



City of West Allis

Meeting Minutes

11301 W. Lincoln Ave.
West Allis, WI 53227

Board of Police and Fire Commissioners

*Donald Nehmer, President,
Commissioner Amy Heron, Vice-President,
Commissioner Fred Mikolajewski, Secretary
Commissioners David Princeton and Kurt Kopplin*

Thursday, May 21, 2015

6:00 PM

Police Court Center

REGULAR MEETING AND CLOSED SESSION

A. CALL TO ORDER

Commissioner Nehmer called the meeting to order at 6:06 pm

B. ROLL CALL

Present: Commissioners Kurt Kopplin, Fred Mikolajewski, Amy Heron and Don Nehmer

Excused: Commissioner David Princeton

Also Present: Fire Chief Steve Bane, Assistant Chief Kurt Zellmann, Deputy Chief Mason Pooler, Battalion Chief Dave Jarosch, Captain Dave Bandomir, Firefighter Tim Kersten – Fire Department; Police Chief Charles Padgett, Deputy Chief Chris Botsch, Deputy Chief Bob Fletcher, Officer Tim Gold – Police Department; Audrey Key, HR Director – City of West Allis; Mike Jungbluth, retired West Allis Chief of Police; Bridget Kennedy, Recording Secretary.

C. APPROVAL OF MINUTES

A motion was made by Commissioner Heron and seconded by Commissioner Mikolajewski to approve the April 16, 2015 Regular and Closed Session Meeting Minutes as well as the April 29, 2015 and May 13, 2015 Special Meeting Minutes.

The motion carried unanimously.

Commissioner Nehmer introduced recently appointed Commissioner, Kurt Kopplin, to the other board members as well as to Chief Bane and Chief Padgett. Commissioner Kopplin then gave a brief overview of his background and experience.

D. FIRE DEPARTMENT

1. Firefighting Activity Report

Deputy Chief Pooler submitted the Firefighting Activity Report prepared by AC Scharfenberg as well as the corresponding quadrant maps.

DC Pooler stated that currently, property loss is down and is expected to remain on the same path barring any big fire incidents. He also noted that service calls have increased as this number now includes all visits conducted by the Mobile Integrated Health Care Coordinator

DC Pooler then reviewed briefly the two fire incidents noted in AC Scharfenberg's report.

The Commissioners had no additional questions or comments and the report was placed on file.

2. Fire Department Financial Report

Deputy Chief Pooler submitted the Fire Department Financial Report.

The Commissioners had no additional questions or comments and the report was placed on file.

3. Training Activity Report

Deputy Chief Pooler submitted the Training Activity Report prepared by I/Deputy Chief Levenhagen.

DC Pooler discussed the Weapons of Mass Destruction along with Mass-Casualty Incident Management using the S.A.L.T (sorting-assessing-lifesaving interventions-treatment/transport) system of triage. DC Pooler explained that this system of triage trains paramedics, across the county, a system of treating multiple victims at any one incident all in the same way. DC Pooler also briefly reviewed the other training activities that took place during the month of April.

The Commissioners had no additional questions or comments and the report was placed on file.

4. Fire Prevention Activity Report

Deputy Chief Pooler submitted the Fire Prevention Activity Report.

DC Pooler stated that inspections continue ahead of schedule, but he is anticipating that with State Fair activities starting in the near future, inspections might fall a bit behind as that venue and related activities will become the priority.

The Commissioners thanked DC Pooler for his continued and successful efforts so far to ensure that inspections and follow-ups are done on a timely and consistent basis.

The Commissioners had not additional questions or comments and the report was placed on file.

5. Emergency Medical Services Activity Report

Assistant Chief Zellmann submitted the EMS Activity Report and corresponding April highlighted EMS calls.

AC Zellmann stated that for April, there were 581 EMS service requests which accounted for approximately 83% of the runs for the departments. AC Zellmann also noted that the department's mutual aid continues to rise, and this can be attributed to the Milwaukee CAD changes recently implemented with the Shared Services agreement. He stated that, for the positive, West Allis receives the revenue from these shared services calls.

AC Zellmann also reviewed the highlighted EMS calls for the month of April, stating that these calls were very challenging in different ways and all team members were able to handle effectively what took place.

The Commissioners had no additional questions or comments and the report was placed on file.

6. Emergency Medical Services Revenue Report

Assistant Chief Zellmann submitted the EMS Revenue Report.

AC Zellmann stated that he is investigating how to ascertain the dollar amount of revenue specifically that West Allis is collecting as it relates to the mutual aid/shared services calls.

The Commissioners had no additional questions or comments and the report was placed on file.

7. Communication: Mobile Integrated Healthcare Update Report

Captain Bandomir submitted a communication regarding an update on the Mobile Integrated Healthcare program initiative.

Ct. Bandomir discussed the UWM Community Paramedic Training Class which began on April 29th. Ct. Bandomir stated that this is the first Community Paramedic class to be presented as it relates to this initiative, and Ct. Bandomir stated that three (3) West Allis firefighters are participating as well as 30 paramedics from the Greenfield, Madison, Milwaukee and North Shore Fire Departments.

Ct. Bandomir also reviewed a new initiative, ED Geriatric Team, formed by the AWAMC Emergency Department in an attempt to decrease repeat ED visits for those in this risk category. Ct. Bandomir stated that possible collaboration with WAFD MIH is being considered for those at the highest risk of repeat visits.

Commissioner Nehmer requested that Ct. Bandomir continue to update the board on the progress of this overall initiative on a continuous basis.

The Commissioners had no additional questions or comments and the report was placed on file.

8. Sick and Injured Report

Chief Bane submitted the Sick and Injured Report for April.

The Commissioners had no additional questions or comments and the report was placed on file.

9. Master Plan Performance Snapshot

Chief Bane submitted the Master Plan Performance Snapshot report.

The Commissioners had no additional questions or comments and the report was placed on file.

10. Request for Approval: One (1) promotion to Captain

Chief Bane submitted for approval the promotion of Lieutenant Chris Ziolecki to the position of Captain. Chief Bane stated that Lt. Ziolecki was promoted to Lieutenant in June of 2010 and is currently assigned as the Safety and Information Officer. Chief Bane stated that if approved, the promotion would be effective May 23, 2015 and will be probationary for one year.

A motion was made by Commissioner Heron and seconded by Commissioner Mikolajewski to approve the promotion of Lt. Ziolecki to Captain as presented by Chief Bane.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Nehmer, Heron, Mikolajewski and Kopplin

No: 0

11. Request for Approval: Three (3) promotions to Lieutenant

Chief Bane submitted a request for approval for the promotions of Firefighters' Tim Kersten, Curt Maly and Steve Kaltenbrun to the rank of Lieutenant. Chief Bane stated that if approved, all three promotions would be effective on May 23, 2015 and would be probationary for one year.

A motion was made by Commissioner Heron and seconded by Commissioner Mikolajewski to approve the promotions to Lieutenant as presented by Chief Bane.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Nehmer, Heron, Mikolajewski and Kopplin

No: 0

E. POLICE DEPARTMENT

12. Overtime Comparison

Chief Padgett submitted the Overtime Comparison report.

Chief Padgett stated that compared to last year, to date, overtime hours have been decreased and Chief Padgett noted that the officers and supervisors have done an excellent job tracking and ensuring OT is under control.

The Commissioners had no additional questions or comments and the report was placed on file.

13. Statistics

Chief Padgett submitted the Statistics for the month of April.

Chief Padgett noted that all areas covered in the stats information had slightly increased in April. Chief Padgett stated that heroin continues to be a problem in our city as well as county-wide. Chief Padgett also stated that traffic ticket citations have increased slightly over last year.

The Commissioners had no additional questions or comments and the report was placed on file.

14. Police Department Financial Report

Chief Padgett submitted the Police Department Financial Report.

Chief Padgett confirmed that the budget line for Education/Training will be replenished in June when the necessary funding becomes available. Chief Padgett stated that meetings continue on a regular basis with the finance department and a meeting has been scheduled in July in anticipation of the upcoming 2016 budget review process.

The Commissioners had no additional questions or comments and the report was placed on file.

15. 1st Shift Activity Report

Deputy Chief Fletcher submitted the 1st Shift Activity Report prepared by Ct. Navarrette.

DC Fletcher stated that the importance of a secondary search proved to be a worthwhile approach for Officer Pinter. DC Fletcher stated that the home of a robbery suspect was searched to no avail of locating the suspect, however, after a secondary search, the suspect was located hiding on a roof top at the next door neighbor's house. DC Fletcher stated the suspect was then taken into custody with no issues.

The Commissioners had no additional questions or comments and the report was placed on file.

16. 2nd Shift Activity Report

DC Fletcher submitted the 2nd Shift Activity Report prepared by Ct. Evenson and Lt. Pye.

DC Fletcher stated that after receiving a call regarding a robbery in progress at a local U.S. Cellular location, Officer Luedke arrived on scene and assisted by Corporal Nelson, apprehended one of the suspects as he fled the scene. DC Fletcher stated a short time later, a vehicle stop was conducted and four additional suspects were arrested as well. DC Fletcher noted that it was believed these suspects belong to a Milwaukee gang called the "Wild 100's" and are linked to numerous shootings and other violent offences throughout Milwaukee. DC Fletcher noted that tavern checks, Highway 100 cruising and school zone speed enforcements continue to be top initiatives for the 2nd shift officers.

The Commissioners had no additional questions or comments and the report was placed on file.

17. 3rd Shift Activity Report

DC Fletcher submitted the 3rd Shift Activity Report prepared by Ct. Marks.

DC Fletcher briefly reviewed a traffic stop incident that involved a car tailgating an Officer's patrol car. He stated that after the car was pulled over, the driver got out of the car and proceeded to create a ruckus by shouting profanities and kicking at the officers. The driver was arrested and cited for resisting an officer.

DC Fletcher also recognized several officers assigned to 3rd shift that were recently honored at the annual convention of the Wisconsin Professional Police Association. Those officers included:

- Sgt. Clint Corwin, Officer Lucas Binter and Officer Randall Kwasinski. These officers were awarded a meritorious honor for their actions in rescuing a citizen from a burning vehicle that had crashed.
- Officers Ramon Agor, Joseph Mathy, Dru Schneider, Michal Otto and Steven Kuhnmuensch were awarded a certificate of merit for their actions in rescuing a suicidal man from the rooftop of a 2nd story residence.

The Commissioners had no additional questions or comments and the report was placed on file.

18. Criminal Investigations Unit Activity Report

DC Fletcher submitted the Criminal Investigations Unit Activity Report prepared by Ct. Waddell.

DC Fletcher briefly reviewed two armed robberies that had occurred in April, stating that arrests have been made in both incidents.

The Commissioners had no additional questions or comments and the report was placed on file.

19. Sensitive Crimes Activity Report

DC Fletcher submitted the Sensitive Crimes Activity Report prepared by Lt. Johnson.

DC Fletcher noted that Lt. Johnson and Det. Mees attended a Human Trafficking taskforce meeting in April and continue their efforts to stay on task and remain diligent regarding this serious and ongoing exploitation of human beings.

The Commissioners had no additional questions or comments and the report was placed on file.

20. Tavern Violation Report

DC Fletcher submitted the Tavern Violation Report prepared by Lt. Johnson.

The Commissioners had no additional questions or comments and the report was placed on file.

21. Communications Activity Report

DC Botsch submitted the Communications Activity Report prepared by Lt. Beldin.

DC Botsch stated that the open part-time dispatcher position was recently filled and the dispatch center is back up to 5 part-time dispatchers. DC Botsch also stated that the P25 digital radio upgrade continues to move forward, noting that Lt. Beldin attended a combined meeting of the technical and operations committees in April regarding the rollout progress. DC Botsch also briefly discussed the 911 telephone system upgrade and progress to date.

The Commissioners had no additional questions or comments and the report was placed on file.

22. Community Services Bureau Report

DC Botsch submitted the Community Services Bureau Report prepared by Lt. Nohelty.

DC Botsch stated that the big initiative for this bureau in April was the neighborhood clean-up event on April 18th. DC Botsch stated that volunteers collected over 200 bags of garbage - to include a few abandoned toilets. DC Botsch also recognized Pawn America for their money donation toward this clean-up effort and various CADD programs.

The Commissioners had no additional questions or comments and the report was placed on file.

23. Crime Analyst Report

DC Botsch submitted the Crime Analyst Report prepared by Crime Analyst Chrisie Hunter as well as the corresponding police bulletins.

The Commissioners had no additional questions or comments and the report was placed on file.

24. Traffic Report

DC Botsch submitted the Traffic Report prepared by Lt. Clementi.

DC Botsch stated that officers continue their commitment to the detection and arrest of impaired drivers, and noted that in April, 48 individuals were arrested for OWI.

The Commissioners had no additional questions or comments and the report was placed on file.

25. Greenfield Avenue Traffic Comparison

DC Botsch submitted the Greenfield Avenue Traffic Comparison report.

DC Botsch discussed the various areas on Greenfield Avenue that have experienced the highest increase in accidents over the past year, noting 2 areas of concern, 98th & Greenfield and 1200-1400 block S. 108th street. DC Botsch noted that possible reasons for the accident increases could be a result of ongoing construction and the challenges that come with maneuvering in these affected areas.

The Commissioners had no additional questions or comments and the report was placed on file.

26. Training Report

DC Botsch submitted the Training Report prepared by Sgt. Dunbar.

DC Botsch stated that the applications for Police Officer were accepted thru May 1, 2015 and there were a total of 49 applicants. DC Botsch noted that 29 applicants will be moving to the physical agility test to be held on May 31st at 10:00 am. DC Botsch indicated that interviews with the Commissioners will likely be scheduled in late July/early August with a target start date of no later than October.

DC Botsch also discussed the progress of the PD training facility stating that at the May 19th Common Council meeting, the facility and additional funding was unanimously approved by the Administration & Finance Committee and the Common Council. DC Botsch stated that next steps will include meetings with Construction Engineer, Chris St. Clair and Assistant Director, Ed Lisinski from building inspection regarding the project. DC Botsch also stated that the department will begin the fundraising efforts as described/discussed previously in anticipation of offsetting some of the cost for the facility.

The Commissioners had no additional questions or comments and the report was placed on file.

27. Sick & Injured Report – April

DC Botsch submitted the Sick & Injured report for April.

The Commissioners had no additional questions or comments and the report was placed on file.

F. POLICE AND FIRE COMMISSION

28. Election of Police and Fire Commission Officers

The Police & Fire Commission members elected new officers as followed:

Don Nehmer was nominated by Commissioner Heron and seconded by Commissioner Mikolajewski for President of the Board.

Amy Heron was nominated by Commissioner Nehmer and seconded by Commissioner Mikolajewski for Vice President of the Board.

Fred Mikolajewski was nominated by Commissioner Nehmer and seconded by Commissioner Heron for Secretary of the Board.

On a motion made and seconded the above nominations were unanimously passed and the motion carried by the following votes:

Vote: Aye: 4, Commissioners Nehmer, Heron, Mikolajewski and Kopplin
 No: 0

29. Request for Approval: Appointment of Interim Chief of Police

Commissioner Nehmer stated that in light of a new retirement date for Chief Padgett, Commissioner Nehmer has requested that this appointment be tabled until November of 2015.

A motion was made by Commissioner Mikolajewsk and seconded by Commissioner Heron to table the appointment of the Interim Chief of Police as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Nehmer, Heron, Mikolajewski and Kopplin
 No: 0

30. Request for Approval: Residency provisions for the Fire and Police Chief and requisite Deputy Chief positions

The Commissioners briefly discussed the wording and philosophy of the residency provisions approved at the August 2013 Committee of the Whole meeting and on a motion made by Commissioner Mikolajewski and seconded by Commissioner Kopplin, approve the residency provisions set forth in the Committee of the Whole documentation.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Nehmer, Heron, Mikolajewski and Kopplin

No: 0

- 31. Request for Approval on recommendations from the Chief of Police Recruiting Committee:
 - The minimum requirements will change from requiring 5 years of leadership experience to 3 years;
 - The recruitment be undertaken both within and outside of the West Allis Police Department;
 - The Commission will not require an employment contract from the successful candidate;
 - The residency requirement will be consistent to the action taken under agenda item #30 above.
 - Recruitment process is structured as follows:
 - HR will screen for minimum qualifications;
 - The Recruitment Sub-Committee will screen applications for advancement to a review panel of external peers;
 - The panel of external peers will recommend candidates for interviews by the full Police & Fire Commission Board;
 - Recommended Candidates will participate in a non-medical psychiatric exam;
 - The Police & Fire Commission Board will select the successful candidate.

A motion was made by Commissioner Nehmer and seconded by Commissioner Kopplin to approve the Chief of Police recruiting committee’s recommendations as noted above.

The motion carried by the following votes:

Vote: Aye: 4, Commissioners Nehmer, Heron, Mikolajewski and Kopplin

No: 0

- 32. Discussion: Fire Chief Annual Performance Evaluation

Closed Session Agenda Item

G. CLOSED SESSION

PLEASE TAKE NOTICE that the Board of Police and Fire Commissioners of the City of West Allis will upon conclusion of open session consider and vote on a motion to convene in closed session at said time and place to discuss performance evaluation data for the Fire Chief and to take such further action as may be necessary and appropriate in these matters.

A closed session for the above purpose is authorized pursuant to the provision of Section 19.85 (1)(c) of the Wis. Stats., which authorizes a governmental body, upon motion duly made and carried, to convene in closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Immediately upon completion of the closed session, the Board of Police and Fire Commission will reconvene in open session at said time and place to consider any other matters on the agenda.

On a motion made and seconded, the meeting convened into closed session. The motion carried unanimously.

Commissioner Nehmer called the meeting to closed session at 7:45 pm

On a motion made and seconded, the meeting reconvened into open session at 8:55 pm. The motion carried unanimously.

H. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 9:00 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.