

MINUTES OF THE LIBRARY BOARD

July 22, 2015 Meeting

Conference Room-West Allis Public Library
7421 W National Avenue

Mrs. Mikolajewski called the July 22, 2015 Library Board meeting to order at 7:25 p.m.

Present: Mr. Fischer-Toerpe, Mrs. Karrels, Mrs. Mikolajewski,
Ms. Suelzer, Ms. Wadewitz

Excused: Ms. Johns-Konkols, Dr. Marty Lexmond, Alderperson Probst,
Ms. Wenzel

Staff present: Michael Koszalka, Library Director
Lisa VandenBoom, Librarian IV

Approval of Minutes

Mrs. Karrels moved to accept the minutes of the June 24, 2015 meeting with one change. Second by Ms. Wadewitz. Motion carried. The June 24, 2015 meeting minutes were changed to reflect Ms. Wenzel's absence.

Statements by Citizens

None.

Correspondence

A letter dated June 22, 2015 from the Greater Milwaukee Foundation to Michael Koszalka, Library Director, was noted. The letter details a grant transfer of \$9,487.00 from the Irv H. Terchak Endowment Fund to the West Allis Public Library.

Reports-Claims and Finance

The Board reviewed the July Claims and Finance Report. Ms. Wadewitz moved to accept the report as presented, including approval of claim numbers 4684 to 4713 totaling \$108,512.29. Second by Mrs. Karrels. Motion carried.

Old Business

1. Library 2016 Operating Budget

Michael Koszalka, Library Director, attended a meeting about the budget on July 21st, 2015. The budget process will be dealt with differently than in the past. There will be no specific guideline percentage. Each department will complete a questionnaire and meet with Mayor Devine, Rebecca Grill, City Administrator, and Mark Wyss, Finance Director, in September.

New Business

1. Election of Officers

Mr. Fischer-Toerpe moved to table this item until next month .Ms. Karrels seconded.

2. MCFLS Update

A copy of the MCFLS Strategic Plan was included in tonight's packet. The Library Board reviewed it and discussion ensued.

3. Trustee Essentials, Chapter 2- Who Runs the Library?

The Board reviewed the key elements in this chapter.

Director's Report

Mr. Koszalka reported:

- Dr. Marty Lexmond, West Allis-West Milwaukee School District Superintendent, has replaced Jeff Thomson on the West Allis Public Library Board. Dr. Lexmond is also a member of the MCFLS Board and holds a Library Board seat.
- The Department of Public Works, Forestry Division, has undertaken a landscaping project around the library to increase safety and make the area more aesthetically pleasing.
- The tables and benches in the reading garden will be installed after the landscaping project is complete.

Adjournment

There being no further business, Mr. Fischer-Toerpe moved to adjourn. Second by Ms. Wadewitz. Motion carried and the meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Ellen Karrels, Secretary