



# City of West Allis

## Special Meeting Minutes

7332 W. National Ave.  
West Allis, WI 53214

### Board of Police and Fire Commissioners

*Commissioner Don Nehmer, President,  
Commissioner Amy Heron, Vice-President,  
Commissioner Fred Mikolajewski, Secretary  
Commissioners David Princeton and Kurt Kopplin*

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Wednesday, June 17, 2015

6:00 PM

West Allis Fire Administration

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#### NOTICE OF SPECIAL MEETING

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**A. CALL TO ORDER**

Commissioner Nehmer called the meeting to order at 6:00 pm

**B. ROLL CALL**

Present: Commissioners Don Nehmer, Fred Mikolajewski and Amy Heron

Also Present: Commissioner Kurt Kopplin; Deputy Chief Chris Botsch, Deputy Chief Bob Fletcher – Police Department; Rebecca Grill, CAO –City of West Allis; Michael Jungbluth, retired West Allis Chief of Police.

1. The purpose of this special meeting is to discuss the hiring goals, procedure and selection process for a new Police Chief for the City of West Allis, including the development of criteria, qualifications, characteristics, requirements, etc., for the position.
  - Commissioner Nehmer reviewed the current recruiting plan for the new Chief of Police, and it was agreed to continue moving forward with the current recruitment timetable even though Chief Padgett extended his retirement date to January 2, 2016.
  - Commissioner Heron presented and summarized the results of the Community Stakeholders Feedback survey and a general discussion regarding the survey results ensued. Commissioner Heron will forward the summarization of the survey results to West Allis HR Director, Audrey Key.
  - Retired Chief of Police, Mike Jungbluth addressed the Commissioners and offered a number of suggestions regarding the candidate selection process including options for several panels of experts.
  - Commissioner Nehmer led a review of the posting/advertising plan for the Chief of Police position and it was agreed to post the position on a number of online recruiting sites as well as some specialized publications beginning the week of July 20<sup>th</sup> for a period of four (4) weeks.
  - Commissioner Nehmer asked the sub-committee members to review the survey feedback along with the 2012 Chief of Police recruiting documents and be prepared to discuss the material at the next scheduled special meeting.
  - Commissioner Nehmer confirmed the next scheduled special meeting will be on Wednesday, July 8, 2015 at 6:00 pm. The meeting will be held at the West Allis Fire Administration Building.

**C. ADJOURNMENT**

There being no further business, on a motion made and seconded, the meeting adjourned at 7:17 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.