 13 in the far end of the Main Hall.
 - AARP Driver Safety course is scheduled for Wednesday, June 18.
 - Senior Government Seminar is slated for Tuesday, August 22. Denise said the Commission needs to determine a topic for this year's event. Discussion ensued. Members agreed that a program to help prevent falls would be good. Jessica Lisinski suggested the following seminar name – “Moving Right to Stay Upright”. Seminar will include speakers, demonstrations and refreshments.
 - Trust Fund Report (Quarterly)

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- 1st quarter January – March – report presented at April meeting
- 2nd quarter April – June – report presented at August meeting
- 3rd quarter July –September – report presented at October meeting
- 4th quarter October – December – report presented at January meeting

12. Next meeting schedule for Monday May 22, 2017 at 3:45 PM.

The meeting adjourned at 5:16 p.m.

Respectfully submitted,

Denise R. Koenig

DRK/dd

comag/April

Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT: It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services or benefits.