



AGENDA

CIVIL SERVICE COMMISSION

October 5, 2016 – 6:00 p.m.

Room 128 – West Allis City Hall

1. Approve minutes of the regular monthly meeting of September 7, 2016.
 2. Appointment(s):

Todd Albrecht, Water Meter Technician, Department of Public Works/Engineering, Water Division, temporary appointment to Assistant Pumping Station Operator, effective August 29, 2016.

Ashley Wagner, Library Circulation Services Representative, Library, effective September 5, 2016 [Exam No. 29-16 (P)], Rule XV, Section 11.

Edward Schmidt, Pumping Station Operator, Department of Public Works/Engineering, Water Division, effective September 8, 2016 [Exam No. 30-16 (P)], Rule XV, Section 9.

Katherine Berlyn, Assessment Clerk I, Assessor's Office, effective September 9, 2016 [Exam No. 21-16 (O) (P)].

Erik Strasser, Truck Driver, Department of Public Works/Engineering, Sanitation and Streets Division, effective September 12, 2016 [Exam No. 15-16 (O) (P)].

Brandon Ottson, Maintenance Repairer (temporarily appointed to Water Maintainer through September 11, 2016), Department of Public Works/Engineering, Water Division, temporary appointment to Water Division Lead Person, effective September 12, 2016.

Larry Carleton, Maintenance Repairer, Department of Public Works/Engineering, Water Division, temporary appointment to Water Maintainer, effective September 12, 2016.
 3. Retirement(s):

Timothy Kendall, Water Maintainer, Department of Public Works/Engineering, Water Division, effective September 2, 2016 (twenty-seven (27) years, one (1) month of service).

Diane Cannistra, Appraiser I, Assessor's Office, effective September 6, 2016 (ten (10) years, eight (8) months of service).
 4. Hearing at the request of Michael Lewis, Director of Public Works/City Engineer, Department of Public Works/Engineering, David Wepking, Assistant Director of Public Works, Department of Public Works/Engineering, and Mark Jutrzonka, Interim Water System Superintendent, Department of Public Works/Engineering, Water Division, to promote Brandon Ottson, Maintenance Repairer, to the position of Water Maintainer, under the provision of Civil Service Rule XV, Section 9, which governs promotion without examination on the basis of ascertained merit and seniority, effective October 6, 2016 [Exam No. 33-16 (P)].
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“PLEASE TAKE NOTICE that the West Allis Civil Service Commission will meet in open session on Wednesday, October 5, 2016 at 6:00 p.m. in Room 128, City Hall, 7525 West Greenfield Avenue, West Allis, Wisconsin, to vote on a motion to convene in closed session at said time and place to consider employment, promotion, compensation or performance evaluation data of certain employees under which the governmental body has jurisdiction or exercises responsibility regarding a personnel matter. This is authorized pursuant to Section 19.85(1) (c), Wisconsin Statutes.”

5. Request from the Human Resources Director to remove one (1) name from the Truck Driver eligibility list, Exam No. 15-16 (O) (P).

“PLEASE TAKE FURTHER NOTICE that the West Allis Civil Service Commission will thereafter reconvene in open session, to consider the following agenda items.”

6. Discuss:
Rule IX Discipline, Section 2 Grievance Procedure.
7. Topics/Items for future Agendas.
8. Schedule the next Civil Service meeting.

The City of West Allis is an Equal Opportunity/Affirmative Action Employer and does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability, or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

Upon reasonable notice, the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services, and/or benefits.