



MINUTES
WEST ALLIS COMMISSION ON AGING MEETING
Monday, June 30, 2014 at 3:00pm
West Allis Senior Center
7001 W. National Ave., West Allis, WI 53214
414-302-8700

West Allis Commission on Aging Mission Statement

"The West Allis Commission on Aging shall provide leadership in creating and maintaining a comprehensive coordinated community-based support system that enhances the quality of life of older adults in the City of West Allis."

MEMBERS PRESENT:	Patricia Wikenhauser, Acting Chairperson Judith Schmidt Margee Maydak Linda Timm John Zentgraf Terry Kelly Jessica Lisinski
MEMBERS EXCUSED:	Deborah Tiegs
STAFF PRESENT:	Denise Koenig Marilyn Matter Sally Nusslock
STAFF EXCUSED:	Jane Kolinski Peggy Pipia

1. Public invited to speak. None present.
2. Review Agenda. The Agenda was reviewed.
3. Approval of the Minutes for May 19, 2014, minutes were reviewed and approved.
4. Correspondence and/or communications.
 - Milwaukee County – Commission on Aging meeting agenda & minutes
 - Milwaukee County - Advocacy Committee meeting minutes
 - Milwaukee County - Nutrition Council meeting minutes
5. Discussion and Approval of Code of Conduct for West Allis Senior Center.

Denise Koenig reported that the sub-committee members - Trish Wikenhauser, Margee Maydak and John Zentgraf met on Tuesday, June 17 to review and discuss the West Allis Senior Center's

Code of Conduct along with the changes recommended by the City Attorney's office. The members in attendance at today's meeting received a revised copy of the Code of Conduct draft. A discussion ensued regarding the revisions.

A motion was made by Margee Maydak to accept the West Allis Senior Center Code of Conduct with revisions by the Commission on Aging to be submitted to the City Attorney for review and clarification with submission to the Common Council for final approval. Judy Schmidt seconded the motion and it passed without objection.

6. Updating discussion of West Allis Senior Center Policies and Procedures Manual.

Trish Wikenhauser reported that the sub-committee met and is in the process of reviewing the documents. Additional work is required and the group is scheduled to meet on June 17th at noon.

7. Discussion and Approval of 2014 meeting dates.

At the May 19 Commission on Aging Meeting, the Commission requested not to hold meetings in the months of July and December. This request was added to the revised draft copy of the Commission on Aging Policy and Procedures. The change will be added to the other updates for the Policy and Procedures and then sent to the City Attorney's office for review and to the Common Council for final approval. The agreed upon time for the Commission on Aging meetings is 3:45 p.m.

8. Discussion of West Allis Senior Center Mission Statement.

At the May 19 Commission on Aging Meeting, the new West Allis Senior Center's Mission was made, approved and passed without objection. The new West Allis Senior Center Mission Statement is: To promote safe, healthy and enriching lifestyles for members and patrons age 55 and older.

9. Report on Community Projects

- a. Stockbox Program Update. Denise Koenig reported that 107 participants are currently registered in the program. Eighty six (86) boxes were distributed for the month of June.
- b. Network News Articles for the City Newsletter. Denise Koenig reported that the newsletter project was completed the week of June 9th. New volunteers assisted with this project.
- c. Lilac Bus Program Update –The new schedule is posted by the front office.
- d. Interfaith West Central & Resource Center. Trish Wikenhauser reported that Marcie Solms is no longer employed at West Central Interfaith. Interfaith is currently interviewing new applicants for the position. Interfaith's next fundraiser is the "Pull Up A Chair" event scheduled for November 6, 2014.

10. Report on the Community Development Block Grants

- a. Discussion of S.A.F.E. Directories. No report.
- b. Senior Center Services Projects: Computer Literacy/Senior Government Day. Denise Koenig reported that the Senior Seminar (formerly Senior Government Day) is scheduled for Tuesday, August 19, 2014. The theme for this year's event is "Feed Your Mind and Body". Speakers from Alzheimer's Association and Aurora will be presenting.
- c. Senior Center Improvement Projects – Open Projects – Denise Koenig reported that we're still waiting for the City Carpenter to complete other city projects.

11. Staff Report

- Senior Center Programs and Activities. Denise Koenig said that the Senior Center has 418 members. The Drumming Circle Workshops have been going well. Volunteer Shirley Laux will be back to lead the Arthritis Exercise sessions on Mondays, Wednesdays and Fridays
- Report on Security Cameras – No report.
- Trust Fund Report (Quarterly)
 - 1st quarter January – March – report presented at April meeting
 - 2nd quarter April – June – report presented at July meeting
 - 3rd quarter July-September – report presented at October meeting
 - 4th quarter October-December – report presented at January meeting

No report.

- Discussion of lost Senior Center Membership Card Fee and Membership Dues Increase 2014-2015. A discussion ensued regarding the current 50 cent replacement fee. Linda Timm made a motion to increase the membership dues from \$12 for residents and \$17 for non-residents to \$17 and \$20 respectively. Terry Kelly seconded the motion and it passed without objection.
- Discussion of Senior Center Membership card –local sponsorship/marketing. Item tabled until next meeting.

12. Discussion of items for August 18, 2014 meeting agenda.

- **Important note next month's meeting will be not be on August 25, but will occur a week earlier on Monday, August 18 at 3:45 p.m.**

The meeting adjourned at 4:50 p.m.

Respectfully submitted,

Denise Koenig

DRK/gs
comag/June

Attention Commissioners: If you are unable to attend this meeting, please call the Senior Center at 302-8700 and ask to speak with staff. Thank you.

NON-DISCRIMINATION STATEMENT: The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE: Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program, or activity provided by the City.

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