



**MINUTES  
WEST ALLIS COMMISSION ON AGING MEETING**

Monday, September 26, 2016 at 3:45pm  
West Allis Senior Center  
7001 W. National Ave., West Allis, WI 53214 414-302-8700

***West Allis Commission on Aging Mission Statement***

*"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."*

**MEMBERS PRESENT:** Patricia Wikenhauser  
Linda Timm  
Dave Rymaszewski  
Jessica Lisinski  
John Zentgraf  
Deborah Tiegs  
Judith Schmidt  
Margee Maydak  
Tammy Herro

**STAFF PRESENT:** Denise Koenig  
Jane Kolinski  
Peggy Pipia

**STAFF EXCUSED:** Sally Nusslock  
Marilyn Matter

1. Public invited to speak.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for June 27, 2016. Minutes were reviewed and approved.
4. Correspondence and Communications.
  - Milwaukee County Commission on Aging – Meeting Agenda, minutes, Advocacy Committee Minutes and Committee & Council Meeting Schedule, Nutrition Council meeting minutes, and Service Delivery Committee meeting minutes.
  - Aurora Healthcare Memo – Caregivers Workshop, October 22, 2016
  - Eyecare of America Discount program information
  - Interfaith Newsletter
5. Update on Senior Center Policies and Procedures. No report.
6. Report on Community Projects.
  - Stockbox Program Update. Jane Kolinski reported that 109 boxes were distributed in the month of September. September was re-certification, process ran smoothly.

- Network News Articles for the City Newsletter. Denise Koenig reported that the City provided a staff person to assist with the newsletter project. This person provides the lifting and stacking of all the bins.
- Interfaith West Central & Resource Center – Tammy Herro reported that Interfaith’s Fall Clean Up Program slots are full and there is a waiting list. The “Pull Up A Chair” fundraiser is scheduled for November 3, 2016; tickets are \$40.00 per person. She also announced that West Central Interfaith has hired a new Program Assistant. The assistant will be doing home visits, overseeing the Senior Companion Program and facilitating the Senior Center’s Beat the Blues Program. Interfaith’s Senior Sensitivity Training Program is now available. The program creates the experience of aging, through use of visual impairment goggles and age simulator suit. Anyone interested in attending the training should call Interfaith West Central.

7. Discussion of P.C. for Computer Lab. No update.

8. Discussion of commercial grade light-weight tables. At the March 28, 2016 meeting, the Commission approved the purchase of commercial grade light weight tables to replace the tables currently used at the Senior Center. Four test tables were purchased from Lifetime Co. through Sam’s Club. Denise Koenig presented to the Commission laminate samples from Mitylite Co. Discussion ensued; the cost of the tables from Mitylite was almost double compared to the tables from Sam’s Club with no visible differences. Denise advised the Commission that she would like to do additional research on commercial grade light-weight tables that could handle the everyday wear and tear of the Senior Center functions. Further information will be presented at the next meeting.

9. Discussion of Membership Fees. Denise Koenig reported that the Senior Center membership renewal process began September 1, 2016. She further stated that there were very few complaints regarding the five dollar membership increase.

10. Discussion of Convection Oven. Denise addressed the Commission regarding the stove in the lower level kitchen. The unit has two ovens and due to a manufacturer’s defect does not bake evenly. The Christmas Cookie Committee has requested that the Senior Center consider purchasing a convection oven with the proceeds from their fundraising efforts. Discussion ensued. A motion was made by Margee Maydak to purchase a convection oven with funds from the Bazaar account not to exceed \$2,000. The motion was seconded by Judy Schmidt and passed without objection. The oven selection will be at the Directors’ discretion.

11. Discussion of Dryer. Denise Koenig notified the Commission that the Senior Center Dryer is out of order. The initial repair is showing a broken sensor, the cost of repair may exceed the value of the machine. Jane will price out a new machine and report to the Commission at the next meeting.

12. Discussion of TV’s & Time Warner Cable. Denise Koenig reported to the Commission that the Senior Center is having trouble with the cable connection. Time Warner was out and determined that the problem with the connection is underground in the parking lot. They will be fixing the problem without additional cost to the Senior Center. Denise also informed the Commission that several of the Senior Center TV’s will need the converter boxes. Discussion ensued. Denise advised the Commission that it may be more cost effective over the long run to replace the TV’s with upgraded models when they come on sale. The Commission advised her to pursue any good television deals and notify them when a purchase is made.

13. Staff Report

- Senior Center Staff Report – Denise Koenig reported on upcoming events and reviewed the Senior Center Schedule of Events.
- Chair Yoga Class – Thursdays 10:30AM – 11:00AM. This class has become very popular and is increasing in size.
- Arthritis Foundation Exercise Classes – Monday, Wednesday, & Fridays 10AM – 11AM
- Dance, Dance, Dance – Get your groove on Tuesdays 10:30AM – 11:00AM

- Upcoming tour: Covered Wagon Tour Shalom Wildlife Zoo, Tuesday, September 27, 2016
- Thursday Movie Matinees are increasing in popularity.
- Rummage Sale: Thursday, October 6, 2016 and Friday, October 7, 2016, 9:00AM-3:00PM
- Volunteer Recognition Event scheduled for Saturday, November 5, 2016 – Safari Theme
- Gifts of Warmth Volunteers – donated 458 items. The items include; hats, mittens, scarfs and Afghans.
- Quilting Machine – The Senior Center has a lead on a used “New Joy” quilting machine frame. A quilting machine set up has been on the class wish list for a long time. Denise will meet with the class and discuss the New Joy. The class has the funds available in their account to purchase the machine. Details will be reported to the Commission at the next meeting.
- Milwaukee County Meal Program – Serving approximately 2610 meals per month
- Trust Fund Report (Quarterly)
  - 1<sup>st</sup> quarter January – March – report presented at April meeting
  - 2<sup>nd</sup> quarter April – June – report presented at August meeting
  - 3<sup>rd</sup> quarter July –September – report presented at October meeting
  - 4<sup>th</sup> quarter October – December – report presented at January meeting

14. Next meeting schedule for Monday October 24, 2016 at 3:45 PM.

The meeting adjourned at 5:30 p.m.

Respectfully submitted,

*Jane Kolinski*

JLK/gs  
comag/September

**Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.**

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT: It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services or benefits.