



City of West Allis

Special Meeting Minutes

7332 W. National Ave.
West Allis, WI 53214

Board of Police and Fire Commissioners

*Open, President,
Commissioner Don Nehmer, Vice-President,
Commissioner Amy Heron, Secretary
Commissioners Fred Mikolajewski and David Princeton*

Wednesday, May 13, 2015

6:00 PM

West Allis Fire Administration

NOTICE OF SPECIAL MEETING

A. CALL TO ORDER

Commissioner Nehmer called the meeting to order at 6:01 pm

B. ROLL CALL

Present: Commissioners Don Nehmer, Fred Mikolajewski and Amy Heron

Also Present: Rebecca Grill, City Administrator, Audrey Key, HR Director – City of West Allis; Deputy Chief Chris Botsch, Deputy Chief Robert Fletcher, Captain Steve Beyer and Detective Nick Stachula - Police Department.

1. The purpose of this meeting is to discuss the hiring goals, procedure and selection process for a new Police Chief for the City of West Allis, including the development of criteria, qualifications, characteristics, requirements, etc., for the position.

The Commissioners discussed the following steps necessary to create a hiring and selection process to be utilized to hire the next Chief of Police for the City of West Allis:

- The recruiting process;
- Determine the goals for recruitment;
- Marketing material;
- Determine evaluation criteria and questions for steps within the process;
- Assign responsibilities of sub-committee members;
- Determine recruitment calendar.

The Commissioners agreed to meet again to discuss the hiring procedure and process on Wednesday, June 17, 2015 at 6:00 pm.

C. ADJOURNMENT

There being no further business, on a motion made and seconded, the meeting adjourned at 8:00 pm.

Public Meetings

All meetings of the West Allis Board of Police and Fire Commissioners are public meetings. In order for the general public to make comments at the meetings, an individual should schedule an appearance with the President of the Board, or with the appropriate Chief, otherwise, the meeting is a working session for the Commission itself, and discussion by those in attendance is limited to Board members, the Mayor, alderpersons, staff and others that may be a party to the matter being discussed.

Nondiscrimination Statement

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to or treatment or employment in, its services, programs or activities.

American with Disabilities Act Notice

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

Limited English Proficiency Statement

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.