

MINUTES OF THE LIBRARY BOARD

December 3, 2014 Meeting

Conference Room-West Allis Public Library
7421 W National Avenue

Mrs. Mikolajewski called the December 3, 2014 Library Board meeting to order at 7:00 p.m. and appointed Ms. Wenzel the Acting Secretary.

Present: Ms. Johns-Konkol, Mrs. Mikolajewski, Ms. Suelzer, Ms. Wadewitz, Ms. Wenzel

Excused: Mr. Ted Fischer-Toerpe, Mrs. Karrels, Alderperson Probst, Mr Thomson

Staff present: Michael Koszalka, Library Director
Lisa VandenBoom, Librarian II

Approval of Minutes

Ms. Suelzer moved to accept the minutes of the September 24, 2014 and the October 22, 2014 meetings as received. Second by Ms. Wenzel. Motion carried.

Statements by Citizens

None.

Correspondence

A press release from the West Allis-West Milwaukee School District dated December 1, 2014 was included in tonight's packet. It concerns a focus group that will be taking place Tuesday, December 9th from 9-10 AM to identify the characteristics needed in a new superintendent.

The letter from Michael Koszalka, Library Director, to the West Allis Civil Service Commission will be discussed in the Director's Report.

The letter from Michael Koszalka, Library Director, to Michael White will be discussed under agenda item # 2.

Reports- Claims and Finance

The Board reviewed the October and December Claims and Finance Report. Ms. Suelzer moved to accept the reports as written, including the acceptance of Claim Numbers 04297-04469 for a total of \$297,435.84.

Old Business

1. Library 2015 Operating Budget
Library Board Minutes

The Common Council passed the 2015 budget on November 18th with no changes.

New Business

1. MCFLS Update

A new member was recently added to the MCFLS Board. Dr. Martin Lexmond, the Shorewood School District superintendent, was appointed by Chris Abele.

The Wisconsin Council on Library and Network Development (COLAND) has been meeting to discuss the future of public libraries in Wisconsin. They will be making recommendations to the state superintendent. This proactive approach will be helpful in the event state funding is cut. The Aspen Institute Dialogue on Public Libraries is another entity which is exploring the future of public libraries.

2. Recommendation from the Library Director to revoke the library privileges of a library patron

The board reviewed the incident involving Michael White as outlined in Mr. Koszalka's November 24, 2014 letter. Ms. Wenzel moved to accept the recommendation of the Library Director to revoke the library privileges of Mr. Michael White. Second by Ms. Johns-Konkol.

3. Revised FAX Machine and Scanner Usage Policy

The library will now offer scanning services to the public. Ms. Suelzer moved to accept the updated policy. Second by Ms. Johns-Konkol.

4. 2015 Holidays and Closings

Ms. Sulezer moved to accept the 2015 holidays and closings. Second by Ms. Wenzel.

5. Trustee Essentials, Chapter 22-Freedom of Expression and Inquiry

The Board reviewed key elements in this chapter.

Director's Report

-The West Allis Civil Service Commission has approved the promotion of Emily Rutter, Librarian I, to Librarian II per the recommendation of Michael Koszalka, Library Director.

-The children's department has a new Goodwill Industries intern. He will work six hours per week for eight weeks through December 19th.

-Summer reading was a success. In the adult program 83 patrons read 1,292 books. The teen program resulted in 54 teens reading close to 200,000 pages. Another 56 teens participated in a variety of summer programs.

Adjournment

There being no further business, Ms. Wenzel moved to adjourn. Second by Ms. Johns-Konkol. Motion carried and the meeting was adjourned at 7:40 PM.

Respectfully submitted,

Ellen Karrels, Secretary