



**MINUTES**  
**WEST ALLIS COMMISSION ON AGING MEETING**  
Monday, October 27, 2014 at 3:45pm  
West Allis Senior Center  
7001 W. National Ave., West Allis, WI 53214  
414-302-8700

***West Allis Commission on Aging Mission Statement***

*"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."*

MEMBERS PRESENT:                    Debra Tiegs, Acting Chairperson  
    Judith Schmidt  
    Margee Maydak  
    Linda Timm  
    John Zentgraf  
    Jessica Lisinski  
    Terry Kelly  
    Shannon Boone

MEMBERS EXCUSED:                    Patricia Wikenhauser

STAFF PRESENT:                        Denise Koenig  
    Jane Kolinski

STAFF EXCUSED:                        Marilyn Matter  
    Peggy Pipia  
    Sally Nusslock

1. Public invited to speak. None present.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for September 22, 2014 minutes were reviewed and approved.
4. Correspondence and/or communications.
  - Lilac Bus Schedule received and posted
  - Invitation to Community Breakfast of Thanks and Giving, Monday, November 24, 2014, 7:15AM, Donation \$25.00 – proceeds donated to West Allis Food Pantries
  - Milwaukee County Commission on Aging - Agenda
  - Milwaukee County Commission on Aging - Minutes
  - Thank You Letter – Condella’s Coats for Kids Program
5. Update on the West Allis Senior Center Policies and Procedures  
No Update.

6. Report on Community Projects

- a. Stockbox Program Update. Jane Kolinski reported that 93 participants are currently registered in the program. Eighty-one (81) boxes were distributed for the month of October.
- b. City Newsletter. Denise Koenig reported that the City newsletter will be collated at the Senior Center in December. New volunteers are always needed to assist with this project.
- c. Lilac Bus Program Update –No report. November and December schedule distributed.
- d. Interfaith West Central & Resource Center. Denise Koenig reported that Interfaith's Pull Up a Chair – In Your Neighborhood Fundraiser will be held Thursday, November 6 from 11:00 a.m. – 1:30 p.m. She further stated that a Senior Ambassador has been assigned to the Senior Center on Friday mornings.

7. Staff Report

- Discussion of Security Cameras – No Update.
- Staff Report: Denise Koenig briefed the Commission on several Senior Center upcoming events.
  - Harvest Luncheon, Friday, October 31, 2014 in conjunction with Milwaukee County Meal Program.
  - Volunteer Luncheon – Saturday, November 1, 2014
  - Drumming Circle Workshop – Tuesdays, starting November 4, 2014 5-week program
  - Dance, Dance, Dance – Wednesdays, starting November 5, 2014
  - Veteran's Day Tribute – Tuesday, November 11, 2014
  - Book-A-Minute - Wednesday, November 19, 2014 program presented in conjunction with West Allis Public Library.
  - Tour-Christmas Memories with Jim Witter, Friday, December 5, 2014
  - Ballroom Dancing – Instructor Harry Hill retired – thank you Harry for all your years of service. You will be missed!
  - Chorus – Director, currently out on medical leave.

- Discussion of projector for Main Hall

Denise Koenig reported that there has been an increase in the Senior Centers usage of the projection unit. Staff is requesting that the current unit in the main hall be moved to the lower level and a new unit be purchased and installed in the main hall. Discussion ensued. A motion was made by Debbie Tiegs to purchase a projection unit, along with a Blue Ray player and other necessary equipment not to exceed \$3000 from the Bazaar account. Further discussion ensued. The motion was seconded by Margee Maydak and passed without objection.

- Trust Fund Report (Quarterly) Report tabled until next month.
  - 1<sup>st</sup> quarter January – March – report presented at April meeting
  - 2<sup>nd</sup> quarter April – June – report presented at July meeting
  - 3<sup>rd</sup> quarter July-September – report presented at October meeting
  - 4<sup>th</sup> quarter October-December – report presented at January meeting

8. Discussion of items for November 24, 2014 meeting agenda.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

*Jane Kolinski*

JLK/gs  
comag/October

**Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.**

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT: It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services or benefits.