



City of West Allis

7332 W. National Ave.
West Allis, WI 53214

Meeting Minutes

Board of Police and Fire Commissioners

*Commissioner Donald Nehmer, President,
Commissioner Amy Heron, Vice-President,
Commissioner Fred Mikolajewski, Secretary
Commissioners David Princeton and Kurt Kopplin*

Thursday, October 15, 2015

6:00 PM

West Allis Fire Administration

REGULAR MEETING

A. CALL TO ORDER

Commissioner Nehmer called the meeting to order at 6:00 pm.

B. ROLL CALL

Present: Commissioners Don Nehmer, Amy Heron and Kurt Kopplin

Excused: Commissioners Fred Mikolajewski and David Princeton

Also Present: Fire Chief Steve Bane, Assistant Chief Kurt Zellmann, Battalion Chief Dan Levenhagen – Fire Department; Police Chief Charles Padgett, Deputy Chief Chris Botsch, Captain Steve Beyer, Police Officer/Union Representative – Allison Cerqua – Police Department; Bridget Kennedy, Recording Secretary.

C. APPROVAL OF MINUTES

A motion was made by Commission Kopplin and seconded by Commissioner Heron to approve the September 17, 2015 Regular and Closed Session Meeting Minutes.

D. POLICE DEPARTMENT

1. Overtime Comparison

Captain Steve Beyer submitted the Overtime Comparison report.

Ct Beyer stated that the OT hours are approximately 3800 hours under 2014 year-to-date. Ct. Beyer stated that the department is expecting additional traffic grant money to help offset OT incurred due to ongoing construction issues.

The Commissioners had no additional questions or concerns and the report was placed on file.

2. Police Department Financial Report

Captain Steve Beyer submitted the Police Department Financial Report.

The Commissioners had no additional questions or concerns and the report was placed on file.

3. Statistics

Captain Steve Beyer submitted the Statistic Reports.

Ct. Beyer stated that in September a spike in arrests and citations occurred and Ct. Beyer noted that additional grant money received enabled the department to increase Officer presence during the month. Ct. Beyer also stated that although to date, heroin usage has slightly decreased, it still continues to be a problem throughout the City of West Allis.

The Commissioners had no additional questions or concerns and the report was placed on file.

4. 1st Shift Activity Report

Captain Steve Beyer submitted the 1st Shift Activity Report prepared by Ct. Navarrette.

Ct. Beyer stated that an ongoing initiative for the first shift officers has been the enforcement of car window tint violations. Ct. Beyer stated that cars with illegally tinted windows have been recently used as rolling drug cars as well as other types of criminal activity. The objective, stated Ct. Beyer, was to educate drivers regarding this type of violation as well as identify car occupants when possible.

The Commissioners had no additional questions or comments and the report was placed on file.

5. 2nd Shift Activity Report

Captain Steve Beyer submitted the 2nd Shift Activity Report prepared by Ct. Chad Evenson and Lt. Brian Saftig.

Ct. Beyer briefly discussed an arrest that occurred after officers were dispatched for a possible stolen vehicle captured on a police ALPRS unit. Ct. Beyer stated that after a high-risk stop, the driver of the vehicle was taken into custody and the car was confirmed to have been stolen the previous day from the City of Milwaukee. The offender was charged with operating without owner's consent and possession of narcotic drugs.

The Commissioners had no additional questions or comments and the report was placed on file.

6. 3rd Shift Activity Report

Captain Steve Beyer submitted the 3rd Shift Activity Report prepared by Ct. Christopher Marks.

Ct. Beyer briefly reviewed some of the options and initiatives the 3rd shift officers and the department overall have been instituting in order to combat "rolling drug houses" that have been a nuisance within the City and throughout the County. He stated that these rolling drug houses are unregistered and/or illegally registered vehicles with heavily, illegally tinted windows that are used to conduct criminal activity within the City limits and the drivers flee from officers at high speeds during many incidents when pulled over.

The Commissioners had no additional questions or comments and the report was placed on file.

7. Criminal Investigations Unit Activity Report

Captain Steve Beyer submitted the Criminal Investigations Unit Activity Report prepared by Ct. Barry Waddell.

Ct. Beyer discussed an attempted extortion case that involved an individual receiving a threatening call requesting a large amount of money or the calling party was going to harm their child. The investigation is ongoing, and it has been determined that several other jurisdictions have had similar incidents all stemming from the same phone number. Additionally, Ct. Beyer stated officers were made aware of a meth lab on S. 68th St., and after evacuating surrounding neighbors, Police moved in and arrested a number of people inside the residence. Ct. Beyer noted that the investigation has been turned over to CIB for processing.

The Commissioners had no additional questions or comments and the report was placed on file.

8. Sensitive Crimes Activity Report

Captain Steve Beyer submitted the Sensitive Crimes Activity Report prepared by Lieutenant Jessica Johnson.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Tavern Violation Report

Captain Steve Beyer submitted the Tavern Violation Report prepared by Lieutenant Jessica Johnson.

The Commissioners had no additional questions or comments and the report was placed on file.

10. Special Investigation Report – 3rd Quarter Report

Captain Steve Beyer submitted the 3rd Quarter Special Investigation Report prepared by Lt. Colin Hughes.

Ct. Beyer briefly discussed the two (2) significant investigations included in the report and stated that heroin use and overdoses contributed to heroin use continue to plague the city as well as other surrounding areas/counties.

The Commissioners had no additional questions or comments and the report was placed on file.

11. Monthly Performance Report

Deputy Chief Chris Botsch stated that as a starting point for the January 2016 new agenda requirements, the department was submitting the Monthly Performance Report for review/discussion.

Overall Commissioners felt it was a good start for the new informational reporting request. However, Commissioners would like to see information/data presented comparing year to year as well as summaries of data information vs. overly detailed reports. Commissioner Nehmer noted as an example, the information for complaints filed against Officers – he stated that he liked the end summary of data but does not necessarily need the detailed

complaint information. Commissioner Nehmer also requested that the department develop a benchmark as it relates to the response time monthly/yearly comparison data.

DC Botsch asked if the Commissioners still wanted to see individual reports of information and Commissioner Nehmer stated that if the information was not duplicated in an individual report and the Monthly Performance Report, then it would be acceptable.

The Commissioners had no additional questions or comments and the report was placed on file.

12. Communications Activity Report

Deputy Chief Chris Botsch submitted the Communications Activity Report prepared by Lt. Christopher Beldin.

DC Botsch stated that a meeting at a late September with Airbus/CayCom regarding a final price quote for the new 911 system was developed and a final written quote to be submitted to Common Council was expected before the end of October.

The Commissioners had no additional questions or comments and the report was placed on file.

13. Community Services Bureau Report

Deputy Chief Chris Botsch submitted the Community Services Bureau Report prepared by Lt. Jeff Nohelty.

DC Botsch stated that upcoming events in October included the CAAD Halloween in the Park event on October 24th and the Block Captain Dinner on October 28th.

The Commissioners had no additional questions or comments and the report was placed on file.

14. Crime Analyst Report

Deputy Chief Chris Botsch submitted the Crime Analyst Report prepared by Crime Analyst Chrisie Hunter as well as the corresponding police bulletins.

The Commissioners had no additional questions or comments and the report was placed on file.

15. Communication: Resignation Notification

Deputy Chief Chris Botsch submitted a letter of resignation from Crime Analyst Chrisie Hunter. DC Botsch stated that replacement preparation has begun but in the meantime, her duties have been delegated appropriately. DC Botsch stated that the department wished Chrisie the best of luck in her future endeavors.

The Commissioners had no additional questions or comments and the report was placed on file.

16. Traffic Report

Deputy Chief Chris Botsch submitted the Traffic Report prepared by Lt. Todd Clementi.

The Commissioners had no additional questions or comments and the report was placed on file.

17. Training Report

Deputy Chief Chris Botsch submitted the Training Activity Report prepared by Ct. Ron Versnik and Sgt. Archie Dunbar.

DC Botsch stated that on October 11, 2015, the department conducted the physical agility test for 23 potential police candidate recruits and all but two (2) passed. DC Botsch noted that candidate assessments are scheduled for mid-November and interviews will be scheduled after the first of the year.

The Commissioners had no additional questions or comments and the report was placed on file.

18. Sick/Injured/Light Duty Report

Deputy Chief Chris Botsch submitted the Sick/Injured/Light Duty Report.

The Commissioners had no additional questions or comments and the report was placed on file.

E. FIRE DEPARTMENT

19. Firefighting Activity Report

Assistant Chief Kurt Zellmann submitted the Firefighting Activity Report prepared by Assistant Chief Jay Scharfenberg as well as the corresponding quadrant maps.

AC Zellmann briefly reviewed the two fires included in AC Scharfenberg's report. He stated that the dryer fire at the Allis Care Center was quickly brought under control and caused minimal damage because of the installed sprinkler system.

The Commissioners had no additional questions or comments and the report was placed on file.

20. Fire Department Financial Report

Assistant Chief Kurt Zellmann submitted the Fire Department Financial Report.

The Commissioners had no additional questions or comments and the report was placed on file.

21. Training Activity Report

Assistant Chief Kurt Zellmann submitted the Training Activity Report prepared by Deputy Chief Joe Levenhagen.

AC Zellmann stated that the four (4) probationary firefighters are progressing well in their training and recently took their three month quarterly exams - which consisted of written and oral testing as well as various forms of practical tests - and all successfully passed.

The Commissioners had no additional questions or comments and the report was placed on file.

22. Fire Prevention Activity Report

Assistant Chief Kurt Zellmann submitted the Fire Prevention Activity Report prepared by Deputy Chief Mason Pooler.

AC Zellmann noted that with Fire Prevention week preparation taking place toward the end of September, monthly route inspections were a bit below last year. However, year-to-date inspections are up over last year.

The Commissioners had no additional questions or comments and the report was placed on file.

23. Emergency Medical Services Activity Report

Assistant Chief Kurt Zellmann submitted the EMS Activity Report.

AC Zellmann briefly reviewed some of the issues that occurred after the implementation of the new EMD program. He stated that all problems had been addressed accordingly and progress continues to ensure all dispatchers have been trained on the program completely and accurately. AC Zellmann noted that I.T. created a tracking form to ensure that notification of issues are quickly identified and handled.

AC Zellmann also reviewed some of the calls noted on September Highlighted Calls report with the Commissioners.

The Commissioners had no additional questions or comments and the report was placed on file.

24. Emergency Medical Services Revenue Report

Assistant Chief Kurt Zellmann submitted the EMS Revenue Report.

The Commissioners had no additional questions or comments and the report was placed on file.

25. Sick/Injured/Light Duty Report

Fire Chief Steve Bane submitted the Sick/Injured/Light Duty Report for September.

The Commissioners had no additional questions or comments and the report was placed on file.

26. Master Plan Performance Snapshot

Fire Chief Steve Bane submitted the Master Plan Performance Snapshot report.

Chief Bane stated that the response times were affected by the Allis Care Center fire response delay. Additionally, Chief Bane noted that 2 units were not available to immediately attend another fire incident and reliant on mutual aid was required.

The Commissioners had no additional questions or comments and the report was placed on file.

27. Request for Approval: Interim Promotion to Captain

Fire Chief Steve Bane submitted for review and approval an interim Captain promotion.

Chief Bane stated that Ct. Bandomir continues to work on the development of the Mobile Integrated Healthcare program and as such, has left one fire shift without a dedicated Captain. Chief Bane stated that shift Captains are important to the smooth operation of their shift as well as its members career development.

Chief Bane stated that if approved, this temporary Captain assignment would be effective in early January for approximately 6-12 months.

A motion was made by Commissioner Kopplin and seconded by Commissioner Heron to approve the request as presented above by Chief Bane. The motion passed by the following votes:

Aye: 3, Nehmer, Heron and Kopplin
No: 0

28. Request for Approval: Purchase of new Engine

Assistant Chief Kurt Zellmann presented to the Commissioners a request to approve the purchase of a new Engine.

AC Zellmann submitted for the Commissioners review, a proposal and overview of engine construction as it relates to the purchase/creation of a new engine for the department. AC Zellmann stated that over the last year, he and other WAFD members determined what the baseline specifications of the next fire engine should consist of and worked diligently to accomplish that goal. He stated that this was accomplished by analyzing the current WAFD resource deployment model and the challenges it currently presents. AC Zellmann stated that after consultations with multiple vendors, WAFD along with the City's Fleet Services division determined that Seagrave Fire Apparatus would best meet both the current and projected needs of the WAFD relative to the new engine construction.

AC Zellmann responded to questions posed by the Commissioners regarding the engine construction, the bidding process and financial concerns relating to this purchase.

A motion was made by Commissioner Heron and seconded by Commissioner Kopplin to approve the request as presented above by AC Zellmann. The motion passed by the following votes:

Aye: 3, Nehmer, Heron and Kopplin
No: 0

F. POLICE AND FIRE COMMISSION

29. Request to Approve: Milwaukee HIDTA to contract with Pen-Link, LTD

On behalf of Milwaukee HIDTA, the City's Purchasing department submitted a request to approve Milwaukee HIDTA to contract with Pen-Link, LTD to provide a PLX 101 training course to HIDTA analysts.

A motion was made by Commissioner Kopplin and seconded by Commissioner Heron to approve the Milwaukee HIDTA contract request. The motion passed by the following votes:

Aye: 3, Nehmer, Heron and Kopplin
No: 0

- 30. Request to Approve: Milwaukee HIDTA to contract with Technology Resource Advisors

On behalf of Milwaukee HIDTA, the City’s Purchasing department submitted a request to approve Milwaukee HIDTA to contract with Technology Resource Advisors to provide Axis Cameras and accessories for building security at Wisconsin HIDTA.

A motion was made by Commissioner Kopplin and seconded by Commissioner Heron to approve the Milwaukee HIDTA contract request. The motion passed by the following votes:

Aye: 3, Nehmer, Heron and Kopplin
No: 0

- 31. PFC Financial Report

The Police & Fire Commission Financial Report for September was submitted for review and filed accordingly.

G. CLOSED SESSION

NONE SCHEDULED

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 7:30 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans’ status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.