



**MINUTES**  
**WEST ALLIS COMMISSION ON AGING MEETING**  
Monday, September 22, 2014 at 3:45pm  
West Allis Senior Center  
7001 W. National Ave., West Allis, WI 53214  
414-302-8700

*West Allis Commission on Aging Mission Statement*

*"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."*

MEMBERS PRESENT:	Patricia Wikenhauser, Acting Chairperson Judith Schmidt Margee Maydak Linda Timm Jessica Lisinski Terry Kelly
NEW MEMBER:	Shannon Boone
MEMBERS EXCUSED:	Debbie Tieg John Zentgraf
STAFF PRESENT:	Denise Koenig
STAFF EXCUSED:	Jane Kolinski Marilyn Matter Peggy Pipia Sally Nusslock

1. Public invited to speak. None present.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for August 18, 2014, minutes were reviewed and approved.
4. Correspondence and/or communications.
  - Donation to the Trust Fund in the amount of \$251.00 from Clara Blevins, former Senior Center member and volunteer.
  - Invitation to the Pull Up a Chair – In Your Neighborhood – Thursday, November 6 from 11:00 a.m. – 1:30 p.m. 6<sup>th</sup> Annual ‘Charity’ Luncheon to benefit Interfaith’s Neighborhood Outreach Programs. Cost is \$35.00 per person.
  - West Allis Health Department’s Flu Clinic Schedule
5. Discussion and Approval of Code of Conduct for West Allis Senior Center. Denise Koenig reported that she has not received any complaints at this time; however she said she did receive a

compliment from a member regarding the letter, which accompanied the Code of Conduct, interest survey and membership application.

6. Update on the West Allis Senior Center Policies and Procedures Manual. No update at this time.
7. Update on the proposed 2015 Senior Center Budget. No update at this time.
8. Report on Community Projects
  - a. Stockbox Program Update. Denise Koenig reported that September is the annual recertification and this year Hunger Task Force was also part of a federal audit. Hunger Task Force was able to choose one distribution site for the review and they picked West Allis. We passed with flying colors! Kudos to Jane Kolinski and the Senior Center volunteers who help with the program. Currently, 84 participants were recertified and received Stockboxes in September.
  - b. City Newsletter. Denise Koenig reported that the City newsletter collating project is complete.
  - c. Lilac Bus Program Update –Upcoming trips include Apple Holler and Sprecher Brewing.
  - d. Interfaith West Central & Resource Center. Trish Wikenhauser introduced Shannon Boone, the new West Central Interfaith Director. Shannon gave a brief background of her work with the City of Milwaukee Housing program. She then reported that Interfaith is serving 930 clients and has provided 9300 rides and 4300 home visits. The need continues to be great for volunteer drivers. She invited everyone to the upcoming Pull Up a Chair Event for Interfaith. At the event there will be a wine pull that will benefit the Neighborhood Outreach Programs including the one here in West Allis.
  - e. Trish Wikenhauser announced the upcoming Breakfast of Thanks & Giving on November 24 at 7:15 a.m. The event is sponsored by the West Allis community Foundation to raise funds for area food pantries. Cost is \$25.00 per person. The West Allis Hale Choir is providing entertainment and the pastor from EPIKOS Church will lead the program.
9. Report on the Community Development Block Grants. No current projects at this time.
10. Staff Report
  - Discussion of Security Cameras – Item tabled until next meeting.
  - Discussion of electric stove. Denise Koenig shared information regarding the electrical hookups in the Main Hall's kitchen. The City's electrician was in and said it would be costly to add the additional amps needed to power another large electrical appliance.

- Discussion of Senior Center Membership Card – local sponsorship/marketing. Denise said there was no progress at this time. Trish Wikenhauser suggested staff members work with the Attorney’s Office and if this is approved, further discussion will be scheduled at the Commission’s January meeting.
- Discussion of Senior Center Membership card – local sponsorship/marketing. Denise Koenig will consult the City Attorney for program guidelines and report at the January meeting.
- Trust Fund Report (Quarterly)
  - 1<sup>st</sup> quarter January – March – report presented at April meeting
  - 2<sup>nd</sup> quarter April – June – report presented at July meeting
  - 3<sup>rd</sup> quarter July-September – report presented at October meeting
  - 4<sup>th</sup> quarter October-December – report presented at January meeting

11. Next meeting date is November 24, 2014.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,

*Denise Koenig*

DRK/gs  
comag/September

**Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.**

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT: It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services or benefits.