



**MINUTES
BLOCK GRANT COMMITTEE
PUBLIC INFORMATIONAL MEETING
THURSDAY, AUGUST 18, 2016
6:00 P.M.
ROOM 128 - CITY HALL - 7525 WEST GREENFIELD AVE.**

- PRESENT:** Ald. Michael May; Ald. Vince Vitale; Christopher Porterfield (First District); Graciela Hernandez, Aaron Konkol (Third District); Sr. Paula Marie Jarosz, Jamie Vallejo, Vice Chair (Fourth District); Jill Hansen, Michael Plicka (Fifth District); Marcia Lawson, Beautification Committee; and Beth Koehler, School Administration Liaison
- EXCUSED:** Dawn Groshek, (First District); Caroline Dlouhy, Nicole Dahms (Second District); Diane Brandt, President, WA/WM Chamber of Commerce; and Ruth Snedic, League of Women Voters
- OTHERS:** Donald Goelz and Joseph A. Stawicki, West Allis Residents
- STAFF:** Patrick Schloss, Community Development Manager
Kristi Johnson, Community Development Supervisor

The meeting was called to order by Jamie Vallejo, Vice Chair at 6:03 p.m.

1. Selection of a chairperson for the Block Grant Committee.

A motion was made by Ald. Vitale, seconded by Chris Porterfield to elect Jamie Vallejo as Chair. A motion was then made by Ald. May, seconded by Jamie Vallejo to elect Aaron Konkol as Vice Chair.

The motions carried unanimously.

2. Approval of minutes of the March 10, 2016 meeting.

A motion was made by Ald. May, seconded by Chris Porterfield to approve the minutes of the March 10, 2016 meeting.

The motion carried unanimously.

3. Presentation of the Goals and Objectives within the 2014-18 Consolidated Community Development Block Grant (CDBG) Program.

Mr. Schloss outlined for the committee, the goals and objectives of the 2014-18 Consolidated Plan for the Community Development Block Grant (CDBG) Program.

4. Review of the National Objectives required for the CDBG Program.

Mr. Schloss presented the national objectives for the CDBG Program. He also highlighted the estimated funding for FY 2017 and explained the CDBG-eligible areas of the City. He also stressed that in order for a request to be considered for funding, a project must meet one of three priorities. It must either benefit low to moderate-income persons as individuals or as a group; aid in the elimination of slum or blighting influences; or meet community development that demonstrate a particular urgent need.

5. Public Input and Comment on Goals and Objectives to be considered in the formation of the FY 2017 CDBG Annual Action Plan.

Donald Goelz, a resident of West Allis, discussed his concern about blighted properties i.e., Kulas Farm - 2839 W. Waukesha Road and would like to have blighted properties addressed in the 2017 Annual Action Plan as well as waterways on the west side of the City.

There being no further comments from the public, Jamie Vallejo, Chair closed the public input and comment section of the meeting.

6. Schedule for FY 2017 CDBG Annual Action Plan approval and funding.

Ms. Johnson informed the committee that the 2017 CDBG applications are due to the Department of Development on Friday, September 2nd. On Thursday, September 29th, a Public Hearing will be held to consider all applications submitted, assemble the Year 2017 Annual Action Plan, set goals, and make a recommendation to the Common Council. On Tuesday, October 4th, the Common Council will vote on the adoption of the Action Plan for Fiscal Year 2017.

7. Review of CDBG Funding for FY 2016.

Ms. Johnson presented that in February, 2016, HUD emailed CDBG allocation amounts so staff could begin to prepare the Annual Action Plan. HUD allocated \$1,158,692 in entitlement funds, which was \$9,226 less than staff had anticipated (staff budgeted \$1,167,918 for 2016 entitlement funds). Staff then made budget adjustments to Administration, Community Service Officer, and Exterior Code Enforcement budgets.

8. Consideration of mid-year Performance Report for 2016 and expenditures for the period covering January 1 through June 30, 2016.

- A. Report on Program Administration
- B. Report on Public Service activities
- C. Report on Housing Rehabilitation activities
- D. Report on Economic Development activities
- E. Report on Public Facilities activities

Ms. Johnson & Mr. Schloss reviewed each report and informed the committee on budgeted amounts and amounts expended for each activity.

9. Next Scheduled Meeting.

Ms. Johnson reminded the committee that the next Block Grant Committee Meeting is scheduled for Thursday, September 29, 2016 at 6:00 p.m.

There being no additional business, a motion was made by Michael Plicka, seconded by Beth Koehler, to adjourn the meeting at 7:23 p.m.

Respectfully submitted,

Barb Burkee
Department of Development.