



City of West Allis

Special Meeting Minutes

7332 W. National Ave.
West Allis, WI 53214

Board of Police and Fire Commissioners

*Commissioner Don Nehmer, President,
Commissioner Amy Heron, Vice-President,
Commissioner Fred Mikolajewski, Secretary
Commissioners David Princeton and Kurt Kopplin*

Wednesday, August 26, 2015

6:00 PM

West Allis Fire Administration

NOTICE OF SPECIAL MEETING

A. CALL TO ORDER

Commissioner Nehmer called the meeting to order at 6:04 pm

B. ROLL CALL

Present: Commissioners Don Nehmer, Amy Heron, Kurt Kopplin and Fred Mikolajewski.

Also Present: Deputy Chief Chris Botsch – Police Department; Rebecca Grill, COA – City of West Allis

The purpose of this special meeting is to discuss the hiring goals, procedure and selection process for a new Police Chief for the City of West Allis, to include:

- Development of the criteria for the panel of experts who will interview selected Chief of Police Candidates;
- A preliminary discussion regarding the Commission Board's interview questions as it relates to the interview of the final Chief of Police candidates.

The sub-committee discussed and agreed to a review process to help with the selection of the most qualified Chief of Police candidates. Each sub-committee member will rank the applicants based on a review of each candidate's:

- Experience;
- Leadership skills;
- Accomplishments/results;
- Problem solving skills and;
- Responses to the supplemental questions included with the application forms.

The sub-committee also discussed how to best develop a range of interview questions and it was agreed that the sub-committee would develop the questions from a number of pertinent sources and discuss further at the next special meeting.

The next meeting of the sub-committee members will be on Wednesday, September 9, 2015 at 6:00 pm. The meeting will be held at the Fire Department Administration Building.

C. ADJOURNMENT

There being no further business, on a motion made and seconded, the special meeting adjourned at 7:03 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.