



AGENDA

CIVIL SERVICE COMMISSION

Thursday, November 3, 2016 – 6:00 p.m.

Purchasing Conference Room G10 – West Allis City Hall

1. Approve minutes of the regular monthly meeting of October 5, 2016.
 2. Eligibility List(s):
Sanitation Supervisor, Department of Public Works/Engineering, Sanitation and Streets Division, Exam No. 32-16 (P), four (4) applicants; two (2) not under consideration; two (2) were interviewed. Place two (2) names on the eligibility list.
 3. Appointment(s):
Alexandra Murphy, Accounting Specialist, Finance Department, effective September 27, 2016 [Exam No. 23-16 (O) (P)].
Justine Jilla, Accounting Specialist, Finance Department, effective September 30, 2016 [Exam No. 23-16 (O) (P)].
Brandon Ottson, Water Maintainer, Department of Public Works/Engineering, Water Division, effective October 6, 2016 [Exam No. 33-16 (P)], Rule XV, Section 9.
Justin Van Acker, Truck Driver, Department of Public Works/Engineering, Sanitation and Streets Division, effective October 10, 2016 [Exam No. 15-16 (O) (P)].
Brian Hill, Truck Driver, Department of Public Works/Engineering, Sanitation and Streets Division, effective October 10, 2016 [Exam No. 15-16 (O) (P)].
 4. Reappointment(s):
Todd Albrecht, Water Meter Technician, Department of Public Works/Engineering, Water Division, effective October 17, 2016 (refer to Civil Service Minutes of October 5, 2016).
 5. Retirement(s):
David Marchel, Arborist, Department of Public Works/Engineering, Forestry Division, effective October 18, 2016 (thirty (30) years, five (5) months of service).
 6. Deceased:
Brian Block, Engineering Technician IV, Department of Public Works/Engineering, Engineering Division, effective October 18, 2016 (twenty-six (26) years, seven (7) months of service).
 7. Hearing at the request of Michael Lewis, Director of Public Works/City Engineer, Department of Public Works/Engineering, David Wepking, Assistant Director of Public Works, Department of Public Works/Engineering, and Mark Jutrzonka, Interim Water System Superintendent, Department of Public Works/Engineering, Water Division, to promote Robert Andree, Maintenance Repairer, to the position of Assistant Pumping Station Operator, under the provision of Civil Service Rule XV, Section 9, which governs promotion without examination on the basis of ascertained merit and seniority, effective November 3, 2016 [Exam No. 39-16 (P)].
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“PLEASE TAKE NOTICE that the West Allis Civil Service Commission will meet in open session on Thursday, November 3, 2016 at 6:00 p.m. in the Purchasing Conference Room G10, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to consider employment, promotion, compensation or performance evaluation data of certain employees under which the governmental body has jurisdiction or exercises responsibility regarding a personnel matter. This is authorized pursuant to Section 19.85(1) (c), Wisconsin Statutes.”

8. Request from the Human Resources Director to remove two (2) names from the Truck Driver eligibility list, Exam No. 15-16 (O) (P).

“PLEASE TAKE FURTHER NOTICE that the West Allis Civil Service Commission will thereafter reconvene in open session, to consider the following agenda items.”

9. Discuss:

- Rule IX Discipline, Section 2 Grievance Procedure.
- Common Council's Potential Abolishment of the Civil Service Commission.

10. Topics/Items for future Agendas.

11. Schedule the next Civil Service meeting.

The City of West Allis is an Equal Opportunity/Affirmative Action Employer and does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability, or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

Upon reasonable notice, the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services, and/or benefits.