



MINUTES – WEST ALLIS BOARD OF HEALTH MEETING
Thursday, May 26, 2016

Members Present:	Ald. Reinke	Excused:	Mark Roberts
	Ald. Roadt		Linda Grulke
	Kathy Becker		
	Mary Cay Freiberg	Staff Present:	Sally Nusslock
	Frank Bialek		Diane Dubey
	John Ragonese		
	Barbara Janusiak		

The meeting was called to order by Alderperson Reinke at 6:01 p.m.

1. Approval of Minutes of April 28, 2016

A motion was made by Frank Bialek and seconded by Mary Cay Freiberg to approve the minutes of April 28, 2016. The motion carried unanimously.

2. 2017 Budget

Ms. Nusslock informed the Board that the budget planning timeline has been sent out to all Departments and that she and Ms. Dubey will schedule to meet with the Mayor, City Administrator and Finance Department. The salary spreadsheet continues to have numerous errors that will need to be corrected prior to final submittal.

John Ragonese present at this time.

3. Community Health Improvement Plan Report

On May 18th the Community Health Advisory Team met to set priorities for the next five years. Priorities have been set and workgroups will be designated for each priority to write the goals, objectives and interventions. The three top focus areas will be healthy lifestyles, substance abuse and addiction, and mental health. These will then form the next Community Health Improvement Plan (CHIP).

4. Performance management/Quality Improvement Report

Ms. Nusslock distributed a copy of the West Allis Health Department e-Update. The update provides information to staff relative to current/ongoing Quality Improvement Projects and Performance Measures. Updated volumes will be provided following the quarterly Quality Council meetings.

Barb Janusiak present at this time.

5. BOH Meeting Schedule

At the April meeting Ald. Roadt proposed the idea of the Board not meeting during the month of June, July and August. Currently the Board does not meet in the months of June or July.

A motion was made by Frank Bialek and seconded by Barb Janusiak to not meet during the months of June, July and August and resume meeting schedule the fourth Thursday in September unless matters are brought forward that need to be presented/acted on by the Board prior to that time. The motion carried unanimously.

6. Farmers Market Report

The proposed new development at the Farmers Market was discussed in a meeting with the farmers. Concerns relative to parking were raised by the farmers.

The SNAP Program is up and running. Advertising on Social Media will begin in June.

7. Health Department Report

Ms. Nusslock reported the following:

- The Receptionist position has been filled.
- Final interviews were held for the Public Health Nurse position. Hiring should take place within the next few weeks.
- The City will be conducting a compensation study this summer.
- Mary Cay and Sally attended the WPHA/WAHL DAB annual conference this week in Appleton. She stated that the West Allis Health Department was highlighted in a couple of presentation. Ms. Freiberg reported on conference highlights.
- Ms. Nusslock was asked to speak to the State Public Health Council regarding communicable disease funding.
- Ms. Nusslock will be meeting with the Department of Safety and Professional Services on June 1st regarding the transition of tattoo and body art to their Department from the Department of Health.
- The Department will be participating in an SE Regional Emergency Preparedness training exercise in June. We have been assigned to respond to a mass clinic being set up by the Franklin Health Department.
- Ms. Nusslock reported on the State Statute 140 revision process.
- Coyote complaints have increased
- There have been fewer rodent complaints

8. Items of Next Meeting

The Board was reminded that they could submit any additional items for the next meeting agenda to Sally or Diane no later than noon on the Thursday prior to the meeting date.

9. Next Meeting

Thursday, September 22, 2016 at 6:00 pm unless matters are brought forward that need to be presented to the Board before that time.

10. Adjournment

There being no further business, a motion was made by Barb Janusiak and seconded by Kathy Becker to adjourn at 6:34 pm. The motion carried unanimously.

Respectfully submitted,

Sally Nusslock
Health Commissioner